

## 2-of-3 Series or Region Host Checklist

1. Arrange game dates/times and umpires, complete as soon as possible and have 3/4 of the teams agree to the schedule. The arranged dates/times need to meet the “should be complete by date” provided by SD VFW Baseball
2. IAW Rule 6.11: No more than two complete games will be played by any one team in any one day, except when a pool play format is used or extenuating circumstances and approved by VFW Baseball Executive Committee
3. Provide dates/times to SD VFW IT Director to ensure bracket is posted; provide final game updates at the end of the day or after each game to help keep the website current
4. Baseballs, umpires and groundskeepers will be furnished and paid by the Region Coordinator/Host. See SD VFW Baseball Rule 4.12 for current umpire requirements.
5. Arrange volunteers/workers for concessions, gate, official scorekeeper/pitch count (gamechanger) and announcer (if able); all revenue generated by concessions and gate is retained by the host. Gate fees will not exceed **\$10 per day/per adult**. Teams are allowed 3 coaches maximum to be recognized as non-paying guests for the state tournament weekend or region game week. If the host decides to charge youth 12 and under, the fee will not exceed half the admission of an adult. Individual veterans/active duty/national guard members are free.
6. The official scorekeeper for the tournament will be provided by the Series or Area Coordinator/Host, i.e. a scorekeeper and “gamechanger” statistician for each game
7. Gamechanger App will be constructed by SD VFW Baseball for your games; an sdrvfbaseball username and password will be provided to your gamechanger admin by David Grantham; david@granthamfamily.net
8. Host will be responsible for baseballs, age verification, bat checks, appeals/protests will be handled IAW SD VFW Baseball Rules (see Rule 2.5); there are eligibility, appeal and protest procedures in our rules
9. Obtain the next younger age divisions’ pitch counts from the box scores (normally posted on the SD VFW Baseball Website or Game Changer Apps) for the teams in your regions and provide the coaches a list of ineligible players
10. SD VFW Baseball will provide the region/2-of-3 game series champion plaques at the state tournament; additional awards are not required
11. USA Flag should fly at all games
12. The SD VFW Baseball Code of Conduct and Pledge of Allegiance should be recited prior to each game
13. Department of South Dakota VFW Officers, Baseball Chairman, Director of Baseball Operations, Assistant Director of Baseball Operations and Region Coordinators, who wish to attend a Region Tournament at their own expense, are entitled to a Tournament Pass.