

New Prague Hockey Association
Regular Meeting of the Board of Directors
Meeting Location: Raven Stream Elementary
Wednesday, October 12th, 2022, 7:00 P.M.

Meeting called to order at 7:00 p.m.

ATTENDANCE:

NPHA Board

Interim President	Aaron Lindholm	present
Interim Vice President	Jason Olson	present
Secretary/Registrar	Miranda Vertnik	present
Interim Treasurer	Jon Beckius	present
Manager Director	Sara Westing	absent
Communication Director	Jess Snyder	present
Interim Board Member at Large	Thomas Gallagher	present
Interim Fundraising Director	Kristina Dillon	present
Interim Board Member at Large	VACANT	

Sara was absent from this meeting due to a schedule conflict with her Level 3 CEP coaching clinic course. Miranda made a motion to excuse her absence, which was seconded by Tom. Motion carried, 7-0 (with one Board member absent).

Coordinator Positions

NPACC Manager	Kevin Cassidy	absent
Gambling Coordinator	Nate Borwege	present
Ice Time Coordinator	Tyler Kienow	absent
HDC Coordinator	Tim Applen	present
Volunteer Coordinator	Aimee Bombardo	present
Concession Stand Coordinator	Ashley Lindholm	absent
Mite/8U Coordinator	VACANT	
Outdoor Ice Coordinator	Jeremy Denzer	absent
Equipment Coordinator	Troy Gilbertson	absent
Tournament Coordinator	VACANT	
Sponsorship Coordinator	Hollie Weckman	present
Safe Sport Coordinator	Chelsea Casey	absent
Clothing & Apparel Coordinator	Amanda Will	absent
Recruitment & Retention Coord	Brandy Rife	absent
Concession Stand POS Specialist	Erick Christianson	present
COVID-19 Point Person	Sarah Donovan	absent

Others present: Jen Mushitz (former NPHA Volunteer Coordinator); Bill Gackenheimer (parent); Amy Danielson (parent & Coach); Dan Iverson (parent); Brian Vosejka (parent and Fundraising Support)

I. REPORTS

1. **Secretary's Report (Miranda Vertnik):** Miranda shared the Meeting Minutes for September 2022 with the Board on September 27th. There were no revisions suggested by any Board members. A motion was made by Jess to approve the September 2022 Meeting Minutes, which was seconded by Jon. Motion carried 7-0 (with one Board member absent). Miranda will post the September 2022 Meeting Minutes to the NPHA website.
2. **Treasurer's Report (Jon Beckius):** Jon sent out the September 2022 Treasurer's Report to the Board earlier this morning. He reported that we remain more cash positive currently as compared to last year but noted that we have had very little expenses thus far. As ice bills, etc. come in this will change. He shared that he had been comparing the profit and loss revenues for registration and that our actual income from registrations and raffle calendars is lower than expected. We will be receiving income from fundraising sales and sponsorship contributions as well in the near future. Jon asked Miranda how many families are on the payment plan for skater fees, she will run a report on SportsEngine and let him know. Discussion was given to monies made from our preseason ice sessions. He noted that we are upside down as we had expected, but we lost less than we would have had we not offered those ice sessions. Checks have been written out for our tryout evaluators. A motion was made by Miranda to approve the September 2022 Treasurer's Report, which was seconded by Jess. Motion carried 7-0 (with one Board member absent).
3. **Gambling Report (Nate Borwege):** Nate provided the July and August gambling reports at the meeting. He noted that he had some preliminary information for September, but that info hasn't been finalized. Nate reported that we will likely see an increase in our gambling income in the next few months as that tends to improve in the fall months as compared to the summer. He noted that expenses were higher than usual as we needed to purchase games. He noted that there have been no updates yet on the opening of the Rusty Spoke. He shared that he and Renae will be working on raffle calendars soon. Miranda reminded him that our fist year Mite/8U only families will only need 5 calendars in their packets – she will make that clear in the spreadsheet that she sends to them for calendar distribution. He hopes to have the raffle calendars ready for distribution to families in mid-November. Miranda made a motion to approve the July & August 2022 Gambling Reports as well as the Pre-Approvals for Allowable Expenses and Lawful Purpose Expenditures, which was seconded by Jess. Motion carried 7-0 (with one Board member absent).

II. OLD BUSINESS

1. Open Board & Coordinator Positions:

- i. **Interim Fundraiser Director:** Kristina Dillon has volunteered to take on this position for the rest of the 2022-23 season. Sam shared information about her background with the Board on 9/29 via email. Jason made a motion via text to approve the appointment of Kristina Dillon to the position, which was seconded by Tom. Motion carried, 8-0. Welcome Kristin to your new role, we appreciate your willingness to support this hockey program!
- ii. **Interim President:** On 10/6, Sam Blank submitted his resignation from the Board effective immediately due to personal and work commitments. The Board accepted his resignation via email and thanked him for his years of service to the hockey association. An emergency special meeting was held via Google Meets that evening to discuss the plan moving forward regarding the now vacant position. All Board

members were given the opportunity to volunteer for the role. Aaron Lindholm expressed his interest. Discussion was given to the position duties and his fitness for the position. Jess made a motion to appoint Aaron as the Interim President, which was seconded by Sara. Motion carried, 6-0 (with one Board member absent and Aaron abstained from voting on the matter). Thank you, Aaron, for your willingness to step into the position! Aaron shared at the meeting that he looks forward to this new role.

- iii. **Interim Board Member at Large:** In light of Aaron stepping into the Interim President position, his BMAL position is now currently open. When the announcement to the association was made about the change in Board presidency, this position vacancy was advertised. We received a total of four applications to fill this position and reviewed each of the applicants during a closed session held prior to this meeting. On 10/14, via text, Miranda made a motion to appoint Tony Robles to the Interim Board Member at Large position, which was seconded by Jason. Motion carried, 8-0. Tony will be welcomed to his position and his contact information will be updated on the website.
 - iv. **Tournament Coordinator:** We have learned that Lauren will not have a registered player this season, thus we will need to fill this vacant position. We will communicate the vacancy to find an interested member. It may be a good idea to have a Peewee C parent take on this role this season since NPHA is hosting that level for the district tournament.
2. **Status of transitioning to an accounting services provider for NPHA:** The transition has gone well. We are just waiting for the final changes on the bank account for authorized signers before Jon can fully access account information to provide the accounting service. This item is considered resolved and will be removed from Old Business.
3. **Registration Updates**
 - i. **Coaching Applications:** As of this meeting date, we have received 65 coaching applications, 6 of which are non-parent coaching applicants. Miranda has been sending communications to each of the applicants and assigned coaches about their coaching requirements.
 - ii. **Player Registrations:** As of this morning, we have received 297 player registrations. Of those registrations so far, 51 are new players, two are Squirt level players, one is a Peewee, one is a 12U, and the rest are new Mite/8U players.
 1. **Waivers:** As of right now, we have waived out 6 players to other associations (PLSHA, LHA, & Farmington) – all but two of these are all complete. We have 6 waivers into NPHA (coming from PLSHA, TCU, MN River, LHA), three are complete, the others are still pending.
 2. **Junior Gold:** We currently have two JG players registered. The waiver release for a MN River player to NPHA was finalized in September and the family was notified by Miranda – we’re still waiting on their registration.
 3. **Upper-Level Team Declarations:** Team declarations were provided to D6 on Sept 16th, with one edit made on Oct 3rd (a switch from two PW C teams to two PW B2 teams) following the completion of PW tryouts. We anticipate filling the following teams: Junior Gold – B; Bantam – A, B1, and C; PW – A, B2 Black, B2 White, and C; Squirt – B1, B2, and C; 12U – B2; and 10U – B2.
 - a. **Team rostering deadlines with D6:** Oct 20th for BA, PW, and 12U. Nov 10th for SQ & 10U. Nov 29th for JG. Dec 1st for Mite/8U. Wednesday Dec

28th is the final day for any roster changes – all coaches trainings need to be up-to-date by that day – D6 has said they want all changes to be submitted a few days prior to that deadline though to give them time to review and approve by the deadline.

- iii. **Team Manager Applications:** As of this meeting date, we have received 14 team manager applications. We currently do not have an applicant for our Squirt C team, Sara is reaching out to those families to see if someone will take on the position.
- iv. **Board/Coordinator roster:** Miranda submitted the Board/Coordinator roster to D6 on 9/30. We are still missing a few people from the roster as we are awaiting background screening clearance. Miranda checks the status of these items daily and will add the appropriate people as she is able.

III. COORDINATOR UPDATES

1. President

- i. **NPACC Manager (Kevin Cassidy):** Aaron reported that he had attended his first rink meeting on Monday. He noted that the arena staff are working to fight issues with condensation. It won't be an issue as the outdoor temps become colder but will be a problem in the spring and summer. They hope to have it fixed before then. There is an issue the glass surrounding the penalty box – it is leaning out; they are working to fix this as it is a safety issue. Tim noted that there is a metal piece down on the floor in front of the players bench – it will need to be covered or fixed so that skates aren't damaged. He noted that it will be especially important for the rink to address it before Mite placements begin as the younger skaters will not know they shouldn't step on it. Aaron will bring this up with Kevin. Aaron also reported that the rink hopes to get a new Zamboni – they are working on negotiating a price for an electric one, but we likely will not have the Zamboni this year.
- ii. **Gambling Coordinator (Nate Borwege):** No further updates at this time.
- iii. **Safe Sport Coordinator (Chelsea Casey):** Aaron has connected with Chelsea as he will now be working with her in her role. A clarification email was written up to send to each of the team managers on the new protocol for locker room monitoring eligibility. Miranda has a spreadsheet that is shared with each of the Team Managers – they can refer to the list when assigning locker room monitors as she updates it daily as folks send her their USA Hockey number and as their information is updated in the USA Hockey portal.

2. Vice President

- i. **HDC Coordinator (Tim Applen):** The HDC has been hard at work these past several weeks running our upper-level tryouts. He noted that they have received some great feedback from the evaluators on changes to the drills that were used for tryouts this year – the evaluators noted that the changes were good and allowed them a good look at the players. Tim reported that feedback was good surrounding the new tryout jerseys that were purchased – they were clear and easy to see for the evaluators, it was a good investment. Tim noted another change to the tryout process this year – pools of like ability were not assigned until the final tryout day, assignment to the first three sessions were random. The HDC is working to set up the level specific parent/player meetings that we will be holding this season. He said the Bantam and Peewee meetings

will be held soon – these meeting will be held in the auditorium of the high school to share the overall mission of the program and focusing on our 1New Prague vision. Teams will then be able to meet separately for a team specific meeting. They are also organizing coaches’ meetings to have the coaches meet their level lead and help everyone get on the same page with the vision of the program and they are working on providing coaches access to the updated Coach Them app that will be used throughout the season. Anthony is setting up a tour of the rink for all new coaches so that they will know where everything is, etc. Tim reported that he is happy with how the teams shook out regarding team size and ability of players. The Board thanks the HDC for all the countless time they have been putting into getting the program started.

- ii. **Mite/8U Coordinator (VACANT):** The role is being dissolved into the HDC for this season since we could not identify a new MC. At this time, there are 2-3 HDC members assigned to the Mite Coordinator email account checking and responding to messages. We have a Mite/8U new parent meeting scheduled for Thursday, Oct 27th at 7:30pm at the high school in the lecture hall. Jess has sent out a communication to Mite/8U parents regarding this.
 - iii. **Ice Time Coordinator (Tyler Kienow):** Jason reported updates from Tyler – ice times are being posted to team schedules and we will be providing the contact information and instructions for out reaching out to our rep with Avario to make schedule changes. The game draw was just completed and D6 needs to give their approval before district games can be added to team schedules. While Avario is responsible to inputting our team schedules, Tyler is still reviewing them to ensure that our sessions are set up as best they can.
 - iv. **Equipment Coordinator (Troy Gilbertson):** Jason reported updates from Troy – he is going through the equipment room to take inventory of what we have. He will be implementing a sign in/out system for gear. We are missing some puck bags from last season. He recently dropped off 400 pucks at the arena. Jerseys are arriving at Westwood from the supplier and Westwood will be adding names and numbers to those jerseys, so they should be ready within a few weeks. We discussed the instruction we were given last year from the district on what to do for players who have yet to receive their game day jersey sets.
3. **Treasurer**
- i. **Concession Stand Coordinator (Ashley Lindholm):** Jon shared updates from Ashley – changes have been made with the bank regarding approved check signers. All concession stand manager positions have been filled. Prices have been updated to increase the profitability of the stand. We have volunteers lined up to fill all concession stand shifts that have been posted thus far and training sessions have been scheduled. Ashley intends to create some YouTube videos with concession stand training information as well. The barcode system is operational, and inventory has been inputted. A new popcorn machine has been purchased for use and we no longer are committed to a contact for popcorn supplies, which will result in a cost savings for the stand. Ashley’s training into this role has been completed and Brea no longer needs to provide oversight of the concession stand. We thank Brea for her assistance providing Ashley with the training needed to get the stand operational for this season!

- ii. **Volunteer Coordinator (Aimee Bombardo):** With the new requirement of families needing to complete 11 of the 22 hours within the concession stand, we are seeing concession stand shifts being claimed very quickly. While we have still not opened the stand to 15-year-old volunteers, we do have a list of 8 approved high school helpers that families can hire to complete their hours for them. Hours are fully posted through Oct 23rd. High school games have been posted through December. DIBS hours for those who attended the all-association meeting have been entered.
 - iii. **Concession Stand Point Of Sales Specialist (Erick Christianson):** Erick shared that the barcode system has been set up at the concession stand, it will be an easy tool for volunteers to use while working in the stand. For any items that do not have a barcode on the packaging, a barcode sheet has been created to scan those items. Thank you, Erick, for all your work getting that set up! He noted that there were a few problems that came up with the Square system this fall as there had been a system update over the summer that disconnected our cash drawer. The system is currently set up so that he and Ashley have owner permissions to access the system account. Erick also offered his assistance with getting the ATM operational – it has not worked for the entire past season. He will work with Jon on this.
- 4. **Secretary/Registrar:** N/A
- 5. **Fundraising Director**
 - i. **Tournament Coordinator (VACANT):** N/A.
- 6. **Communications Director**
 - i. **Sponsorship Coordinator (Hollie Weckman):** Hollie introduced herself to the group and shared that she has reached out to the 125 contacts on her sponsorship list and has collected \$1,300 thus far. She will continue communicating with folks to collect their pledges. Sam Blank will be supporting and mentoring Hollie as she learns this new position this season. Jess made a motion via text on 10/10 to waive Sam’s DIBS hours in exchange for his training on Hollie into the Sponsorship Coordinator role, which was seconded by Tom. Motion carried, 8-0.
- 7. **Board Member at Large**
 - i. **Recruitment & Retention Coordinator (Brandy Rife):** Tom shared Brandy’s updates – there are some links on the Mite page that are outdated and no longer working. Jess will see if she can fix those. It was also noted that the QR code that went out on the mite flyers no longer appears to be working either, the website address is listed on the flyer though. Brandy has also reported that she has also shared two youth nights for hockey games for the MN Gophers and St. Thomas hockey teams.
- 8. **Past Board Member/Board Member at Large**
 - i. **Clothing & Apparel Coordinator (Amanda Will):** We will have one additional apparel store opening opportunity after Mite/8U placements. We have an opportunity to sell hockey bags with the NP logo on them as a fundraiser for the association. We will see if Amanda can work out the details for this.
- 9. **Manager Director**
 - i. **Outdoor Ice Coordinator (Jeremy Denzer):** No updates at this time.
 - ii. **COVID-19 Point Person (Sarah Donovan):** Miranda reported that she had been in communication with Sarah since the last Board meeting and that Sarah has since updated the COVID page for our website.

IV. NEW BUSINESS

- 1. Updated photos for website – (Dan Iverson)** Dan presented a proposal to the Board to provide the association with updated action photos for our website. He had done this for us in exchange for his DIBS hours a couple seasons ago, but at that time all players and coaches were required to wear masks due to COVID protocols so the photos we have on our site are dated. He noted that having professional grade photos on the website is good for marketing and attracting new players. He proposed that he would try to gather photos from every level again and that he would likely focus on home games for our upper-level players as the white jerseys look best in photos. He noted that the time he will spend at the rink and editing the photos will be well over the 22 required hours. He indicated that he could try to also take some candid photos at other NPHA events (annual fundraising beer bash, season kickoff, etc.) as his schedule allows. Jess made a motion to approve waiver of 22 DIBS hours for Dan Iverson in exchange for professional photos for the website, which was seconded by Jon. Motion carried, 7-0 (with one Board member absent).
- 2. Financial Transparency to the Association (Aaron):** Aaron proposed that he would like to see us share a financial summary on the website each month alongside our meeting minutes to provide better financial transparency to the association regarding how money is allocated within the program. He and Jon will work together to condense our financials to be shared in this way.
- 3. Player Privacy & Communications (Jess)** Jess provided some clarity for new Board members regarding our policy concerning member contact info. Contact information cannot be shared with others outside of the purposes of the hockey program. We also cannot add parents or other family members to player registrations without the express approval of the parent who completes the player registration.
- 4. Locker Rooms (Sara)** – Sara had suggested via email that we contact the arena to see if locker rooms could be kept locked so that players are not entering the locker rooms without a locker room monitor present. She noted that this was how locker rooms were managed in Shakopee when she was a player there. She said that the team manager, coach, or locker room monitor could check out the locker room key from the pro shop and then return it when the team was finished using it. We were not able to follow up on this proposal this evening and will revisit next month.
- 5. Fundraising Opportunity- Branded Hockey Equipment Bags (Jason)** – Jason reported that we have an opportunity to sell New Prague branded hockey bags to members as an additional fundraiser to generate some money for the association. We would need to order a minimum of 24 bags close to cost and could then sell them for at least a 20% profit. These would still be quite affordable as compared to bags sold from athletic stores. We will see if our clothing coordinator can work with Brad B on this as he has the information about the fundraising opportunity. It was suggested that we consider purchasing some additional bags to include as beer bash raffle prizes.
- 6. Mite Equipment Funding:** Unfortunately, we were only able to secure five full sets of Mite gear with the gear up grant funds that we received from Dick's Sporting Goods. This was largely due to supply issues and increased prices on gear. We have more families that this though that applied for the equipment grant, so the HDC is requesting \$360 to purchase additional gear for these new Mite families. Jon will connect with Anthony to provide him with the necessary

funds. Aaron also shared that his wife had picked up the remaining consignment sale gear from Sam and brought it to the rink to be held in the equipment room. Troy will be going through that equipment to see how much of it is still in good shape and could possibly be used for Mites in need of gear.

7. **Secretary/Registrar Position Duties:** Aaron asked to start a discussion on the secretary/registrar duties as this position is very time intensive. Miranda reported that she has been tracking her hours since the beginning of this term to compare the number of hours that she completes for the Secretary duties and those for her Registrar duties. She noted that she has been doing this as she is concerned that eventually when she is done with the role there will not be any interested candidates to take on the position. She noted that Rena had been trying to step down from the position for several years before she came along and volunteered for the role. Miranda noted that she envisions either the secretary duties being absorbed by a different Board position and having the registrar be a stand-alone board position, or having the registrar removed from the Board duties and instead converted into a Coordinator role that could potentially become a paid position if necessary (just like we have outsourced our bookkeeping duties, ice scheduling duties) as Board members cannot be paid for their time. Aaron noted that he has reviewed other hockey association board positions and that the Registrar is generally not a board position. Miranda reported that the amount of time she puts into each of her two roles is well over the required 22 DIBS hours separately and would warrant splitting the role out. Miranda shared, however, that she intends to fulfill her duties for her term as she had committed by running for the position, but that we will want to consider making the change for the future. Aaron noted that he would like to see if we can offer some level of support to Miranda before that time though if possible. We will revisit this topic again in the future.

8. **Closed Sessions:**

- i. **10/5: Meeting to approve PW, BA, and 12U teams** – The following is a summary of those closed meeting notes specific to the team approvals: The Board met with Tim to review the tryout process and recommended player and coaching assignments for these levels. We have three players at the Bantam level that are placed tentatively on the C team per the Handbook as they were not able to participate in a full tryout due to injury. These players are under an extended evaluation process and will be looked at once they are fully cleared to play. There are no players at the Peewee level undergoing an extended evaluation. Tim noted that it was apparent after the first day of the four-day tryout process based on overall player scores that we had support to field two Peewee B2 teams rather than two Peewee C teams. This prospect had been discussed at length within the HDC after that first day of tryouts with the HDC ultimately recommending the following Peewee team declarations: Peewee A; Peewee B2 (Black); Peewee B2 (White); and Peewee C. Tim reported that the two PW B2 teams were filled using the snake draft of all the players with tryout scores falling within the B2 range to ensure that those teams were evenly distributed regarding player ability. All placement decisions were made from tryout scores given by outside evaluators. HDC members removed themselves from any discussion involving their own player. Tim shared some difficulty in assigning non-parent coaching (NPC) staff. Most of our NPC applicants indicated a preference to coach at the Bantam A level and many of them are newer to coaching and new to coaching for NPHA. Thus, the

decision was made to recommend placing two newer NPC applicants as Assistant Coaches on the Bantam A team for training under a more seasoned NPC Head Coach. Those newer NPCs will also receive excellent guidance from our seasoned parent coaches assigned to that team. While many of the Board would have liked to see the NPCs distributed across more upper-level teams, it is important to focus on the training of these newer coaches to help develop their talents as coaches for the long-term benefit of our program. The HDC will be making their recommendations for each of our NPC's stipend. When the Board has that information, we will decide on whether a partial refund is due to the players on the BA B1 team who only has 1 NPC as compared to the BA A team that has 3 NPCs assigned. We will also need to issue NPC Fee refunds to players on the PW and 12U teams since none of them have an assigned NPC. It was reported that we are a little lean on the number of Bantam coaches available to our C team this season – this is due in part to the overall low number of coaching applications we have received, but also due to the player placement on teams. Players are placed on teams first; coaches are assigned second. Player scores determine their placement, so there are times when one team is heavy on coaches as that particular group makeup happens to have more parents involved in coaching. It would be unfair to players to place them on teams with coaching assignments at the forefront of those decisions. No coaching applicants were denied at the Bantam level, though one did withdraw his application due to outside work commitments. Discussion was given to our 12U team. We did not have the numbers to support two teams at this level, thus an official tryout was not held. Four of the 12U players did opt to sign up for the tryout ice time in order to participate in an early season player evaluation, the rest did not. Practices for the team will be scheduled once the evaluation sessions have concluded, which will be by the end of the weekend. We had four coaching applicants at the 12U level and all were accepted to the positions. Miranda made a motion to approve the Bantam, Peewee, and 12U teams as recommended by the HDC, which was seconded by Jess. Motion carried 9-0. Tim asked that Jess add to the communication that will be sent out with team announcements that families with questions or concerns please wait 24 hours before reaching out and that those individuals reach out to the appropriate level lead within the HDC. Level leads are as follows: Jenner – 10U/12U; Eric F – SQ; Torey Z – PW; and Ryan D – BA. Sam also recommended to members of the Board that if any concerned parents reach out that it is best to give them a 24-hour “cooling off” period before responding to any such contacts.

- ii. **10/12: Meeting to approve 10U and SQ teams:** This discussion was held prior to this regular meeting. Sara was the only Board member absent due to her attendance at her coaching clinic course this evening. All the same procedures were followed for our Squirt tryouts as described above for the other upper-level teams. We reviewed the recommended player and coaching assignments for our three Squirt teams (SQ B1, SQ B2, and SQ C). At this time, we do not have a head coach identified for the Squirt C team as neither of the two coaches eligible for that team were interested in the HC position. The HC determination will need to be made before the rostering deadline for SQ (which is 11/10) as Miranda cannot submit the team for approval until a HC is listed on the roster. We may have a third coach willing to help coach the SQ C team –

but he will need to first complete the SQ module before joining the team if he is interested. We have one player at the Squirt level that was injured and only able to participate in the first day of tryouts – he has been placed on the SQ C team per the Handbook but will be evaluated once he is healed enough to fully participate. At this time, we do not have a team manager set for the SQ C team either as none of those parents had applied for the position. Sara will reach out to families to try to find someone willing to take on the position. The 10U team was discussed as well, there are a lot of willing coaches for that team. However, one of the recommended coaches for the 10U team was removed as he indicated on his coaching application that he only wanted to coach at the Mite level. The concern was raised whether this could be too many coaches involved for one team? Several of the coaches are listed as Practice Coaches to help only during practices as the 10U group may need a lot of redirections – the team is large with 17 players. Those practice coaches, however, will not be able to assist during games – only coaches rostered as Assistant or Head Coaches can be on the bench for games. Jess made a motion to approve the SQ and 10U teams, which was seconded by Jason. Motion carried, 7-0 (with one Board member absent).

1. **UPDATE FOLLOWING MEETING: Squirt B2 Head Coach Change:** On 10/17, Jason and Aaron shared with the Board via email that the Squirt B2 Head Coach had decided to step down from the HC position. He would like to remain on staff as an Assistant Coach and work closely with Squirt goalies. In light of this change, the HDC has recommended that Aaron fill the role of Head Coach of this team. Originally, Aaron had volunteered to fill the HC position on a team, but with the recent change in his role to Interim President, he had indicated a preference not to take on the HC position. However, with Matt's stepping down from the position, and considering the caliber of the other coaches and the manager on the team, Aaron feels confident he can take on the role of HC of the SQ B2 team. Thus, via text, Jess made a motion to approve Aaron Lindholm as the SQ B2 Head Coach, which was seconded by Miranda. Motion carried, 8-0 (with one Board member abstaining).

V. BOARD MEMBER UPDATES

1. **Fundraising Director (Kristina Dillon):** Kristina was welcomed into her new role and thanked for her willingness to support the hockey program by filling this role. Kristina reported that she has been working with Brian Vosejka on training into her role. They had been asked from second-year Bantam family who has not yet registered on whether they will need to fundraise, we affirmed the handbook policy regarding fundraising requirements. DIBS hours have been claimed for fundraiser pick up and they have six families lined up for wreath storage. Fundraiser packet drop off is the same day as Mite/8U placements and will be held in the dryland room.
2. **Communications Director (Jess Snyder):** Jess shared that she will be working soon with the professional photographer company to set up team photos for this season. These will take place after Mite/8U teams are set and all players receive their jerseys. They will be held at the Park Ballroom once again since that has worked well the past few years.
3. **Manager Director (Sara Westing):** No further updates.
4. **Interim Board Member at Large (VACANT):** NA
5. **Interim Board Member at Large (Thomas Gallagher):** No further updates.

6. **Interim Treasurer (Jon Beckius):** No further updates.
7. **Secretary/Registrar (Miranda Vertnik):** Miranda asked about the D6 one-page update that should be shared with coaches that was shared with the group earlier this week. Jason noted that ideally, we will have coaches sign off on receiving this information since the district wants us to be certain that all coaches have the information. He suggested that we have the information reviewed by the HDC level leads at the upcoming coaches' meetings that will be scheduled. Miranda will also email the information to upper-level coaches as well.
8. **Interim Vice President (Jason Olson):** No further updates.
9. **Interim President (Aaron Lindholm):** No further updates.

Jess made a motion to adjourn the meeting which was seconded by Jason. Motion carried 7-0 (with one Board member absent). Meeting adjourned at 9:28pm.

Meeting minutes prepared by Miranda Vertnik, NPHA Secretary/Registrar.