



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

Date of meeting: March 31, 2021

Time: 6:30pm

Essentia Health Sports Center

In attendance: Darren Goltz, Jim Brau, Kaycie Tohm, Chad Rasinski, Glenn Hagberg, Mitch Hodgman, Jessica Gangl, Brent Potvin, and Mandy Vanek.

- I. Call to Order - 6:33pm
- II. Good News =/< 5 minutes
 - a. \$681.53 from Chipotle Fundraiser!
- III. Approval of Meeting Agenda
 - a. Motion to approve made by Mandy Vanek, 2nd by Rich Pyle. Motion carries.
- IV. Approval of Consent Agenda which includes: Motion made by Jessica Gangl, 2nd by Chad Rasinski. Motion carries.
 - a. Executive Director's report (Attached)
 - b. Hockey Director's report (Attached)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's report (Attached)
 - d. Recruitment and Retention Committee report (Nothing to report)
 - e. Alumni Committee report (Attached)
 - f. SafeSport/Grievance/Discipline Committee (Attached)
 - g. Fundraising Committee report (Nothing to report)
 - h. Volunteer Committee report (Attached)
 - i. Executive Committee report (Attached)
 - j. Finance Committee report (Nothing to report)
 - k. Marketing Committee report (Nothing to report)
 - l. Events Committee report (Attached)
 - m. February meeting minutes (Attached)
 - n. March special meeting minutes (Attached)
- V. Old Business
 - a. Long Term Strategic planning – Glenn/Darren
 - i. Board Strategic Planning Session - April 21 at 7pm
- VI. New Business
 - a. Financial viability of season
 - i. Motion made to table this until the financial spreadsheet can be updated with final numbers and reassessed at the April board meeting made by Darren Goltz, 2nd by Mandy Vanek. Motion carries.
 - b. Concession stand manager
 - i. Motion made to offer Amy Binda the Concession Manager position and post the Tournament Director position by Rich Pyle and a 2nd by Chad Rasinski. Motion carries.
 - c. Board Election
 - i. Motion made to approve our current active membership roster for eligibility to vote in the 2021 board election made by Glenn Hagberg with a 2nd by Mandy Vanek. Motion carries.
 - ii. Election will be on April 12th.

- d. Code of Conduct Reporting
 - i. Motion made to report the name, the code of conduct violation, and the consequence administered; made by Mandy Vanek, 2nd by Kaycie Tohm. Motion carries.
- VII. Comments and Announcements
 - a. Banquet is scheduled for April 18th at 6pm.
- VIII. Adjournment - motion to adjourn made by Jessica Gangl, 2nd by Chad Rasinski at 8:43pm. Motion carries.

Next Board meeting April 28th, 2021 6:30pm

Pre-board rotation 6:00-6:30pm starting in September running through March meeting: (Sept. Mitch/Kaycie) (Oct. Darren/Mandy) (Nov. Chad/Jessica) (Dec.-Glenn/Ali) (Jan. Rich/Mitch) (Feb. Darren/Kaycie) (Mar. Chad/Mandy)

BAHA Committee and Staff Updates – March 2021

Recruitment & Retention Committee

Submitted by Rich Pyle

No new updates.

Alumni Committee

Submitted by Glenn Hagberg

Looking to hang Cole Smith's jersey in the lobby within the next week.

Marketing Committee

Submitted by Jessica Gangl

No update.

SafeSport/Grievance/Discipline Committee

Submitted by Mandy Vanek

The SSGD committee met several times this past month to review allegations that were received regarding violations of the parent code of conduct on 2 separate occasions.

1. Katie Haakonson admitted to violating the Parent Code of Conduct at a 10UB game. Katie will write a letter of apology to the 10 UB Coaches and will serve a 1-season probation.
Disciplinary recommendations approved and implemented by board.
2. Jon Hagelie admitted to violating the parent code of conduct at a PWAA game. Jon will offer a team apology, and serve a four-week suspension from all BAHA related activities a 1-season probation.
Disciplinary recommendations approved and implemented by board.

Committee spoke about proactive measures to take next year:

- Open lines of communication between players, coaches, and parents.
- Mid-Season communication meeting with all to answer questions and concerns



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- Set expectations as a team

Volunteer Committee

Submitted by Chair-Kaycie Tohm

Members-Becky Fulton, Lisa Roberts

3/3/21 - Zoom Meeting with Becky, Lisa, Jim & Darren

*Discussed DIBS hours and where everyone stood as of that date.

*Discussed crediting those who were a part of committees, coaches, managers, etc. Lists for coaches/managers were provided by Jim. Kaycie reached out to committee chairs to obtain the list of members, to date still need a list from Mitch & Glenn.

*Discussed what was needed to be loaded to the end of the month for DIBS with HS girl's games, practices and weekends. Lisa updated DIBS accordingly

*Discussed doing 2 drawings at the banquet for families that have met one of the criteria for DIBS

Families that have completed ALL hours will have a chance to win NO dibs for next season

Families that have completed at least ½ hrs will have a chance to win ½ credit of dibs for next season

To date - concessions have been updated and credited to those who have completed their shifts

Next meeting TBD will be held to fine tooth comb those families that have outstanding hours and what we will be doing to either credit, bill or reduce required hours for this season.

Executive Committee Update

Submitted by Darren Goltz

The executive committee met virtually and communicated officially over email this past month. Potential parent codes of conduct violations were brought to this committee. Two parents were found in violation of the parent code of conduct in separate instances. Disciplinary action was determined by the SSGD committee and approved by the Executive Committee. The parents in question have/will apologize to those impacted by their actions, serve a probation period and suspension from BAHA activities/games.

Finance Committee

Submitted by Mitch Hodgman

No update.

Fundraising Committee

Submitted by Mitch Hodgman

No update.

Events Committee Report

Submitted by Jim Brau

Date of meeting: March 14, 2021

Members present:

Jim Brau, Martha Jendro, Angel Christensen, Melissa Hagen, Betsy Hoff, Nicole Wheeler

Absent: Tanya Kubista

We discussed the BAHA end of season banquet and decided to hold the banquet virtually this year due to gathering limitations still imposed by the Governor and MDH.

We are planning on the virtual banquet for Sunday April 18th at 6pm.

We are working on finding the proper platform for streaming the event still.

Discussed prizes, games, challenges and other items to cover during the banquet.

Asked the BAHA board for assistance to help make sure the banquet is a success.

Executive Director's Report

Submitted by Jim Brau

MN Hockey/District 15

1. Have a D15 meeting on Sunday night 2/28.
2. Attended MN Hockey meeting highlighting the Phase 6 return to play plan

BAHA Online Clothing Store

1. Worked with GLS to open the store one final time to capture any last-minute sales and for the opportunity for families to use their incentives from fundraisers.
2. Went over final inventory amounts and reconciliations.

Regular Season Registration

1. Went live July 30th
2. Have 359 registered to date
3. Last season final number was 336

Grants etc.

1. Approved for second round of PPP. Money will be deposited into operating account for payroll and office rent/expenses.

Away/Home games

1. Worked with our scheduler and others to help secure more games for some teams.

Concession Stand

1. Concession stand went very well considering a very short season and limited spectators.
2. Closed concession stand on March 21st for the season.
3. Ran out of most inventory during the day on last day. Perfect amount of inventory to not have waste.
4. Will be working to do an end of season deep clean in the coming days and put into storage mode for the summer.
5. Would like to fill open concession manager position very soon.

Events Committee



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1. I took over events committee due to a board member resigning as committee chair.
2. We discussed hosting the banquet virtually.
3. Sunday April 18th at 6pm will be the virtual banquet this year.
4. Looking to find the best streaming platform to use.
5. Will send out to membership once more details are known.

Awards

1. Finalizing awards for the season. Will plan to announce winners during virtual banquet.

Donations

1. Received a \$3,000 donation from Mike & Chloe Baker for proceeds from a boot hockey tournament
2. Received a \$1,000 donation from another party to buy equipment or assist a less fortunate family.

Equipment Return

1. Held two equipment return dates and helped at both of them.

District Tournament

1. We hosted the girls 10U district tournament.
2. Tourney was fantastic and well received by everyone.
3. We had an online shirt order set up through GLS.

Bookkeeping/Accounting

1. I took over primary bookkeeping and accounting duties due to prior bookkeeper quitting.
2. Will be working closely with B Johnson and Associates on some bookkeeping services as well as 990 prep.

Chipotle Fundraiser

1. I signed up BAHA for a Chipotle fundraiser for March 29th from 4-8pm.
2. 33% of sales using the flyer or online code will be donated back to BAHA.

Coaches Appreciation

1. Annual coach's appreciation dinner and meeting will take place on Thursday April 22nd at the VFW.

Hockey Director/PDC Committee

Submitted by Brent Potvin

Update pending – waiting on a few more coaches to send end of season reports.