



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING

Meeting Minutes

October 8, 2018

- Attendees: Rick Westcott – President
Andy Webster – Vice President / Secretary
Tom Capper – Finance Director / ADM Coordinator
Daryl Olaveson – Travel Director / MAHA Representative
John Vlnka – House Director
Stephanie Wray - Apparel Coordinator
Amy Proos – Communications/Website; STAR
Kathryn LaRock - Safesport
- Absent: (excused) Kitt Woodrel – Treasurer/Bookkeeper
(excused) Constance Eder – Registrar
(excused) Heather Scott – Fundraising Coordinator / Website
(excused) Don Wright – Coaching Director
Colby Parks – LTP
- Open Positions: CHA Equipment Coordinator (U6/U8 equipment)
Secretary
- Guests: Bridgette Favre – U10 House

--- Meeting called to order at 7:00 PM ---

Opening – Secretary

1. Attendance
2. Guest Introductions
3. Announcements:
 - a. Arctic Breakaway Manager Josh G. has asked CHA to let him know when crowds may be at restaurant to ensure staffing is appropriate
 - b. jglaspie07@gmail.com
4. Review & Approval of Minutes
 - a. September 10, 2018
 - i. Approved as written, sent for posting

Executive Director Reports

- 1. Finance Report (Woodrel / Capper)**
 - a. Financial Standing = Good Standing
 - b. Registration numbers
 - a. U6: 25 (+1 since Sept)
 - b. U8: 39 (+3 since Sept)
 - c. U10: 19
 - c. Registration payments
 - a. House: outstanding \$150 (1)
 - b. Travel: outstanding \$1,050 (7)
 - d. House payments
 - a. Received: \$33,491
 - b. Scheduled: \$23,765
 - e. Arctic Coliseum
 - a. Paid through September

- b. October check to be provided Thursday
- f. Referee payments:
 - a. No House games scheduled in Sept - \$0 due
 - b. Schedule invoice received - \$98 due
- g. Find U10 House few more sheets of ice

2. President Report (Westcott)

- a. Insurance Certificate for UM, Yost, fundraising
- b. Website Committee Report (Proos, Scott, Woodrel)
 - a. Appointment with Sportengine rep – 9/17. Some items he is following up on.
 - i. Calendar scheduling without being able to delete
 - ii. Administration – permissions have been reviewed
 - iii. How To's – website management/manipulation
 - iv. MP4's to auto-play on webpages

3. Vice President Report (Webster)

- a. Rink Items
 - i. Locker room scheduling issues
 - ii. Off-ice room – leaking roof, slippery floor
 - iii. “High School” game nets – some Managers/Employees believe these are not intended for CHA game use
 - iv. Don has offered to install wood shelving & stick rack in Locker Room #7. Looking for CHA assistance with build-out.
 - v. 2 intermediate nets to be strung
- b. Registrations for HS (Don & Sandy Hurd)
- c. 3v3 Scoreboards & Remotes
 - i. Missing remote
 - ii. Broken scoreboard (\$309 + \$70 for a stand to replace Walmart.com)
 - i. Motion to buy 2 more (Westcott) – 2nd Webster – approved
- d. Referees for U8 – Gumballs, Hosting

4. Coaching Director Report (Wright)

- a. Possibly September for CHA coaches meeting
 - i. i didn't do a coaches meeting in September due to some health issues. I emailed Daryl & John to see if coaches were around the weekend of Oct 27-28 for me to due one then
- b. can Constance send me a list of the coaches and their clinic status. Each year Sarah would send me that so I can make sure they all get them
- c. just a reminder of the 3 clinics in Chelsea in Nov and early Dec
- d. Jamboree (Nov 11) – WHAT ARE THE PLANS & NEEDS???

Director Reports

1. Apparel Coordinator Report – Wray

- a. Travel Jersey – All teams paid
- b. House Jersey status
 - i. U6/U8 – all players have jerseys except 5 (late payers), socks received
 - ii. U6/U8 - Multi color jersey order
 - 1. Not yet received
 - iii. U10/U12
 - 1. CCM 6000 Jersey (\$44/unit) in white and blue
 - 2. Finishing up order
- c. U6/U8/U10 House – Warmup
 - i. October 20, 8am-12pm for House Sizing
- d. Spirit Wear
 - i. Send InkFrenzy online store out to association
- e. CHA Board apparel:
 - i. Men – Nike shirts
 - ii. Women - ?
- f. Bulldog car stickers – need ordered

2. Website – Scott / Proos

- a. Report items not addressed in Committee – None

b. Post Contact List under Board Docs (only Board Members)

3. STAR / SafeSport Report – LaRock

- a. Kathryn LaRock nominated as STAR/Safesport Director, Nominated – Webster, 2nd – Westcott, Accepted
- b. SafeSport – no activity
- c. STAR – no activity

4. Registrar Report – Eder

- a. Absent – No Report

5. MAHA D6 / Travel Director Report – Olaveson

- a. CHA awarded PWAA District Tournament
- b. Intent to Play in Districts is due NOVEMBER 1
- c. Ice sharing & trading – NEED TO INFORM RINK

6. House Directors Report – Open

- a. U10
 - i. John & Andy met with coaches to discuss large roster & potential options
 - 1. Maximize game time lengths & schedule more games
 - 2. Interest in picking up more ice
- b. U8
 - i. Jersey issue
- c. U6

7. ADM Director – Capper

- a. Absent – no report

8. LTP Director Report - Parks

- a. Absent – no report

9. Fundraising – Scott

- a. Dynamic Drinkware fundraiser:
 - i. Minor CHA participation – but those participating are having success
 - ii. CHA custom cups available soon
 - iii. Closing October 14
- b. Dearborn Ham sale preparations will begin at end of month

10. Other Old Business

- a. ASSOCIATION-WIDE photo/composite

11. New Business

- a.

Next CHA Board Meeting: Monday, November 12, 2018

--- Meeting adjourned – 8:56 pm ---

MAHA District 6 Council Notes – Sept 11, 2018 – Kalamazoo Wings West

- Peggy District director of Adrian, Lansing and Battle Creek
- Amanda report - Registrar
 - Background checks are really slow this year.
 - Bantam AA and above have the option to be national bound or non national bound on roster. If they want to be in districts they need to check their roster.
 - Coaches must have safe sport three certificates, modules and background complete before they can be registered.
 - Birth certificates are mandatory
 - Ask other teams that we are playing if they have verified rosters. If we are caught playing a team without a verified roster we will be in big trouble

- Art and Frank report - Referees
 - Seminar season - Jackson, Kalamazoo, then Big Rapids
 - Level 4 at Patterson arena - Ref training 9/23/18
 - Match penalties - Taken care of
- Tim (Safesport) report
 - No safe sport to update, no star to update
- Brian (Coaching) report
 - Movement on the ACD meeting - Grand Valley location now
 - Expand out and do multiple clinics in different areas.
 - TBD on date. Aiming for Oct.
 - Dec 1 & 2nd - Level 4 clinic - Gerald R. Ford Airport
- Cory - report
 - Adult League - Colby????
 - If they are USA hockey then they need to put their players on the portal
 - It's very easy now to put into the portal and register their team
- Kevin - Report for Steve (Had a baby)
 - District online registration has not been opened yet.
 - pay online next year.
 - send to Tom's PO box
 - Due date for Districts is Nov 1st.
 - T-shirts are being bid on
- **DISTRICT 6 TOURNAMENT SITES**
 - 5 bids - 4 in on time 1 not
 - Fox, GRAHA, KOHA, Jackson (Late), CHA (Late)
 - BIDS Due SEPT 1 2019
 - Travel - District Locations
 - [Bantam AA - Fox](#)
 - [Bantam A - GRAHA](#)
 - [PWAA - CHA](#)**
 - [PWA - KOHA](#)
 - [SQAA - KOHA](#)
 - [SQA - FOX](#)
 - House - District Locations
 - SQB - Lakeshore Muskegon
 - PWB - Westshore
 - BTB – Jackson
- Kevin - report
 - Team and Player exceptions are on the MAHA website - December 30th to play in districts.
 - Team counts for teams is 17 not 20
 - Players 10 in national bound, 7 in non national bound to play in districts
- Brian (Rules) report
 - Tournament games we will need to make sure we have refs on the ice as soon as the zamboni doors
 - play-in game must bring check with day of