

Hastings Hockey Boosters  
April 14, 2024  
Monthly Meeting Agenda  
The Quarry Taphouse at 7:00 PM



### Roll Call

- Approval of agenda
- Approval of March meeting minutes

### Membership Comment

### Officer Reports

- President – Curtis Gerrits
  - Updating email addresses, SportsEngine permissions and access for Board Members
  - Year-end membership survey—update
  - Dibs/Heggies invoicing update
  - Civic Arena summer projects
  - Open director’s position: Girls In-house (6U/8U)
  - MN Hockey 2024 Association Leader Excellence Conference
- Vice President – Dave Fullerton
  - Hockey Day Minnesota update
  - 2024-2025 Hastings tournaments – levels
  - Avario meeting update
  - D8 meeting review

### Director Reports

- Squirts Director – Adam Welch
  - Discussion about kids moving up levels early
- Director of Hockey – Sean McCabe
  - End of year update
  - Coaches banquet
  - Planning for upcoming season
  - Hockey Development Committee update
  - Dryland facility
- Gambling Manager – Keith Birken
  - Monthly gambling update

### Coordinator Reports

### Old Business

- New travel jerseys:
  - Approval of vendor
  - Put last name on jerseys? Yes or no?

### New Business

- Approve the following monthly gambling reports (see copies attached):
  - LG1004 Monthly Gambling Report to Members, March (Meeting date: April 14<sup>th</sup>, 2024)
  - LG1004 Monthly Gambling Report to Members, April (Meeting date: May 12<sup>th</sup>, 2024)
- Approve the following new Board Members
  - Verena Busch – Tournaments Coordinator
  - Craig Latch – Sponsorship Coordinator

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- Adam Elling – Learn Hockey Director
- 2024-2025 budget – Prep for 1<sup>st</sup> draft

**Board Comment**

**Adjournment**

**Next Meeting**

- May 12, 2024

MINNESOTA LAWFUL GAMBLING

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

**The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.**

Organization: Hastings Hockey Boosters Meeting date: April 14<sup>th</sup>, 2024

<b>Documentation Provided</b>	<b>Reporting Requirements for each form of lawful gambling conducted</b>
<p>1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:</p> <p>LG100A Schedule B2 LG100C LG100F</p>	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
<p>2. Copy of check register or itemized expense journal that includes electronic transactions.</p>	<p>Complete details on all allowable expenses including payee, amount, date issued, and purpose.</p>
<p>3. Copies of distributor invoices or perpetual inventory records.</p>	<p>Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.</p>
<p>4. Copy of the month-end physical inventory.</p>	<p>Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.</p>
<p>5. Copy of itemized bank statement reconciliation (LG100F).</p>	<p>Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.</p>
<p>6. Fund loss report.</p>	<p>Any fund loss discovered during the month.</p>
<p>7. Correspondence and other documents:</p> <p>Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program</p>	<p>Correspondence sent or received relating to the lawful gambling operations.</p>



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