



Indoor Tournament Sanction Form

2020-2021 Season



Region Sanction Policy

CEVA reserves the right to, at CEVA's sole and complete discretion: (1) refuse to grant a tournament sanction to any person, individual, business or organization ("Applicant") when it is determined by CEVA, following review of a complete tournament sanction request application ("Application"), that the Application fails to meet CEVA's tournament sanctioning criteria; (2) refuse to grant a tournament sanction to an Applicant when it is determined, following review of an Application, that the Applicant failed to provide all required information, or failed to provide truthful information; and (3) refuse to grant a tournament sanction to any and all Applicants where either the Applicant and/or the Application is/are determined to not be in the best interests of CEVA and its members.

Procedure:

- Please read and sign the Tournament Sanction Form before submitting.
- **FILL OUT ONE FORM FOR EACH TOURNAMENT.** Submit completed forms by e-mail (matt@ceva-region.org).
- The number of officials needed for your tournament determines your sanction fee. You will be invoiced \$150 per official (please see #9 below).

Requirements for Sanctioned Tournaments:

1. Cancellation of a sanctioned tournament less than ONE WEEK prior to the scheduled date will result in the loss of the entire sanction fee. Changes, such as adding/cancelling officials or facilities, made less than ONE WEEK prior to the scheduled date will cause the host to incur additional costs.
2. All teams in your tournament must be registered with CEVA or other regions under USA Volleyball. If teams from outside the CEVA Region or USA Volleyball submit an entry form, contact the CEVA office. Accepting ineligible teams jeopardizes a club's participation in USAV tournaments, may result in a fine or sanction, and nullifies event insurance.
3. Accept teams according to the number of courts available. CEVA policy limits the number of teams in tournament play to four teams per court, unless approved by the CEVA office.
4. Host club selects its own tournament entry deadline and fees. Once the entry deadline has passed, notify all the teams if their entries have been accepted. This should be done at least one week prior to the tournament. While contacting each team, please confirm the coaches' meeting time, tournament start time and the exact location of the tournament.
5. Request any facility insurance certificates at least two (2) weeks prior to desired submission.
6. All participants must be current USAV members. Adults are also required to have a completed background screen & SafeSport certification. Adults, including collegiate players, are not allowed to 'fill-in' as players in a Junior event.
7. All tournament directors must be USAV members with a current background screening and SafeSport certification prior to the tournament and cannot participate in the tournament as a player, coach or referee. The tournament director must be present all day.
8. A non-playing/non-coaching USAV-Certified official is required for every 12 teams. Additional officials are required if the event has multiple age divisions and/or is using more than one gym (even on the same campus).
9. Tournament hosts should do a facility walk-through to review the site and eliminate any potential safety hazards.
10. No alcohol is allowed at a sanctioned Junior event per USAV policy. This includes spectator tailgating.
11. Tournament hosts are required to complete an online Head Official feedback survey after the completion of the tournament. A link to this survey will be sent by email from the CEVA Office.



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- 12. All teams must submit an official USAV roster on the day of competition for the Head Official(s) to review. All rosters and tournament results must be submitted to the CEVA office and received by 5 pm on the Monday after the tournament (email is ideal).
- 13. Tournament format must contain a minimum of seven 25-point rally score sets per team and a maximum of 4 teams per court. Approval is required from the CEVA Office to use a different format.
- 14. Any injuries must be properly documented on the USAV Incident Report Form, and submitted to the CEVA office with results and rosters following the tournament.
- 15. Hosts are required to post the USAV/CEVA Parent & Spectator Code of Conduct in a prominent location at their facility.
- 16. Event hosts must adhere to the strictest health and safety guidelines in place at the time of the event, within the locality in which the event is being held. This includes a requirement they check with their city, county, and/or state health departments to have their plans cleared by those entities, and a requirement the event host be able to prove with written documentation their event and safety plans were cleared by a city, county, and/or state health department. Deviation from established health protocols is grounds for immediate revocation of sanctioning.

I acknowledge by signing this document I have read the information above and will abide by all sanctioning requirements.

Name: _____

Signature: _____

Club: _____

Date: _____

TOURNAMENT INFORMATION

<u>HOST CLUB</u>	<u>AGES</u>	<u>DATE</u>	<u>START TIME</u>	<u>END TIME</u>	<u># OF COURTS</u>
<u>ENTRY METHOD</u> (event website, email registration, etc.)	<u>ENTRY FEE & DEADLINE</u>		<u>COACHES' MEETING TIME</u>		<u>MAX TEAMS</u>
<u>FACILITY NAME(S)</u>			<u>FACILITY ADDRESS</u>		
<u>CONTACT PERSON</u>	<u>PHONE</u>		<u>EMAIL ADDRESS</u>		<u>USAV #</u>
<u>TOURNAMENT DIRECTOR</u>	<u>PHONE</u>		<u>EMAIL ADDRESS</u>		<u>USAV #</u>