

Petoskey Area Hockey Association Board Meeting

Top of Michigan Trails Building, 1687 M-119

January 7, 2024 @ 6:30pm

In Attendance: Sarah Saddison, Elizabeth Morey, Chris Firman, Brent Bolin, Henry Pfiefer, Heaven Alcala, Fedor Fedorov, Julianne Imbleau (7:25pm)

Absent: Rob Higgins

Public in Attendance: None

1. Liz called the meeting to order at 6:38pm.
2. Approval of meeting minutes. Henry motions to approve. Heaven seconded. Minutes approved 7-0.
3. Public Comments - None
4. **Follow-Up Action Items:**
 - a. Election Investigation –
 - i. Brent indicated there is currently no update.
 - ii. Brent will work on the investigation this month and report back to Liz and Matt Hawkins before the next board meeting.
 - b. Possible Change to Savings Account –
 - i. Henry suggested depositing our money into short-term CDs that earn 4.5-5% interest, which would provide a nice interest payment.
 - ii. Since First Community Bank has no information online, Henry will physically go to FCB to investigate this further, and report back at our next board meeting.
 - c. Locker Room Policy Reminder to Coaches –
 - i. Fed asked if we are currently having issues in the locker rooms. We reminded him per MAHA policy that there must be at least one coach/manager in the locker room always supervising, however MAHA recommends two.
 - ii. Coaches are to encourage players to clean up after themselves, and to be in and out of locker rooms quickly.
 - iii. Fed will communicate with the coaches on the locker room policy.
 - d. Banners and Trophy Case –
 - i. Sarah turned in a 10U team banner to the proshop from their Squirt Winter Classic Tournament win. Fed will look for it, and find a place at the rink to hang it.
 - ii. Rob is absent, so we will get an update from him on the trophy case building at the next meeting.
 - e. Jerseys and Helmet –
 - i. Chris is working on a list of equipment needs and inventorying the storage garage.
 - ii. Chris & Liz will contact Carter's to order more jerseys for mites/minis.
 - iii. Chris will work on recycling old gear. Fed said the rink will take the old helmets.
 - f. First Aid Kits – Henry presented a list of items that would create 8 first aid kits for each team. The price would be around \$663 plus tax. We will table this for now and schedule

the first aid training first. Chris will connect Joe Placido with Henry to work on determining what should be in the kits.

- g. Stop the Bleed – Chris will connect with Joe Placido to work on scheduling a training date with the coaches for the Stop the Bleed program.
- h. Practice Plans w/Coaches – Fed says things are moving in the right direction and he will continue to work with all the coaches.

5. President's Update:

- a. Roberts Rule of Order – Liz presented the board with a Roberts Rules of Order Cheat Sheet. We will use this process to organize our meetings and make our association stronger.
- b. 10U & 12U MAHA District Playoffs have been registered and paid for. Coaches, managers, and treasurer have been notified. The district will be auditing our binders soon as we prepare our teams for MAHA Districts.
- c. 8U is still planning on going to MAHA States. The Gaylord jamboree will likely be their state qualifier, but they are still waiting on the final word.
- d. GameSheet App/Tablets are in working order. 10U & 12U have been using the app to input home game results. 10U is using both paper sheets and the GameSheet app. All pages will need to be printed for our MAHA district audit.

6. Treasurer's Update:

- a. Everyone in our association has been invoiced.
- b. Accounts have been credited for scholarships, sponsorships, and fundraising credits.
- c. One family received a business sponsorship as well as a scholarship, but the 3rd player is free with PAHA, so there is extra money from that scholarship that we can use for another family. We will determine those needs in the future.
- d. Heaven still needs to work on the 10U Select Team billing.
- e. We have one family that moved and left and did not contact PAHA regarding their unpaid invoice. No contact was made, so the full \$950 is owed to PAHA and their name will not be released from the roster.
- f. We discussed overdue ice bills from season's past. We are pushing toward turning those into collections. We will look into creating a strict payment policy to help alleviate payment issues in the future. We will table this and revisit it at the next meeting.
Motioned 7-0.
- g. Maggie is sending out the 1099s for PAHA.
- h. Heaven & Liz will work with Kammermann & Bascom P.C. to get our taxes completed.

7. Registrar Update:

- a. Henry has been working with Pat at the district to make sure all our rosters are in order.
- b. 10U Select Team has been submitted to Pat and will need 72-hours notice for rostering.
- c. Henry updated on a coach being dropped from 10U White and also the 10U Select roster due to not completing coaching modules by the due date.

8. Fundraising Update:

- a. Fundraisers are done. We made a few thousand dollars.
- b. Discount cards were not as successful as Julianne would have liked. We will need a new plan for next year to make this a better and more organized fundraiser.
- c. We were not able to do the wreaths fundraiser this year due to low inventory. Julianne would like to revisit this fundraiser again for next year, with possibly a different company.

- d. Henry brought up the idea of team sponsors. Proceeds could potentially go towards practice jerseys, tournament registrations, extra ice time, etc. We will keep this in mind for the future.

9. New Items for Discussion:

- a. Little Wings Funding-
 - i. Transparency: Liz would like more transparency on accurate details regarding PAHA funding the Little Wings Program. Liz would like a written proposal from the Little Wings program, detailing all necessary information and the reasoning PAHA funds this.
 - ii. Liz would also like details on funding provided by Red Wings to Petoskey Ice Arena.
 - iii. Fed would like the trust to sponsor this program. Fed will include dollar amounts for each expense in the proposal.
 - iv. PAHA Funding Form: Liz would like written requests from any program asking PAHA to fund or sponsor going forward. Henry would like PAHA to create a document that can be used for this. Liz motions to approve. Brent seconded to create a policy and form for PAHA funding. Motion approved 8-0. Heaven will create the form.
 - v. Fed would like PAHA coaches to help run this program and we would like PAHA advertisement displayed due to funding and providing coaches.
- b. Ice Arena Questions for Fedor –
 - i. Concessions: Julianne would like to implement concessions at the rink. Liz would like Fed to stock the concession stand and have PAHA volunteers run it. Fed does not have interest in stocking a concession stand, stating that it hasn't worked in the past. He did state that PAHA may use the stand and store products behind the concessions stand, stored in a bin. Chris is to oversee moving the PAHA bin over to the concession stand.
 - ii. Heat: Fed is only turning on heat for varsity games and indicated that those games are more important than youth hockey. It's too expensive to turn on for youth events. Heaven indicated PAHA can apply for a grant due to it being a non-profit to help pay for the heat bill during our youth events. Heaven will look into a grant.
 - iii. Staffing: According to Fed, the rink staff will be there an hour in advance before games, so they are available for skate pick-up and sharpening.
 - iv. Seating: Julianne asked about raised seating in the warm room. Fed is working on the comfort level at the rink. He plans to work on upgraded seating. PAHA will work on a grant to help fund the project. Heaven will take the lead.
- c. 10U Concerns –
 - i. Fed thinks this is the best year we've had coaching kids and coming together. Coaches are working hard to make the program better. There is still a lot of work to do with this.
 - ii. A question was brought up by Henry on why ice isn't being resurfaced in between the mites/minis and squirt practices. The ice is accumulating a lot of snow along the boards and the 10U kids are messing around with it and it's not in the best skating condition. Fed indicated that it is better for ice maintenance if it's zambonied after each practice. The board is in agreement that it's in the best interest to resurface ice in between 6U/8U and 10U practices. Fed told the board that he will communicate with the coaches on this change.

- d. Wednesday PAHA Skills & Sticks and Pucks @ 5:30pm –
 - i. Fed will talk to coaches to figure out a game plan for the skills night. Fed will organize this and wants all the coaches involved.
 - ii. Fed is motioning to continue the skills sessions. Julianne seconded. Motioned approved: 8-0.
 - iii. We have a lot of kids participating in this and need to figure out locker room arrangements. Liz will email the rink to organize locker rooms.
- e. Fedorov Ice Fest Jamboree –
 - i. Mites will be 2-days, tournament style. Mini Mites will be a ½ day jamboree.
 - ii. Henry proposes we do \$300 per 8U team registered and \$100 per 6U team registered. 12-team cap for each. Liz motions to approve. Julianne seconded. Motioned approved 8-0.
 - iii. Fed will look into the Sergei Fedorov Foundation to see if they will sponsor hats or something similar for all the kids. Fed will get back with us on this.
 - iv. Julianne will look into coffee and cinnamon rolls for this event.
- f. End of the year banquet – The board feels we need to bring back the end of the year banquet. Liz will call the Grand Unity in Petoskey, to get a quote. We will plan the banquet at our next board meeting.
- g. Additional Ice in March –
 - i. Fed would like to see PAHA skills continue throughout March. He would like to see 6 months of playing and training to help prepare for high school hockey.
 - ii. Fed will talk to the coaches to see what their thoughts are and create a plan. He will get back to the board in a week.
- h. Bantam Spring Team – We have a coach interested in coaching a spring bantam team. Liz will talk to the potential coach about housing the team at Petoskey Ice Arena.
- i. ByLaws – Liz emailed the board revised bylaws, as recommended by MAHA. The board is to look over the proposed revisions, and we will discuss at the next board meeting.

10. Team Updates:

- a. **Minis** – Heaven would like red hats to use when scrimmaging or splitting into 2 groups. Liz motions to approve 60 red hats (instead of pennies). Brent seconded. Motioned approved 8-0. Heaven will order these.
- b. **Mites** – 8U+ is not happening due to placement with Marquette teams and their required travel associated with this placement.
- c. **Squirts** – 10U is progressing and teams are doing well. We are focusing on preparing for Adray & MAHA districts.
- d. **Peewees** – Brent would like to see a 12U select team be created for next season (similar to what is happening in 10U). These kids can be dual rostered, but the select team will provide more ice time for players wanting to improve their game.

11. **Next meeting:** We will schedule our next meeting date and time through email.

Liz adjourned the meeting at 9:21 pm.