

**GUEST ROOMS ONLY AGREEMENT**

**DoubleTree by Hilton Bemidji**  
 115 Lakeshore Drive | Bemidji, MN 56601



This Guest Rooms Only Agreement is entered into by and between [ Prior Lake Bantam b1 Hockey ] and DoubleTree by Hilton Bemidji

Especially Prepared for:		Event & Hotel Information:	
Group Contact Name:	Troy Christopherson	Hotel Name:	Double Tree Bemidji
Company Name:	<b>Prior Lake PeeWee b1 Hockey</b>	Check in Date:	01/17/20
Address:	3677 Turner dr	Check out Date:	01/19/20
City, State, Zip:	Prior Lake, MN 55372	Hotel Contact:	Pam Dyr Dahl
Phone:	952-290-6440	Phone:	218-441-4400
Email:	Tchristo00@yahoo.com	Email:	Pam.dyr Dahl@hilton.com
CONTRACT DUE DATE:	06/26/19	BLOCK RELEASE DATE:	12/17/19

GUEST ROOMS and RATES							
ROOM TYPE	RATE						
<b>Day</b>		01/17/20	01/18/20				
Double Queen Lakeside	\$159.00	18	18				
<b>Total Rooms Held Nightly</b>		18	18				

**TOTAL GUEST ROOM NIGHTS RESERVED: <36>**

**TAXES:** You/your guests agree to pay all applicable federal, state, municipal or other taxes, fees, or assessments imposed or applicable to your Event in addition to the rates listed above. **The current tax rate is 10.88%** and may change without notice. We will honor any available tax exemptions for which you qualify, provided that you complete and provide all documentation required by the applicable jurisdiction to substantiate said exemption prior to check-in. All rates quoted are non-commissionable

**ROOM BLOCK POLICY:** Due to a courtesy agreement, without liability, the Hotel will hold no more than **ten (10) rooms on peak night**. Rooms on shoulder dates two days prior or post the event will be available at the group rate, based on availability. If the ten (10) rooms held are consumed prior to the reservation due date, you may request additional rooms to be held in an allotment, not to exceed five (5) per request. Upon request, the Hotel will review current availability and market demand and will either agree to increase your block at the current group rate, increase your block at an increased rate or deny the request due to limited availability. The Hotel reserves the right to allocate number of rooms available within each room type at their discretion based upon demands of the hotel.

**CONTRACT DUE DATE:** Please note that the Hotel will NOT hold any rooms for your group until a signed agreement is returned. Please note that the rates listed in the contract are only valid for your group until the contract due date. If you fail to return the contract by the due date, rates and room types available may be different than what is listed above. It is your responsibility to notify us if you need to request an extension of your contract. If we do not receive a signed copy of this Agreement by the date listed above, we may, at our sole option and with no notice required, or may review and revise our rates.

**ENTIRE AGREEMENT:** This Agreement, together with the Standard Terms and Conditions (attached hereto and incorporated herein by reference), the below-referenced **Additional Terms and Conditions**, appendices, addenda and exhibits attached hereto (if any), upon signature by both parties below, constitutes the entire agreement between the parties and may not be amended or changed unless done so in writing and signed by the parties. If this Agreement or any attachments thereto are returned signed but with changes, it shall not constitute an acceptance, but rather a counteroffer by you that may be accepted or rejected in writing by us in our sole discretion. Once both you and we sign this Agreement, all provisions reserved on your behalf will be **confirmed** and therefore subject to the terms of this Agreement.

**CUT-OFF DATE: METHOD OF RESERVATIONS:** In order to assign specific room types to your attendees, each guest room in your Room Block must be confirmed in the manner described below no later than 12/17/19. This date will be known as your "Cut-Off Date." After the Cut-Off Date, the Hotel will release any rooms not guaranteed. Confirmation of rooms after the Cut-Off Date will only be accepted based on availability of contracted room type(s) and at the Hotel's current rate structure.

**GROUP:**

[ \_\_\_\_\_ ]  
 By: [ Troy Christopherson ]  
 By: Troy Christopherson  
 Meeting Planner  
 Name: TROY CHRISTOPHERSON  
 Dated: 6/19/19

**HOTEL:**

**DoubleTree by Hilton Bemidji**  
 By: Pam Dyr Dahl Director of Sales  
 By: \_\_\_\_\_  
 DOS  
 Name: \_\_\_\_\_  
 Dated: \_\_\_\_\_

The undersigned expressly agree and warrant that they are authorized to sign and enter into this Agreement on behalf of the party for which they sign.



[ ] paid by individuals or [ ] charged to Group's Master Account.

**If guest rooms are paid by individuals:** It is our understanding that each individual guest is responsible for their own incidental charges. It is our policy that these charges must be paid in full prior to the guest's departure, with individual credit being established upon check-in. It is your responsibility to instruct guests to check with the Hotel to make certain all incidentals are paid for prior to departure.

Reservations will be made by:

[ ] directly by the attendee with the Hotel by calling **218.441.4400**. In doing so, please ask your attendees to request the group rate for Group or by the unique group code OR

[ ] directly by the attendee via the Internet using the **Personalized Group Web Page**. Your Event Manager will provide you with the unique URL to send out to your attendees; OR

[ ] directly by the attendee via the Internet using the URL [www.bemidji.doubletree.com](http://www.bemidji.doubletree.com) using the group specific **Reservations Group Code PLP** for your event.

**2. CREDIT CARD POLICY/CHECK-IN and CHECK-OUT:** To confirm a guest room within your Room Block, the guest room must be secured with a valid credit card provided either by you or the guest attending your Event. Should you secure guest rooms on behalf of your guests with your credit card, your attendees may thereafter provide their own credit card information for their own guest rooms.

Our check-in time is **3:00 PM**, check-out time is **12:00 PM**. All guests arriving before **3:00 PM** will be accommodated as rooms become available. Our Guest Service Agents can arrange to check baggage for those arriving early when rooms are unavailable and for guests attending functions on departure day. We recommend you encourage your guests to book a day early if they require an early check-in.

If an attendee who has requested a room within your Room Block checks out prior to the attendee's reserved check-out date, we will charge an early check-out fee of \$50.00 if the guest does not notify us before 12:00pm. A full night's stay will be charged if the guest does not notify us before 2:00pm. Attendees wishing to avoid an early check-out fee should advise us at or before check-in of any change in planned length of stay. We will inform attendees of the early check-out charge upon check-in and we request that you also inform your attendees of the charge.

### 3. CANCELLATION AND PERFORMANCE DAMAGES:

The group specific guest room rates offered by us are based upon the total gross revenue anticipated by us from your agreement to use and pay for the rooms set forth in this Agreement. **You guarantee that your Event will provide the Total Anticipated Guest Room Revenue.** You agree and understand that, in the event of a cancellation or lack of full performance by your group, discounts may no longer apply.

#### Individual Guest Cancellation vs. Block/Event Cancellation

**INDIVIDUAL GUEST CANCELLATION:** If guest rooms are reserved/guaranteed by individual attendees with a credit card, our cancellation policy will reflect that of any common guest room reservation. **Cancellations are accepted until 6pm on the day prior to check-in. After that time, a cancellation charge will be applied.**

#### Block/Event Cancellation:

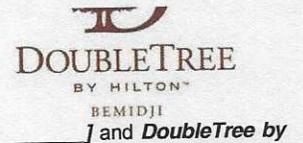
In the event that your event is cancelled, you must notify us in minimum, 60 days prior to the event. After that 60 day cut-off, the following fees may apply based on current hotel inventory:

- 60-45 days prior: \$50 per room blocked
- 45-30 days prior: \$75 per room blocked
- 30 days or less: \$100 per room blocked



**GUEST ROOMS ONLY AGREEMENT I**

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Especially Prepared for:		Event & Hotel Information:	
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Company Name:	<b>Prior Lake Bantom b1 Hockey</b>	Check in Date:	12/06/19
Address:	3677 Turner dr	Check out Date:	12/08/19
City, State, Zip:	Prior Lake, MN 55372	Hotel Contact:	Pam Dyr Dahl
Phone:	952-290-6440	Phone:	218-441-4400
Email:	Tchristo00@yahoo.com	Email:	Pam.dyr Dahl@hilton.com
CONTRACT DUE DATE:	06/26/19	BLOCK RELEASE DATE:	11/06/19

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[ \_\_\_\_\_ ]  
 By: [ \_\_\_\_\_ ]

By: Troy Christopherson  
 Meeting Planner  
 Name: TROY CHRISTOPHERSON  
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 By: **Pam Dyr Dahl Director of Sales**

By: \_\_\_\_\_  
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