

# **Regional Referee Chair Job Description**

The Regional Referees' Chair is responsible for the organization and development of officiating programs as well as the management and distribution of officiating assignments to assignors for volleyball within their Region. The Regional Referees' Chair works with the Secretary-Treasurer of the region (or designate) to ensure that accurate records of assignments are kept, and that appropriate distribution of funds (fees for officiating) are handled as per OVA and regional policies and procedures.

The Regional Referees Chair serves as a member of the Provincial Referee Committee.

The RRC must reside in the region they represent.

## **Nomination and Election Process**

Elections for the RRC the position is for a 3-year term starting September 1<sup>st</sup>. Nominations for the RRC must be received by May 31<sup>st</sup> of the election year – members can self-nominate. The election is to take place by June 15<sup>th</sup>, so that the Board of Directors may ratify the selection of the new RRC at the June Board of Directors meeting. The new RRC will take office as of July 1<sup>st</sup> and will attend the RRC fall meeting. All referees rated Level 2 or higher within the region are eligible to vote for the new RRC.

The OVA staff will call for nominations for the position of RRC and will verify that all candidates are OVA members, Level 3 or higher and that they accept their nomination. The job description will be posted on the OVA website. A soft copy of the call for nominations and the job description will be emailed out to all referees. The Provincial Referees' Committee can recruit suitable candidates, should none be nominated.

Referees rated Level 2 or higher within the region are eligible to vote; this includes referees who have successfully passed the PUP in the current year. In the event of a tie, the incumbent nominee shall be declared RRC. If the election does not include an incumbent nominee and results in a tie, a re-vote will be held.

The Regional Referees Chair will appoint up to three (3) people to help them run the Region. The three positions will mirror the Provincial Referees Committee, i.e., Quality Assurance, Operations, Programs. This committee will be responsible for:

- Planning, coordinating, and directing (along with the ORRC) the long-term direction of the Referees' program in general.
- Establishing a working relationship with all referees within the region.
- Keeping an up-to-date list of referees within the region.
- Ensuring yearly registration of referees within the region.
- Ensuring non-registered referees are listed as inactive (see Leave of Absence).
- Ensuring executive positions within the region are filled (i.e., assignors, clinicians, etc.) and maintain close contact with these people. This task may involve recruiting several assistants (minimum rating of provincial) to help with the work within the referees' program.
- Providing administrative assistance to the region's assignors, clinicians, etc.
- Defining goals for numbers of clinics to be given in the region and ensuring clinics at various levels are held where needed and as resources permit.

- Summarizing clinic results and other activities (number of new referees by level, number of clinics, number of tournaments, number of leagues, etc.) and reporting this information at the RRC's spring meeting.
- Recruiting new referees and assisting with upgrading current referees.
- Seeking opportunities for top referees from their region to travel elsewhere to increase their exposure and experience.
- Attending school coaches' meetings at the beginning of volleyball seasons to advertise how schools can put on a referees' clinic and to discuss relevant officiating issues (new rules, rule interpretations, protocol, etc.).
- Encouraging referees to upgrade.
- Developing a recruiting strategy to bring new referees into the program.
- Assisting in the creation and maintenance of communication networks within the region to facilitate the dissemination and gathering of information with respect to officiating matters.
- Serving as a mentor for younger referees in the region.
- Making recommendations to the ORRC for potential future clinicians and mentors.
- Providing feedback to referees in the region, as appropriate.
- Sharing information regarding clarifications, interpretations, and rule changes with referees in the region.
- Appointing of a Level 1 and Level 2 Head Clinician, responsible for coordinating and organizing Level 1 and Level 2 upgrade clinics, if needed.
- Acting as an ambassador for the Ontario Volleyball Association.