

## Coach Registration Instructions

### Pre-registered by your organization

#### Instructions for completing the NAYS Coach Training registration:

- Locate the email from National Alliance for Youth Sports (nays@nays.org) with the subject line "Action Required: Complete Your NAYS Coach Registration."
- Follow the "**click here**" link in the email to complete your registration.
- **Step 1:** Your sport has been selected for you by your organization.
- **Step 2:** Enter the required Contact Information. Create a password.
- **Step 3:** Your NAYS Member Organization information will show here.
- **Step 4:** Review membership fee, if not covered by your organization.
- **Step 5:** Provide payment information, if not covered by your organization.
- **Step 6:** Review all information is correct, go back if needed. Click **Complete Registration**.

#### Once you have registered:

Click **Continue to Training Portal** on the Thank You page to begin the online training or you may return later by logging in at [nays.org](https://nays.org) with the email and password used during the registration process.

1. Next to the Coaching Youth Sports click **Go to training**. Click **Get Started** then watch all video sections.
2. Answer the 15 review questions. You will receive your results with an opportunity to correct your answers.
3. Read and acknowledge Coaches Code of Ethics.
4. Once back at the Training History page, next to the sport you registered for click **Go to training**.
5. Complete all sections of the sport specific training.
6. Answer the 10 review questions. You will receive your results with an opportunity to correct any incorrect answers.

Upon completion of the online training, you will have instant access to your member account. Please take advantage of all the benefits offered to you as part of your NAYS membership, including **free trainings**; Concussion Awareness, Bullying Prevention, Protecting Against Abuse, and Coaching Children with Mental Health Challenges.