

`CONSTITUTION AND BYLAWS OF “District 1”
OF MINNESOTA HOCKEY
AS AMENDED September 12, 2022

ARTICLE I

SECTION I – PURPOSE

The purpose of the District 1 (“District”) organization shall be to encourage and improve standards of youth ice hockey within the district and to provide the basis for youth hockey teams and sponsoring youth hockey associations to affiliate with Minnesota Hockey (“Minnesota Hockey”) and USA Hockey (“USA Hockey”).

The District boundary shall be specified by Minnesota Hockey, and shall generally include those areas within the city limits of St. Paul and Minneapolis, Minnesota.

The District organization is a strictly non-profit association.

SECTION II – MEMBERSHIP

The members of the District are those associations which administer and sponsor amateur youth hockey programs affiliated with Minnesota Hockey within the District and which have been accepted by the District. Exceptions must be approved by the District Executive Board. The District has the authority to review and accept or reject the application for membership of any affiliated association. Only those associations in good standing will be allowed to continue membership. To qualify as members in good standing, an association must:

1. Register at least one (1) amateur youth hockey team. (Exceptions must be approved by the District Board)
2. Remain current in all dues, fees and assessments of the District.
3. Adhere to all District, Minnesota Hockey policies and procedures.

Failure to fulfill these requirements by a member association shall be considered cause for termination of membership.

The District, upon the vote of 75% of the Association Representatives present at a meeting duly called for the purpose and at which a quorum is present, may terminate the membership of an association.

The District may at its discretion grant through normal voting procedures an annually renewable membership, with voting privileges, to non-affiliates of Minnesota Hockey that has teams playing in the District.

To the fullest extent permitted by the Minnesota Nonprofit Corporation Act, as amended from time to time, the District may, but is not required to, buy the membership of a member who resigns or whose membership is terminated. The purchase of a membership of a member who resigns or whose membership is terminated must be approved by a majority of the members of the Executive Board, exclusive of the vote of any Association Representative(s) designated by the member(s) who resigns or whose membership is terminated. The purchase price of any membership purchased under this paragraph will be determined definitively, in good faith, by the members of the Executive Board approving the purchase. If any member who resigns or whose membership is terminated commences litigation or asserts counterclaims against the District or any member(s) of the Executive Board to enforce the terms of this paragraph or challenging the amount of the purchase price offered by the District and the District or member(s) of the Executive Board prevails in such litigation, the District or the member(s) of the Executive Board will be entitled to collect its or their attorney's fees and costs from the member.

SECTION III – EXECUTIVE BOARD

The affairs of the District shall be managed by an Executive Board consisting of the elected officers and representatives elected by the member associations.

1. Each affiliated association of the district shall be entitled to one (1) representative (“Association Representative”) and one (1) alternate on the Board chosen by the association assigned to the area. Each affiliated association shall have one (1) vote.
The vote may be cast by the “Association Representative” or designated alternate
2. The method of selecting and term of service of the association representative shall be determined by the respective associations. An association representative shall be qualified to serve when the selection is reported in writing to the District Secretary by the association.
3. An association representative will be disqualified from service when the termination is reported in writing to the District Secretary by the association.
4. If an association representative is elected an officer of the district, said association representative shall cease to be an association representative. The association shall be entitled to select a new association representative. Except as set forth in Article V where Minnesota Hockey regulations assign the authority to the District Director, all District authority shall be exercised by the District Executive Board.

ARTICLE II

SECTION I – TIME AND PLACE OF MEETINGS

Regular meetings of the Executive Board shall be held each month, except during the months of June and July. The regularly scheduled meeting for April shall be considered the Annual meeting for the general membership.

Special meetings of the Executive Board may, and upon request of the District Director or the Association Representatives of three (3) member associations will, be called by the President. The time and place of meetings of the Executive Board shall be set by the President.

SECTION II – QUORUM

A quorum at any regular or special meeting of the Executive Board shall consist of two thirds of the member Association Representatives and two (2) elected officers.

Electronic means may be utilized if a physical quorum is not possible.

SECTION III – VOTING

Except as otherwise provided herein, all matters coming before the Executive Board shall be decided by a simple majority vote of the member Association Representatives present at a meeting where a quorum is present. Elected and appointed officers of the District shall be without vote except in the case of a tie vote, in which case the President or another presiding officer shall be allowed to cast either an affirmative vote or must abstain from casting a vote.

SECTION IV – RIGHT TO BE HEARD Any individual wishing to be heard before the Executive Board may do so by submitting a written request outlining the topic to be presented, to the District Secretary at least one (1) week prior to the regularly scheduled meeting.

ARTICLE III

SECTION I – ELECTION OF OFFICERS

The President, Vice-President, Secretary and Treasurer shall be elected to two (2) year terms.

The District Director shall be elected to three (3) year terms.

The office of President and Secretary shall be filled in odd numbered years, while the office of Vice-President and treasurer shall be filled in even numbered years.

Election for these offices shall be at the Annual meeting.

Each voting member in good standing shall be entitled to one (1) vote.

For each office, the person receiving the highest number of votes shall be elected.

Persons so elected shall take office immediately upon adjournment of the meeting at which they are elected. In the case of a vacancy of any office, the remaining officers shall select a replacement to serve out the remaining portion of the term or until a successor is duly elected.

The Executive Board, upon the vote of 75% of the members present at a meeting duly called for the purpose and at which a quorum is present, may remove an officer from their position within the district. Such removal must be for cause.

SECTION II – APPOINTED POSITIONS

The following positions may be appointed. The terms for these appointed positions shall be one (1) year from the date of the appointment. Persons holding these positions can be terminated for cause by the appointing officer and majority consent of the Executive Board. The appointed positions are as follows:

1. Supervisor of Officials - appointed by the District Director.
2. Assistant District Director - appointed by the District Director.
3. Girls Coordinator - appointed by the District Director.
4. Head Coach – appointed by the District Director.
5. Tournament Coordinator – appointed by the District Director.
6. Mite Coordinator – appointed by the District Director.
7. Squirt Coordinator – appointed by the District Director.
8. PeeWee Coordinator – appointed by the District Director
9. Bantam Coordinator – appointed by the District Director
10. ACE Coordinator – appointed by the District Director

ARTICLE IV

SECTION I – COMMITTEES

Except as otherwise provided herein, all committees may be appointed by the President and shall consist of a Chairperson and at least two (2) other members. A quorum at any committee meeting shall consist of two-thirds of the members of the committee.

SECTION II – EXECUTIVE COMMITTEE

The Executive Committee shall consist of the elected Officers and the Assistant District Director.

The Executive Committee shall be responsible for the general oversight and guidance of the District program.

SECTION III – FINANCIAL REVIEW COMMITTEE

The Financial Review Committee shall be appointed by the President. The Chair of this committee shall be a member of the Executive Board. The District Treasurer shall not be a member of this committee. Upon a new District Treasurer being voted in by the District 1 Board, the District's financial statements will be reviewed in accordance with Minnesota State Law requirements. Financial review reports will be made to the Executive Board at the first regular meeting following completion of the review.

SECTION IV – NOMINATING COMMITTEE

The Nominating Committee shall be appointed by the President at least thirty (30) days prior to the Annual meeting.

The committee shall nominate at least one (1) person for each of the elected offices to be filled and shall report the nominations to the Executive Board at the Annual meeting.

SECTION V – TOURNAMENT COMMITTEE

The Tournament Committee shall be appointed by the President. The Chairperson shall be the District Tournament Coordinator. The District Supervisor of Officials shall be a standing member of the committee. With the guidance and supervision of the District Director, this committee shall organize and conduct the district playoffs and any regional or state tournaments which are assigned to the district by Minnesota Hockey. This committee shall be responsible for any other tournament(s) held under the sponsorship of the District.

SECTION VI – GRIEVANCE COMMITTEE

The Grievance committee shall consist of the District President, Vice-President, Secretary and the association representatives, or their assigns, from each member association. The Vice-President shall act as Chairperson for this committee. The committee shall meet at the call of the President or the District Director whenever a grievance has been filed. A quorum at any meeting shall consist of two-thirds of the Association Representatives, excluding representatives from any association(s) involved in the grievance.

The voting members of this committee shall consist of the Association Representatives present, excluding representatives from an association involved in the grievance. In the case of a voting tie, the District President shall have a vote. The Secretary shall report the outcome and findings of the committee to the Executive Board at the first succeeding district meeting.

SECTION VII – DISCIPLINARY COMMITTEE

The Disciplinary Committee shall consist of the District President, Vice-President, Supervisor of Officials, Head Coach, Secretary and the Association Representatives, or their assigns, from each member association. The Vice-President shall act as Chairperson for this committee. The committee shall meet at the call of the President or District Director whenever a Disciplinary Hearing is warranted under Minnesota Hockey or USA Hockey rules or when it is deemed necessary by the Executive Board.

A quorum at any meeting shall consist of two-thirds of the Association Representatives, excluding representatives from an association involved in the Disciplinary Hearing. The voting members of this committee shall consist of the Association Representatives present, excluding representatives from an association involved in the Disciplinary Hearing. In the case of a voting tie, the District President shall have a vote.

The Secretary shall report the outcome and findings of the committee to the Executive Board at the first succeeding district meeting.

ARTICLE V

SECTION I – PRESIDENT

The President shall have the general powers of and duties of supervision and management usually vested in the office of President and not inconsistent with these by-laws or the by-laws and regulations of Minnesota Hockey. The President shall call all meetings of the Executive Board, membership and Executive committees to conduct the business of the District. The President shall preside at all meetings of the Executive Board and Executive Committee and shall be an ex-officio member of all committees with the right to vote unless otherwise specified in the definition of the committee. The President shall see that all orders and resolutions of the Executive Board are carried into effect.

SECTION II – VICE-PRESIDENT

The Vice-President shall act as the aide to the President and shall perform the duties of President in the absence of the President. The Vice-President shall Chair the Grievance and Disciplinary Committees.

SECTION III – SECRETARY

The Secretary shall attend all meetings of the Executive Board, Grievance and Disciplinary committees to record attendance, all votes and minutes of the proceedings. The Secretary shall keep a record of all the names and current addresses of all District Officers, Association Presidents and Association Representatives. The Secretary shall give (written) notice of all meetings, regular and special, of the Executive Board to the officers and member associations.

SECTION IV – TREASURER

The Treasurer shall collect and hold in custody all monies due or belonging to the District and shall make disbursements on behalf of the District as authorized by the Executive Board. The Treasurer shall make a report at all District meetings. The Treasurer shall prepare and present to the Executive Board an annual Report in accordance with the financial policy. The Treasurer shall prepare an annual budget in accordance with the financial policy. The Treasurer shall prepare and file such financial reports as may be required by a governmental authority.

SECTION V – SUPERVISOR OF OFFICIALS

The Supervisor of Officials shall maintain a roster of USA Hockey certified referees who are available to officiate all league, scrimmage and playoff games and shall provide that roster to the District Director. The Supervisor of Officials shall be responsible to assign referees to officiate all league, scrimmage and

playoff games. The Supervisor of Officials shall also develop a program to recruit, train and obtain certification for all district referees.

SECTION VI – DISTRICT DIRECTOR

The District Director shall assist in the organization of and supervise the hockey programs of all Minnesota Hockey affiliated associations and teams within the District. The District Director is the “Proper Authority” and “Proper Disciplinary Authority” within the District for all purposes contemplated by the rules of Minnesota Hockey and USA Hockey. The District Director, or his assigns, shall assist new teams and associations in getting started, and encourage teams, players, referees and associations to register with Minnesota Hockey and USA Hockey. The District Director, or his assigns, shall verify the qualification of teams and players within the District for Minnesota Hockey district, regional and state tournament play and shall supervise any such play held within the District.

SECTION VII – ASSISTANT DISTRICT DIRECTOR

The Assistant District Director shall act as an aide to the District Director and perform duties as assigned by the District Director, and or the Executive Board. The Assistant District Director shall be appointed from a member association. Appointment preference will be given to member associations in a city other than that of the association home of the District Director.

SECTION VIII – GIRLS COORDINATOR

The Girls Coordinator shall act as the coordinator of girls hockey within the District and shall perform duties as assigned by the District Director and the Executive Board.

SECTION IX – HEAD COACH

The District Head Coach shall coordinate the USA Hockey Coaching Education Program and the certification of the coaches within the District. These duties shall include, but are not limited to, conducting clinics as part of the USA Hockey Coaching Education Program.

SECTION X – TOURNAMENT COORDINATOR

The Tournament Coordinator shall perform duties associated with the sanctioning of invitational tournaments as defined by Minnesota Hockey and USA Hockey. The Tournament Coordinator shall chair the Tournament Committee and work with its members to see that tournaments held by or sponsored by the District are properly organized and conducted.

SECTION XI – MITE COORDINATOR

The District Mite Coordinator shall assist in the organization and implementation of the Mite Program within the District and shall perform duties as assigned by the District Director and the Executive Board.

SECTION XII – SQUIRT COORDINATOR

The District Squirt Coordinator shall perform duties associated with the Pee wee C and Squirt levels.

These duties shall include, but are not limited to, organizing and supervising the end of season district Festivals for those levels.

SECTION XIII – PEEWEE COORDINATOR

The District PeeWee Coordinator shall perform duties associated with the PeeWee B and C levels. These duties shall include, but are not limited to, maintaining League Standings and assisting in District Playoff games.

SECTION IX – BANTAM COORDINATOR

The District Bantam Coordinator shall perform duties associated with the Bantam B and C levels. These duties shall include, but are not limited to, maintaining League Standings and assisting in District Playoff games.

SECTION X – ACE COORDINATOR

The District ACE Coordinator will work with the District Director, Head Coach, and Association ACE Coordinators to promote education and provide clear goals and objectives for player skill development. The Coordinator's efforts will be directed at all of: coaches, players, and parents.

ARTICLE VI

SECTION I – DUES AND FEES

Each Association registering teams for play in the District league schedule shall pay fees required by the District, Minnesota Hockey and USA Hockey to pay registration fees, insurance premiums, league and playoff ice, referee and trophy expenses and a portion of the District operating costs. The District may, at the discretion of the Executive Board, assess an association fee to cover District operating costs not included in team fees. The District Executive Board shall be responsible for establishing the annual District fees for the District Associations. These fees will be published in the appropriate meeting minutes. All fees will be finalized and billed according to the financial [policy].

SECTION II – TEAM, PLAYER AND COACHES REGISTRATION

Teams, players and coaches that will compete in the District league schedule must register with Minnesota Hockey and USA Hockey before the team can participate in any league or Minnesota Hockey sanctioned tournament game. Team registrations shall be completed and submitted to the Registrar designated by USA Hockey as soon as the team has been selected. It is the responsibility of the association to be sure that all data, including dates of birth and residence address, are correct. Teams constituted within the District must register with Minnesota Hockey and USA Hockey through the District, even if they are playing outside the District.

SECTION III – BANK ACCOUNTS – ACCOUNTING RECORDS

The District shall maintain a checking account at a commercial bank located within the District. Only signatures of officers of the Executive Committee shall be registered with the bank. All monies received by the District shall be deposited in and all disbursements shall be made from that account or associated savings account. A general ledger shall be maintained as the primary accounting record. The District checking account shall be maintained by the District Treasurer.

ARTICLE VII

SECTION I – ORGANIZATION BOUNDARIES

The District boundaries are defined as the city limits of St. Paul and Minneapolis, Minnesota. Each member association shall serve specific geographic areas within the District boundaries as defined in the Affiliate Agreement it has with Minnesota Hockey.

The specific geographic area boundaries will be drawn and associations assigned to, as nearly as possible, provide opportunities for all youth to participate in a hockey program at an appropriate age and skill level. Changes in area boundaries or member association assignment which reduce an association's area cannot be effected without the acceptance of the governing body of the affected association.

SECTION II – TEAMS

The member association(s) will follow the Minnesota Hockey Age Level (Mite, Squirt, PeeWee, Bantam, Jr. Gold) and Play Level ("A," "B," "C") in which they will field teams.

SECTION III – INDIVIDUAL PARTICIPANTS

District 1 participants shall adhere to the Minnesota Hockey Participation Rule.

SECTION IV – LEAGUE SCHEDULE

The District shall provide a league schedule of games for registered teams in the Squirt (10U), PeeWee (12U) and Bantam (14U) age levels.

Teams from outside the District may be included in the schedule. Such Non-District teams must be registered in their own District and USA Hockey.

Approval by the District Director and the Executive Board is required for Non-District teams to participate in the District league schedule. The District may arrange for a combined schedule with a neighboring District. If there are too few teams in an age and skill level group, the district should seek to arrange such a combination schedule for that group. The winner of the league schedule shall be the champion. If the league winner is a Non- District team, the district team finishing highest in the final standings shall be the league champion. Scheduled league games may be rescheduled upon agreement of both teams provided that the District Rescheduling Policy is followed. The District will assist in scheduling games and will cooperate with other Districts or leagues in providing league play for any teams sanctioned by Minnesota Hockey, when such assistance is requested by the teams or sponsoring associations.

SECTION V – FESTIVALS

The District shall provide District Festivals at the end of the season for each Squirt, PeeWee, and Bantam league schedule that it sponsored. The playoffs shall be scheduled so that they are completed by the date required by Minnesota Hockey.

Pairings for the District Festivals shall be determined by the final league standings.

SECTION VI – TOURNAMENTS

Tournaments sponsored by and conducted by the District (including any regional or state tournaments assigned to the District by Minnesota Hockey) shall

be coordinated by the Tournament Committee under the guidance and supervision of the District Director or the District Director's designee. Tournaments sponsored by and conducted by member associations (such as Invitational Tournaments) shall be coordinated by the association. All such tournaments must be sanctioned by Minnesota Hockey and USA Hockey in accordance with Minnesota Hockey and USA Hockey rules. Tournaments will be officiated by District 1 referees or by similarly accredited referees in the event that District 1 referees are not available. District teams shall participate only in tournaments that are sanctioned by Minnesota Hockey and/or USA Hockey.

ARTICLE VIII

SECTION I – GRIEVANCES

A grievance is an allegation that the rights of a party or parties relative to that party's membership in an area organization or in the District or participation in an organization's or the District's program have been violated. All such grievances shall be presented to the Grievance Committee for resolution.

SECTION II – DISCIPLINARY HEARINGS

An action by an association, player, coach or spectator in violation of District policy, and/or a violation of Minnesota Hockey or USA Hockey rules that require a Disciplinary Hearing shall be referred to the Disciplinary Committee.

ARTICLE IX

SECTION I – AMENDMENTS

These Constitution and Bylaws may be amended in the following manner: The proposed amendment shall have its first reading for the District membership at a regularly scheduled District meeting. The second reading of the proposed amendment shall take place at the following, regularly scheduled District meeting. Changes can be made to the proposed amendment at either the first or second reading. After the second reading, the proposed amendment, with or without change, shall be approved or disapproved by a majority vote of the Executive Board where a quorum is present.

ARTICLE X

SECTION I – DISSOLUTION

In the event that the District should decide to or is forced to dissolve, the organization must make every effort to satisfy any monetary or material debt it legally owes, and donate any funds or materials it owns to another charitable organization, preferably one that promotes youth hockey.

ARTICLE XI

SECTION I – CONFLICT OF INTEREST

Any officer or other member of the Executive Committee having an interest in a contract, transaction, or other agreement presented to the Executive Committee having the authorization, recommendation, approval or ratification shall make a prompt, full and frank disclosure of his or her interest to the Executive Committee prior to its acting on such contract or transaction. The making of such disclosure shall constitute conclusive evidence that a conflict of interest exists or can reasonably be construed to exist. If a conflict is deemed to exist, such person

shall not vote on, nor use personal influence on, nor participate (other than present factual information or respond to questions) the discussion or deliberations with respect to such contract or transaction, and at the discretion of the Executive Committee may be excused from any portion of such discussions or deliberations. The minutes of the meeting shall reflect the disclosure made, the vote thereon and the abstention from participation and voting by the person making the disclosure.

ARTICLE XII

SECTION I – INDEMNIFICATION

The District shall indemnify each person who is or was a member, director or officer of the District, coach, manager or member of any committee appointed by the Executive Committee, together with each person who is or was serving the District as an appointed representative to some other entity, for the actions taken and decisions made by such persons on behalf of the District. The District may provide and maintain insurance on behalf of any person so indemnified.

Adopted this _____ day of _____, 2022