



Central Bucks West Football

Parent Club BOARD Meeting Minutes Virtual Meeting via ZOOM February 3, 2021

Start: 7:03 PM

Adjourned: 8:22 PM

1. BOARD MEMBERS PRESENT (Virtual)

1. Jennifer McGuire, Senior President
2. Stephanie Charran, Junior Co-President
3. Jennifer Estes, Co-President
4. Kelly Morris, Treasurer
5. Rob Rowan, Head Coach

2. Vote for Monthly Meetings

a. Board vote: All in favor of monthly meetings and posting of minutes for community review for the 2021-2022 season:

Jennifer McGuire	Senior Rep	yes
Stephanie Charran	Junior Rep	yes
Jennifer Estes	Junior Rep	yes
Kelly Morris	Treasurer	yes
Rob Rowan	Head Coach	yes

3. Important Dates

a. Mandatory Meeting for All Players & Parents (Grades 9 – 12)

- i. April 21st – Wednesday 7pm, Location TBD

b. 2021 Player Registration

- i. Now live via the www.westfootball.com homepage.
- ii. 42 players have registered to date.
- iii. Coach Rowan to send Remind to players and Jennifer McGuire to send email to parents to register their child.

c. Picture Day (C & C Photo – Contact is Mark)

- i. Tentative Date for August 4th at 7:30am, email sent to Mark to confirm date availability.

d. 2020 Banquet

- i. The 2020 Football Season Banquet will be Sunday, April 25th at Doylestown Country Club.
- ii. A meeting will be set up in March to discuss the details.

e. Senior Hosted Thursday Night Dinners – Sign Up Genius will be available in April.

- i. Thursday night dinners are hosted by a Senior family at their residence. Dinners were weekly.
- ii. Dinners are opened to players in grades 10th – 12th.

- iii. Parents Club partially funds the meal for the host family.
- iv. Senior parents will have first choice. If open Thursday nights sponsorship will be open to Junior Families.

2) ACCOUNTING ITEMS - Kelly Morris, Treasurer

- a. Form B – Kelly completed the form and will send for review.
- b. Form A – Kelly to complete and send for input and review.
- c. Researching Accountants to ensure appropriate fees are being charged.

3) FUNDRAISING

- a. Fundraising Committee to schedule a planning meeting.
- b. Gold Cards/Gold Rush –
 - i. Printing/Delivery/ Sales/ Organization
 - ii. Need to reach out to current vendors as well as other local vendors to secure offers for card.
 - iii. Gold Rush/ Sales –
 - In Person TBD, post on Social Media.
- c. Chipotle, Panera, Boccelli dine and donate Fundraiser –
 - i. Set these up in April/ May timeframe
- d. Bag Bingo Fundraiser – Would like to proceed, in June.
- e. Drive for Your School - Jen M. spoke with Virginia and Fred Bean is still on hold with this fundraiser. Jen will reach out again in May/ June.
- f. New fundraising ideas –
 - i. Team to research new fundraising ideas – Virtual, passive, etc.
 - ii. Kelly to reach out to Erica Darrows regarding fundraising ideas.

4) Open Board Positions

- a. Several parents expressed interest in open board positions.
- b. Board Voted to increase the number of Co-Presidents for the Junior and Sophomore classes from 2 to 3.

Jennifer McGuire	Senior Rep	yes
Stephanie Charran	Junior Rep	yes
Jennifer Estes	Junior Rep	yes
Kelly Morris	Treasurer	yes
Rob Rowan	Head Coach	yes

- c. Jen M. to reach out to the following parents.

CB WEST FOOTBALL PARENTS CLUB BOARD MEETING MINUTES

Monday February 3, 2021

Page 3 of 4

Parent	Interested position
Krissy Smith	Senior Co-President
Amy Bannon	Junior Co-President
Sandi Hilghman	Sophomore Co-President
Jess Schmidt	Sophomore Co-President
Angela Santiago	Sophomore Co-President
Kim Bradley	Secretary
Monica Gerace	Freshman Co-President
Kristie Patterson	Freshman Co-President

5) COMMITTEES:

Committee	Parents Club Representative	Volunteers
Fundraising	Kelly Morris and Sophomore Co-Presidents	Erica Darrows
Game Day Programs	Jennifer McGuire	
Senior Hosted Thursday Night Dinners	Stephanie Charran and Jennifer Estes	Krissy Smith
Pregame Meals/ Post game Snacks	Jennifer McGuire	Krissy Smith, Kim Bradley, Angela Barker, Laura Hutchinson, Monica Gerace, Jen Lacouture
Senior Night	Stephanie Charran and Jennifer Estes	
Youth Camp	Jennifer McGuire	Laura Hutchinson, Monica Gerace, Jen Lacouture, Erica Darrows, Kristie Patterson
Parent Jersey/ Yard Signs	Jennifer McGuire	
Game Day Spirit Wear	Freshman Co - Presidents	Kim McGowan. Amy Bannon, Sandi Hilghman, Jess Schmidt, Stephanie Koldhoff, Nicole Clemens, April Fleisher, Jennifer Slattery
End of Season Banquet	Stephanie Charran and Jennifer Estes/ Freshman Co Presidents	
Website Design/ Updating	Jennifer McGuire	

6) APPARREL

- d. Pride Pack- Logo and order/delivery date
 - i. Need to move forward with Internet sale. Senior players to vote on items.
- e. Player Team Store – Will open end February.
 - i. Store will be open for 2 or 3 weeks and then 2-3 weeks for delivery
- f. Coach’s Wish List for Staff – Coach Rob has hired new coaches to complete this Coaching staff. Budget will remain the same.

7) ADDITIONAL ITEMS

- g. Football Calendar is updated at www.westfootball.com
- h. Special Nights (Youth, Veteran’s, Hall of Fame, Senior, Homecoming) – Jen M. to set up a meeting with Coach Rowan, Henry Hunt and Senior Co-Presidents to discuss
- i. Dates West Facilities need to be reserved – TBD.
- j. Thursday Night Dinners (reserve cafeteria as back up for weather) - 5:30pm - 7pm
- k. Pregame Meals will be in the team room

8) **NEXT BOARD MEETING:** Tuesday March 2nd 7pm at 110 Pickwick Drive
Doylestown PA. 18901

Prepared by

Jennifer McGuire

Jennifer McGuire
Senior President