

# **Mankato West Booster Club**

## **Meeting Agenda**

**October 29, 2018**

**Mankato West**

**5:30 pm**

1. Meeting Called To Order
  - a. **Meeting called to order at 5:32pm**
  - b. **In Attendance: Lisa Cownie, Steve Isakson, Traci Hays, Justine Carlson, Brian Fell, Beth Fasnacht, Lizz Lowe, Stephanie Smook, Jen Johnson**
  
2. Approval of Last Month's Minutes - Justine Carlson, Secretary
  - a. **Beth made a motion to approve minutes, Jen seconded - minutes passed**
  
3. Submission and Approval of Last Month's Financial Report – Steve Isakson, Treasurer
  - a. **Steve provided the financial reports, Traci made a motion to approve financials, Jen seconded - Financial reports approved**
  
4. New Business
  - a. **Donation Policy - had quite a bit of discussion...**
    - i. **We get a lot of requests at the beginning of the year and just had a few more come in**
    - ii. **We don't make a lot of money on sales**
    - iii. **Believe we should be supporting MW students**
    - iv. **For outside organizations - set a specific dollar amount or certain number of items to be donated**
    - v. **We have a few repeat donations each year; Educare Basket, Pack the Stands, Choir or Band - sometimes both**
    - vi. **MAHA has asked for a couple of years**
    - vii. **In the past we have not donated to other charitable organizations since we are also charitable**
    - viii. **If not directly benefiting MW Students we respond with "we will look into it"; Lisa will write a letter for when we do not donate w/explanation**
  
5. Old Business

- a. **Booster Club Facebook Page - Justine will keep working on this to be added as an Admin**
- b. **Twitter Page - had some discussion and decided to not proceed with trying to track down log in info or start a new page**

6. Committee updates

- a. **Scarlet Saver Card: Beth and Lizz reported**
  - i. **Picked up last batch of money from cards**
  - ii. **Brian will continue to collect**
- b. **Concessions: Traci reported**
  - i. **Will have Friday's concessions ready; ordered just enough pop to get a through, we do not have a lot of product on hand - buying as we go**
  - ii. **Weekly check-in with Brian is going well**
  - iii. **Sign-up genius is working; all spots filled through January**
  - iv. **Jakes Pizza going over well; Steve says he hasn't seen any invoices yet but the PO Box hasn't been checked for a bit, Traci will contact them.**
- c. **Merchandise: Jen and Stephanie reported**
  - i. **Have more dates set up for basketball games & concert; Stephanie will send us the dates**

7. Activities Director - Monthly Report and New Requests; Brian Fell, AD

- a. **Donation Requests this month: \$11875**
  - i. **Girls Hockey - Gatorade Performance Package \$225**
  - ii. **YES! Science Club Fees \$550**
  - iii. **Boys Basketball Warm-ups \$700**
  - iv. **Boys Basketball Practice Jerseys \$500 (total cost is \$1050)**
  - v. **Boys Hockey Helmets \$3500 (total cost is \$4500)**
  - vi. **Hudl Subscription - all sports \$6400 (total cost is \$11000)**
    - 1. **This is an online video editing software used by teams; this is an annual subscription**
  - vii. **Steve made a motion to approve all requests as submitted; Beth seconded - requests approved**

8. Other Business

- a. **None**

9. Adjournment

- a. **Jen made a motion to adjourn the meeting; Traci seconded - meeting adjourned at 6:23pm**

**Next Meeting: December 10, 2018 @5:30pm**

- a. With the holidays it was decided to do a combination November/December meeting in December**