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5. General membership meetings shall be held monthly, at which time the Board of Directors shall meet to conduct Association business. These meetings shall be open to all Association members to attend in a non-voting capacity.
6. Special membership meetings shall be called as needed by the Board of Directors (e.g., to deliberate regarding the removal of a member of the Board of Directors or in regard to proposed amendments to these Bylaws).
7. Notice of the date, time, and location of the Annual Meeting and special meetings shall be posted on the Association's bulletin board at the Hetland Rink and/or Associations' website not less than two (2) weeks before the meeting is to be held, with the exception of emergencies. "Emergency" shall be defined as a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
8. All members in good standing (i.e., who do not owe overdue fees) are entitled to vote at the Annual Meeting or other special membership meetings of the Association as called by the Board of Directors. The member must be present at the meeting in question. There shall be no vote by proxy.
9. Robert's Rules of Order Revised shall govern the proceedings of Association meetings to the extent to which they are consistent with these Bylaws. The act of a majority of Association members present at any general membership meeting shall be the act of the Association, except where otherwise provided by law or these Bylaws.

ARTICLE III

Board of Directors

1. The primary duty of the Directors shall be to evaluate and approve the basic objectives and policies of the Association and to assure their effectuation in accordance with the purposes and philosophy of the Association. The specific powers and duties of the Directors shall include, but not be limited to, the following:
 - a. manage the business, affairs, and property of the Association;
 - b. review and approve the budget and to cause to be initiated and implemented such methods as may be necessary and proper to provide for the financial support of the Association;
 - c. evaluate the Association's operation in light of changing community and program needs; and
 - d. Propose amendments to these Bylaws.
2. The Association shall be administered by a ten (10) member voting Board of Directors. The voting Board of Directors shall consist of a President, Vice President, Finance Director, Secretary, Coaches Coordinator, Player Development Director, Code of Ethics Director, Conference Representative, Marketing Director and Registrar. The voting Board of Directors must be Association members for at least one (1) calendar year and have aims in accordance with those of the Association and its affiliates. If a voting Board of Directors position is not filled after the conclusion of the annual board meeting to elect the voting Board of Directors positions, a candidate that does not meet the above Associate member requirement of at least

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15. Executive sessions require three of the five executive members to be present. The executive members are: President, Vice President, Secretary, Ethics Director, and Coaching Coordinator.
16. Directors shall not receive compensation for their services as such, but may be reimbursed for bona fide expenses incurred arising out of items or services purchased.
17. The outgoing President may serve on the Board of Directors in a non-voting advisory capacity of Past President.
18. Any Board member holding a current position on the Hetland Panthers Board of Directors cannot be associated with any other Youth Hockey Organization, except for positions on the Board of the league in which the Association's travel teams participate, the Selects programs in which Association's members may participate, Junior High School, High School, or Junior Hockey teams.
19. The Board of Directors have the right to remove any Board Member, Coach or Volunteer from their volunteer position for just cause. A majority vote of voting Board of Directors is required to remove a Board Member, Coach or Volunteer from their position. The vote to remove any member must be held during a Special Meeting.

ARTICLE IV

Special Duties of Directors

1. The President shall:

Preside at all meetings of the Association; serve as a member of
all committees, except the Nomination Committee;

Appoint committee members and designate the term of office of each committee member and chairperson of each committee, subject to approval by the Board of Directors; be responsible for assuring that the Association's membership is in compliance with all the rules and regulations of USA HOCKEY, and other organizations of which the Association is a member; and perform all other duties usually pertaining to this office, subject to decisions of the Board of Directors.

2. The Vice President shall:

Perform the duties of the President in her/his absence;

Assist the President when called upon;

Be responsible for recording, reviewing, and reporting to the President and Board of Directors ice time allotments to respective Association teams in order to enable the Board of Directors to make necessary adjustments;

Serve as the Association's USA HOCKEY representative and the Massachusetts Amateur Hockey Association Representative;

To act as Co-Chairman of the Evaluation committee with the Coaches Coordinator and the Player Development Director; and

In general, perform all duties incident to the office of Vice President and such other duties as from time to time may be assigned by the President of the Board of Directors.

3. The Finance Director shall:

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Oversee the registration of all program participants, including, but not limited to securing signed waivers and releases for players requiring them;

Review all registration forms before first ice time of the hockey season to ensure that such forms are accurate and complete and that registrants' prior financial obligations to the Association have been met;

Notify, in writing, the parent(s) of any registrant whose registration form is not accurate or complete;

Report to the Board of Directors regarding registration;

Be responsible for purging all registration documentation, physical or electronic, and attesting to said purging;

Assist Secretary with all league wide communications, electronic or paper; and

In general, perform all duties incident to the office of Registrar and such other duties as from time to time may be assigned by the President of the Board of Directors.

11. The Marketing Director shall:

Seek to promote and grow the Association's membership;

Publicize Association-sponsored occasions, including, but not limited to, fund-raising events;

Interpret the Association's programs to the media;

Develop an atmosphere of support for the Association's programs within the community at large;

Recommend methods of financing the Association's program to the Board of Directors for approval;

Implement, or cause to be implemented, approved fundraising projects;

Oversee the Association's Team Fundraising, Sponsorship and Individual Scholarship programs, and to handle all the duties responsible therewith; and

In general, perform all duties incident to the office of Marketing Director and such other duties as from time to time may be assigned by the President of the Board of Directors. Non-voting Positions 1. The Board will be assisted by the following non-voting positions:

2. The Scheduler shall:

Acquire ice time within the budgetary limits established by the Board of Directors;

Coordinate ice time for games, scrimmages, and practices and coordinate time keepers, referees for scrimmage games, and practices in a manner consistent with the Association's budget, policies, and programmatic needs;

Be responsible for collecting Association's home game sheets;

Be responsible for the training and performance of game time keepers; and

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In general, perform all duties incident to the office of Scheduler and such other duties as from time to time may be assigned by the President of the Board of Directors.

3. The Team Parent/Volunteer Coordinator shall:

Establish a system of clear, effective, and timely communication between the Association's Board of Directors, coaches, parents, and/or guardians, and players;

In conjunction with team's head coach, recruit one parent or guardian of a player from each team to serve as Team Parent, whose function shall include, but not be limited to, keeping team parents and/or guardians informed of team scheduling and Association activities and events:

Report name of team parent for each team to the Board of Directors;

Procure volunteerism within the membership and recruit volunteers for Association activities and events;

Maintain continuing helping relationships with those serving as Team Parents; and

In general, perform all duties incident to the office of Team Parent/Volunteer Coordinator and such other duties as from time to time may be assigned by the President of the Board of Directors.

4. Level Directors

Shall be nominated for each level of play from LTS through midgets;

Report to the Board at each monthly meeting, any relevant activities or business for the respective level;

Shall have the responsibility of assisting the Coaching Coordinator and the Player Development director in the duties at the individual levels; and

In general, perform all duties incident to the office of Level Director and such other duties as from time to time may be assigned by the President of the Board of Directors.

ARTICLE V

Committees

1. EVALUATION COMMITTEE. An evaluation committee shall be formed at the September Board of Directors meeting to establish travel teams for the next season. The Evaluation Committee shall;
 - a. be co-chaired by the Vice President, the Coaches Coordinator, and the Player Development Director;
 - b. Committee Co-Chairpersons shall select an evaluation committee, which shall assist them in establishing the format for evaluations and to assist in the evaluation process. Members of the committee may be comprised of members of the Hetland Youth Hockey d.b.a. Southcoast Panthers Youth Hockey organization and other people who have a thorough knowledge of the game of ice hockey. These people may include, but not necessarily be limited to, high school coaches, college coaches, coaches from other

has been determined, the player may be placed on a lower level team if a roster spot is available. The Board of Directors will determine all available roster spots.

5. An evaluation committee will be established at the beginning of each season by the Board of Directors. This committee will set the standards for evaluation, the evaluation process, and the logistics/schedule for travel team evaluations each year. These standards and processes will be approved by majority vote of the Board of Directors prior to the Spring Evaluations and posted to the membership at least two (2) weeks prior to the start of the Spring Evaluations.
6. Once team rosters have been established, only those players and coaches listed on the official USA Hockey approved roster shall be allowed on the ice during that team's officially scheduled practices or games. Goaltenders are the only players allowed to move to different teams, and only for the purpose of substituting for that team's absent goaltender. Goaltenders are also allowed to move up a level or to another team at the same level. Moving down requires a special waiver from the league and must be obtained from the league director first.

Panthers Youth Hockey Association is unable to attend evaluations, that player will be placed on the lowest level team in his or her age group. That player will practice on the lowest level team for the first week of the season to be evaluated by the Player Development Director, the President of the Board and the Coaching Coordinator. Once evaluated, the player will be placed on the appropriate team for their skill level if a roster spot is available. If there is not a roster spot available on the team where the player's skill level has been determined, the player may be placed on a lower level team if a roster spot is available. The Board of Directors will determine all available roster spots.

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7. Coaches. There shall be a maximum of four (4) and minimum of two (2) coaches listed on the official USA Hockey roster. One coach shall be designated head coach, with the remaining three designated as assistance coaches.
 - a. Any person or persons interested in becoming a head coach or assistant coach must apply through the Coaching Coordinator.
 - b. All coaches both head and assistant will be submitted by the Coaching Coordinator to the Board of Directors for approval by a majority vote.
 - c. All appointed coaches and assistant bench coaches must meet all requirements of the Association as it relates to coaching, including but not limited to any USA and Massachusetts Amateur Hockey Association requirement and any organizations of which the Association is a member.
 - d. Any individual coach who does not comply will no longer coach his/her team, and a new qualified coach will be appointed by a majority vote by the Board of Directors.
 - e. Teams may utilize the help of "volunteers" during practice times. Volunteers must meet all requirements of the Association and be approved by a majority vote by the Board of Directors.

8. Uniforms:
 - a. Game jerseys. Teams must wear SCPYHA issued jerseys and socks for all SSC games. The use of alternate jerseys is prohibited during all SSC league games. If a team wishes to purchase alternate jerseys for use during tournaments, the jersey design, color scheme and logo must be approved by the SCPYHA Board of Directors before use in a game.
 - b. Practice jerseys. If a team wishes to use practice jerseys, and is using a sponsor to finance the purchase, the business/sponsor must be approved by the SCPYHA Board of Directors before purchasing. Businesses need to be screened of any dubious content in order to maintain the integrity of the organization. We do not want any businesses who may cast a negative effect or influence being used to sponsor youth hockey jerseys. Once approved, the sponsors name can be placed on the jersey and worn at practice.

