

Maple Grove Youth Lacrosse Association

Board Meeting Minutes

April 11, 2022

1. Call to Order – Mike Seppelt – 7:03 PM

I. Proposed Agenda:

- Spring/Summer Field Lacrosse Update
 - Teams & Rosters
 - Coaches & Team Managers Identified
 - Schedules – practice, games & tournaments
 - Equipment Needs
- 6U Development Program
- Equipment Update
- Apparel Update
- DIBS Opportunities - Hang Banners at Turf Fields, Team Pictures
- Amazon Smile Opportunity
- Summer Board Meetings moved to Sunday nights (May, June, July)

2. Approval of Minutes

- I. MOTION: Annual Meeting Minutes from March - *Motion to approve by Mike Seppelt, second Troy Trbojevich;*
MOTION APPROVED

3. Business & Updates

- i) Spring/Summer Field Lacrosse Update
- (1) Teams & Rosters
- (a) Boys: 8U – 14U team evaluations and formations complete & listed on website
- (i) 8U – 23 (2 teams)
 - (ii) 10U – 20 (1 team)
 - (iii) 12U – 40 (2 teams)
 - (iv) 14U – 34 (2 teams)
- (b) Girls: registration still open for all levels and seasons
- (i) 8U/10U – 20 Total (11 spring & 7 combo & 2 summer only) – 1 team
 - (ii) 12U – 32 Total (15 spring & 16 combo & 1 summer only) – 2 teams
 - (iii) 14U – 9 Total for summer only – 1 team
- (c) Co-Ed 6U – 22 Total – REGISTRATION STILL OPEN Thru April 15th
- (i) Aiming for 3 teams of 8-10 players each
 - (ii) Season begins the first week of May with practices on Mon/Wed

- (iii) Games to be scheduled with Jing/GNLL soon once final #s are confirmed
 - (iv) Already have some parent volunteers and will finalize these once the teams are formed.
 - (v) Equipment needs – balls & shoot & scoops (**J. Rydberg to reach out to M. Miller**)
- (2) Coaches & Team Managers
- (a) Boys – working on identifying parent coaches and team manager for all teams.
 - (i) Paid Coaches – coaches are identify (need W9 forms sent to Karie Roers)
 - 1. Talan at 12U will support both teams and will start this week
 - 2. 8U will have summer coaches (approx. mid May/early June)
 - (ii) Parent Coaches – need Asst. Coach for 14UB with Shane Taylor, potentially 12UB as well
 - (iii) Team Manager – need 12UA (potentially Autumn Tuthill) & 14UB
 - (b) Girls – VP and Directors to identify this week and fill out Google Doc (**N. Iverson, C. Range, M. Saba**)
 - (i) Paid Coaches –
 - (ii) Parent Coaches -
 - (iii) Team Managers – 10U is on Google Sheet
 - (c) Paid Coaches Requirements
 - (i) Mike to set-up Google Doc to track hours with all names/contact for boys
 - (ii) Nate to keep track of all girls paid coaching hours
 - (iii) Joe to verify all coaching credentials are complete
 - (d) Parent Coaches Requirements
 - (i) Must register with GNLL/Homegrown
 - (ii) Need to take training classes – ex. Safe Sport (Head Parent Coach MUST have Level 1 certification)
 - 1. GNLL/Jing will be checking to ensure all coaches have completed these – certifications need to be shared with VP/Directors and logged in DropBox as well
 - (e) Team Manager Meeting – Bekah is the point of contact and will host a meeting for all manager
 - (i) Schedule meeting for boys managers separately from girls managers
 - (ii) Team Managers and contact info should be included with team registrations for GNLL (**T. Trbojevich**)
 - (iii) Schedules – most important for Team Managers to review and update!
 - 1. Request for field changes should start with Kelli. Please do NOT communicate the change to the larger team until Kelli has confirmed the change has happened
 - 2. Boys Spring Games – Tourney Machine will be the most accurate. Games within two weeks will NOT be sent a new notice to teams so will need managers to verify game schedules haven't changed.
 - a. Team Managers should be on GNLL communication list once registered, but should still double check all games and especially locations (last minute changes do happen)
- (3) Schedules – all schedules have been uploaded to SportsEngine for each team both boys and girls
- (a) Both Girls & Boys Practice Schedules – DO NOT move any practice schedules on your team page. All schedules are automatically uploaded through our scheduling software and SHOULD NOT be changed manually. Work with Kelli B to make any necessary updates.
 - (i) Monday June 1st and Tuesday June 2nd practices will all be moved from Fernbrook Fields due to soccer's MN Cup

- (b) Boys Game Schedules – Boys schedules with GNLL have also been uploaded to SportsEngine and can be found on Tourney Machine.
 - (i) These are NOT automatically synced to SportsEngine. The games schedules need to be uploaded to our scheduling system before they change on the team's SportsEngine calendar
 - (c) Both Boys & Girls Tournaments – Tournament dates/schedules will be entered by Kelli as a day block. DO NOT edit/delete these time blocks. IF a team manager wants to add each game once the schedule is finalized, they can add game details, but still DO NOT remove/edit the time block that Kelli has already input.
 - (i) Tournament Schedules to be updated on the website Tournament Tab. Troy & Nate will send updated list to Katy. **(K. Kaminsky)**
 - (d) Girls Game Schedules – MSLax schedule sent to Kelli. Kelli/Avario working on uploading those to our schedules and imported to SportsEngine
 - (e) Securing additional field space with the City of MG outside of our regular scheduling times (includes Fernbrook Fields and grass fields)
 - (i) School fields need to be secured with Comm. Ed and costs additional dollars. This needs to be approved by VPs
- ii) Equipment Needs **(M. Miller)**
- (1) Budget review shared
 - (2) Jerseys for each team will be given to each coach. Each parent needs to provide a \$100 deposit and sign the sheet included in the bin
 - (a) Need inventory of all girls jerseys, skorts and shorts **(N. Iverson)**
 - (3) Need to check – D poles
 - (4) Field Set Up for Fernbrook Fields – metal field box will have 2 sets of field set-ups within the box for all teams to use.
 - (a) Keys to be shared with each coach that will work for all metal field boxes so they can do field set-up
 - (b) All coaches/managers should be using the metal field boxes ONLY and NOT be entering the main shed
- iii) Apparel **(K. Forrest)**
- (1) Boys 8U-14U shirts and shorts have been ordered. Should arrive the first week of May
 - (a) If teams would like to order additional items as a group, please reach out to Kristen Forrest directly
 - (2) Coaches hats have been ordered (25 total)
 - (3) 6U apparel will be ordered after registration closes
 - (4) General Apparel window 2 now open and will be extended through Wed, April 13th
 - (a) Should we schedule a 3rd window? Wait for now to see if there are manager or parent requests
- iv) DIBS Needs: **(K. Edlund)**
- (1) Credit all parent coaches and team managers – Bekah to share final list with Kelly when complete
 - (2) Hang Banners at Fernbrook Fields
 - (a) Last year's banners (64 banners) are in our shed, Prime has 7 new banners and a map where they need to be hung **(M. Seppelt to pick up)**
 - (b) Need to purchase 100lbs zip ties to hang them **(M. Seppelt)**
 - (c) DIBS Needs: schedule for Tuesday, April 19th
 - (i) 8 people for 2 hours from 6pm-8pm
 - (3) Team Pictures – scheduled with Linhoff Photography on Monday, June 20th from 5:30-8:30pm

- (a) Back up day will be Tuesday, June 21st
- (b) DIBS Needs:
 - (i) Picture Coordinator – be the liason between MGLAX and Linhoff (schedule, rosters, etc)
 - (ii) Day of Volunteers – 3 people total
- v) Amazon Smile Opportunity - Non-profit fundraising through Amazon
 - (1) Set-up through our gmail account (**K. Roers**) **N. Iverson** to share the information with **Karie**
- vi) Summer Board Meetings – move to Sunday nights @ 8pm to avoid (May, June, July)

4. **MOTION TO ADJOURN: @8:23 pm Mike Seppelt, second by Troy Trbojevich , MOTION APPROVED.**

2021 - 2022 Expenses

DATE	ITEM	SOURCE	AMOUNT	REIMBURSED?
1/13/2022	Lax Balls - 2 Cases (Yellow / White)	SPORTSTOP	\$400.00	YES
1/18/2022	Folding Metal Chairs - 4	AMAZON	\$69.38	YES
1/18/2022	Buckets - 4 x 5 Gallon Buckets	AMAZON	\$120.44	YES
3/6/2022	Goalie Throat Guards	SPORTSTOP	\$50.44	YES
3/7/2022	First Aid Kits / Cold Packs	AMAZON	\$101.93	YES
3/17/2022	Goalie Shinguards / Shorts	SPORTSTOP	\$260.14	YES
3/21/2022	Metal Field Box	GRAINGER	\$1,390.81	YES
TOTAL			\$2,393.14	
TOTAL BUDGET			\$3,000.00	
REMAINING BALANCE			\$606.86	

Board members in attendance:

- | | | |
|--------------------|-----------------|-------------------|
| ✓ Kelli Biederwolf | ✓ Brian Hutton | John Rydberg |
| John Carrithers | ✓ Nate Iverson | ✓ Matt Saba |
| ✓ Kim Conrad | ✓ Katy Kaminsky | Amy Sauter |
| ✓ Jack Dugan | Tim Kuebelbeck | ✓ Mike Seppelt |
| ✓ Kelly Edlund | ✓ Brian Marcus | ✓ Bekah Smith |
| ✓ Tom Farniok | ✓ Matt Miller | Matt Thompson |
| Kristen Forrest | ✓ Chris Range | ✓ Troy Trbojevich |
| Adria Hamel | Karie Roers | ✓ Joe Weichert |