



## Berlin Youth Hockey Association, Inc.

PO Box 571  
Berlin NH 03570

### COACH CHECKLIST:

COACH'S NAME: \_\_\_\_\_

#### USA HOCKEY COACH REGISTRATION:

Submit the USA Hockey Number to Registrar

- Completed
- Needs to complete

#### BACKGROUND SCREENING:

- Completed
  - Expiration Date: \_\_\_\_\_
- Needs to complete

#### SAFESPORT CERTIFICATION:

- Completed
  - Expiration Date: \_\_\_\_\_
- Needs to complete

#### AGE-SPECIFIC MODELS:

*If completing for the first time, must complete Foundations Module first.*

Coach needs the following AGE-SPECIFIC MODULE(S):

- 8U
- 10U/12U
- 13+

COACH'S CURRENT CLINIC LEVEL: \_\_\_\_\_

Coach needs the following clinic by 12/31

- 6U/8U
- Level 1
- Level 2
- Level 3
- Level 4
- No Clinic this year



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### LEARN TO SKATE/PLAY ON-ICE REQUIREMENTS:

USA Hockey prohibits anyone other than players, coaches, and officials from being on the ice or the bench. Anyone wishing to coach or assist on the ice or bench must fulfill the USA Hockey Coaching Requirements before participating.

NEW as of 2025-26 Season, all information will be found at the new **USA Hockey Learning Center:**  
<https://lms.usahockeylearningcenter.com>

1. **Register With USA Hockey** - Must be done yearly. <https://membership.usahockey.com/>
  - This number needs to be submitted to the registrar - [Coach Registration](#).
2. Complete a **NCSI Background Screening**- the NCSI screening is valid for two years. It can take up to 2+ weeks to process, please plan ahead. You cannot skate until it is complete. USA Hockey has already entered the self-registration ID number, you do not need to change this number.
3. Complete **USA Hockey SafeSport Training** - This is an online course that is valid for 365 days. If this is your first year, you must complete the Core Module training (approx. 90-120 minutes). If you are a returning coach, a refresher is required every year.
4. Complete the appropriate **USA Hockey Age-Specific Module:** 8U. USA Hockey requires that coaches take an online course specific for the age of players you will be coaching or helping out with during the season. You only have to take each age module once. Must complete the Foundations Module, prior to taking an age-specific module for the first time. There will be an approx. 10-minute delay after taking the Foundations Module before you can take an Age Specific Module.
5. **Find, register, and attend (virtually or in-person) the required certification clinic.** You can only attend one clinic per season. LTS/LTP/8U coaches start at the 6U/8U Clinic. New clinics become available on Sept 1, Oct 1, Nov 1 and Dec 1. The clinic will need to be completed by 12/31. If not completed by 12/31 you will not be able to participate on ice after Jan 1<sup>st</sup>. The 6U/8U clinic is valid for 5 seasons, unless you move up to a 10U+ age division in which you will need to take Level 1.

**\*First year Learn to Skate/Play or 8U Coaches:** With USA Hockey's "Try Coaching for Free" Program you will still have to complete the USA Hockey Coaching Registration, Age Specific Module, SafeSport, & Background Screening, but do not have to attend the 6U/8U Coaching Clinic. If you decide to continue coaching the following year you must follow the Coaching Education Program and complete the appropriate clinic. You must inform the Registrar at the beginning of the season if you do not plan to take the 6U/8U Coaching Clinic.