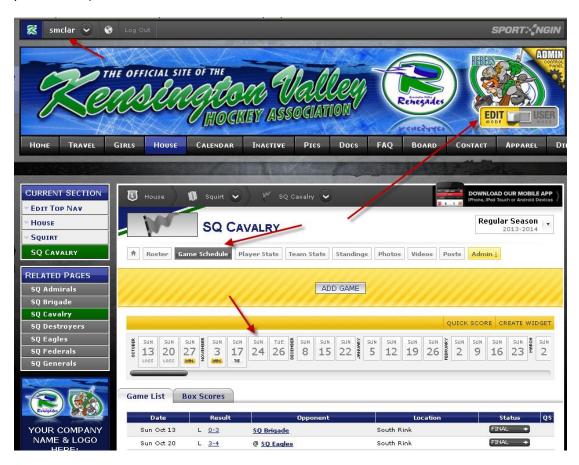
STEP 1

Make sure you are logged in to the site and go to the Team Page you have permissions for.

STEP 2

You will now see an Edit/User Mode switch in the upper right, click into **Edit Mode** (if you do not see the Edit/User mode switch on your Team page, contact the organization directly to request these permissions)



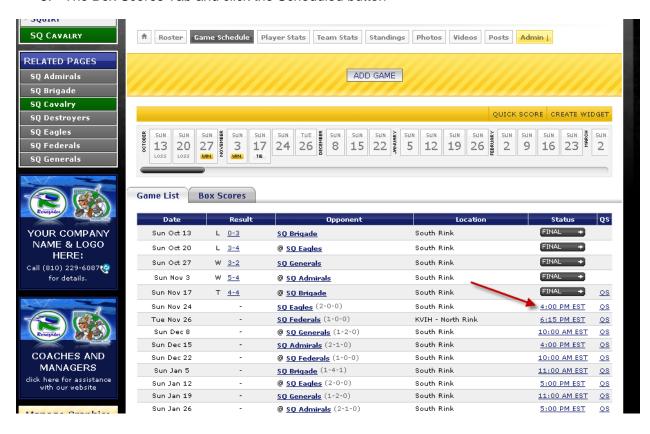
STEP 3

Click on the Game Schedule Tab and find the game you would like to add a score to

STEP 4

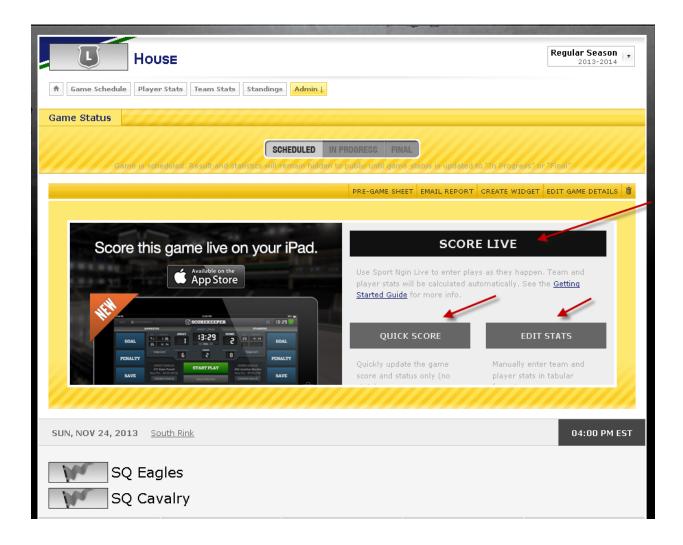
Click on the Game Schedule Tab ... Select either

- 1. The Calendar entry
- 2. The time Link under the Status column on the Game List Tab
- 3. The Box Scores Tab and click the Scheduled button



STEP 5

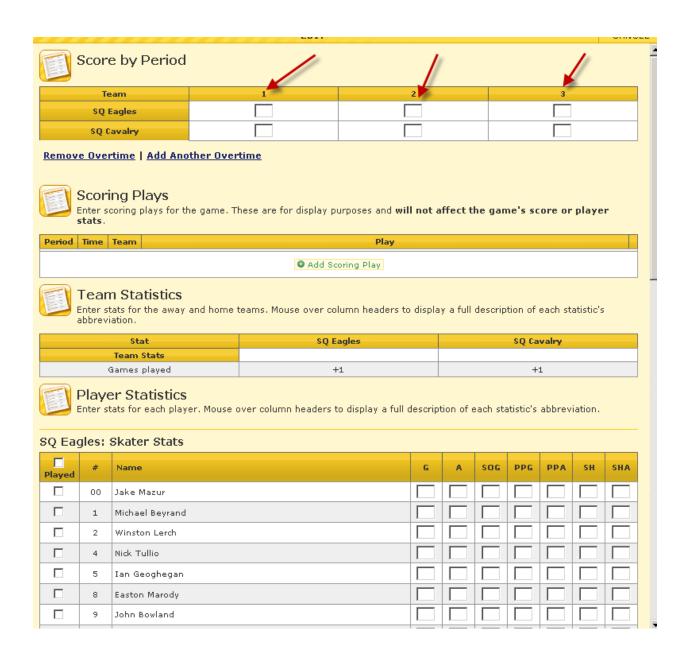
You will now see 3 scoring options (Score Live will only appear for sports with Sport Ngin Live capability). Click on either **Quick Score**, **Edits Stats or Score Live**.



STEP 6

Here you can just easily enter the games scores only or enter statistics for the team (but not required)

Click on Save Stats button at bottom when you are done.



STEP 7

Important: Click on Final to update the standings



Check Standings for accuracy

