



BOARD MEETING MINUTES

Attendance

- **Board Members Present**
 - Germain Krueger, Jen Klesalek, Justine Movchan, Scott Kautzman, Tina Frisinger, Kristen Herman
 - Executive Director: Stephanie Birkeland
 - Guests: Shannon Dillman

DATE: Monday
February 11, 2019

TIME: 6:00 PM

LOCATION: Racquet Ball Court #7
Capital Racquet & Fitness

CALL TO ORDER: 6:04 PM

Approval of January Minutes

- Krueger recommended an adjustment to the minutes for the Parks & Rec cameras
 - Adjustments have been made to the January minutes
- **Motion: Frisinger, 2nd Klesalek-passed**

Reports

Secretary

- Next meeting to be scheduled March 18 at 6:00 PM

Treasurer

- January Financials
- Birkeland talked about the Ziegler audit being done after the February credit card statements have gone through
 - The actual income for Ziegler was \$9,283.20 and the projected income was \$6,000
 - We ended well above our projected profit
 - The giving tree helped us out tremendously with the income for Ziegler
 - Not as much out in expenses as the previous year
 - Krueger suggested 2 board members take part in going through the Ziegler audit
 - She asked Frisinger and Herman if they would be willing to tackle this and they agreed to work on and have completed for our March board meeting
 - Birkeland to provide information about the giving tree as far as what purchases were used with each of the gift cards and the dollar amount so we have a record for next year

Motion: Klesalek, 2nd Movchan- passed



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Vice Chair

- No Report

Chair

- No Report

Executive Director

- Program Updates
 - We are in the 3rd week of the new session with 722 gymnasts enrolled
 - User fees due March 1st
- Budget Comparison
 - Our numbers for our fundraisers are low
 - Still have 3 more fundraisers coming up
 - Discussion about setting guidelines for future fundraisers for a buyout option to those gymnasts who choose to not participate in the fundraiser
 - Set a value for each fundraiser
 - Have expectations set for each gymnast who chooses not to participate
- Matching Grant
 - Birkeland asked for new Rec and Comp bars in the matching grant application
 - The spotting platform would be provided by the High School
 - Previously High School would buy a piece of equipment for the academy
 - Birkeland will reach out to Dave Zittleman about the spotting platform
 - The next Parks & Rec board meeting is being held on February 21st during which we will know the outcome of the matching grant
- High School Prep Program
 - Birkeland talked to Rachel Krug about coaching this class as an option when season ends
 - A few different options available for practice hours during the week
 - The program would start once season ends and continue through the summer

Committee Reports

- Fundraising
 - Birkeland and Frisinger met and finalized the fundraising calendar for the next 3 months
 - We are currently in the Pizza Corner fundraiser until February 22



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Old Business

New Business

- Birkeland made mention of our merchant services switching from Process Pink to I-Class Pro
 - I-Class Pro provides more point of sale options and an App
 - The switch will save the gym around \$45/month
 - Families will be notified of the updates

Adjourn