

Date: July 11, 2023

Location: Lino Lakes City Hall

Centennial Youth Lacrosse Association

Meeting Minutes

Attending: Mandy DelMedico, Meg Sawyer, Eric Kobeska, Tiffany Cardinal, David Moran, Jessica Crotty, Nichole Rakow, Katie Sundseth, Katie Arndt, and Kim Girard

Absent: Jere Ives, Tom Zdon, and Shannon Munger

Call to Order: 6:40 pm

Secretary Report (Kim)

- Approval of June Minutes: Meg 1st motion and Katie A 2nd - ***MOTION Approved***

Treasurer Report (Mandy)

- Treasurer report reflects approximately \$48,000 net revenue for the year.
- Board may want to start thinking about how to potentially use revenue in the coming year (i.e. indoor field time, coaches pay, paid positions on the board, pay score keepers, etc)
- Fundraising
 - Cash/checks have not yet been deposited by Mandy. Prior to depositing the checks/cash she is double checking the numbers.
 - Mandy hopes to have the funds deposited at the Credit Union tomorrow, however, a few teams are still outstanding in returning funds/cards.

Sizzle Update (Katie A)

- 12UA/12UB Girls – Based on numbers Katie talked to teams and one 12UB team moved up to 12UA Girls. This will result in 4 12UA Girl teams and 6 12UB Girl teams.
- Divisions
 - All teams will play 2 pool games and then single elimination, thereby guaranteeing all teams at least 3 games.
- Schedule
 - Friday: First game 6:00 pm and last game 8:00 pm
 - LAC:

- Lights only available on field one and two (Only field one with game at 8:00 pm).
 - High School:
 - No Concessions which has been noted on team emails, flyers, and website.
 - Saturday: Start 8:00 am (both locations) – Several board members agreed to be onsite by 7:00 am.
 - LAC
 - Last game starts at 7:00 pm
 - High School
 - Last game starts at 6:00 pm
 - Sunday: Start 8:00 am (both locations)
 - LAC
 - All fields, with exception of 8U field will be done by 2:00 pm. Last LAC game will be done by 3:00 pm.
 - High School
 - Last game starts at 1:00 pm
- Welcome Letter
 - Has been updated, during meeting couple additional updates were noted
 - Based on initial inquiries, updated letter to also state that guests do not need to provide volunteers for score tables.
 - Guests will be reminded no dogs allowed at either location.
 - Katie A will confirm with both boys and girl referee directors rules used, to include tie breaker.
- Score Tables
 - Books have been updated to 2023 Sizzle
 - Katie A will ensure most current tie breaker rules for both girls and boys is in the score table books.
 - Scorekeeper Notes:
 - Will advise volunteers to radio in game scores to headquarters (HQ) to include: field number, division, game start time, and the final score.
 - Game results will also be posted in the game sheet left at table (to be picked up by board members) and on the field lineup
 - Advise volunteers to contact EMT or HQ for help if necessary
- Field Locations
 - Have been provided to teams in Welcome Letter, Tourney Machine and website.
- Golf Carts
 - Katie still needs evidence of insurance
 - Katie is coordinating with Dave and Nichole for drop off/charging of carts at both locations.
- Food
 - Donations
 - Jersey Mike's is unable to do the fundraising event at the store location, however, has donated 100 sandwiches which can be picked up on Saturday at 10:30 am.

- Subs, water and granola bars will be distributed between the two locations for referees, EMT, and board members. If we run out of subs, Katie has meal coupons printed out for LAC distribution.
 - Concessions
 - LAC
 - No action required by the board, Katie has provided list of items CYLA would like to have for sale to concessions POC
 - HS
 - Anne has not given the ok for early access to clean concessions or access on Friday.
 - Katie hopes to be able to put drinks/food in concessions on Friday at 4:00 pm.
 - Food Trucks/Vendors
 - Saturday: Green Band and Shaved Ice
 - Sunday: Mansetti's and Shaved Ice
- Walkies
 - Will need to be charged and dropped off by Dave at both locations – LAC (Thursday) and HS (Friday)
- Additional Tables and Coolers
 - LAC: Katie will bring 3 tables and 5 Coolers
 - HS: Mandy will bring 3 tables and 3 coolers
- Water Jugs
 - Were cleaned out after the Sizzle last year
 - Ice bags will be purchased at Costco and dropped off Friday at 4:00 pm for the HS
- Costco Run
 - 10 cases H2O
 - Clorox Wipes
 - Gloves
 - Garbage Bags for HS (Nate is providing bags for LAC)
 - Candy
 - Chips
 - Soda
 - Gatorade
- Grounds
 - Grounds crew is getting fields ready and both locations
 - Port-a-pottys have been dropped off and will be cleaned out Sunday morning
- Fastest Shot
 - Chantel Sherman will provide radar gun
 - Katie will have a sign made
 - Prize by age group and cost to play TBD
 - Katie will talk to Seth to get HS volunteers

- Prior to meeting, Katie confirmed roles/duties of board members

LAC		HS	
Jere	Fastest Shot	Erik K	Communicate with boys referee director when needed. Double check schedule and assist Dave.
Katie S *	Oversee registration. Check in table.	Tiffany	Possibly absent Sunday. Check in volunteers as they come.
Nichole R	Floater at HS. Put yard signs up and down at both sites.	Mandy *	Review waivers to ensure fully completed by all teams (Google Form)
Meg	Absent Friday. Enter LAC scores in Tourney Machine. Note: Will not make changes without communication to Tournament Director	Jessica	Check in table Friday & Saturday. Enter HS scores in Tourney Machine. Note: Will not make changes without communication to Tournament Director
Kim	Backup for Tiff (volunteer check in) and Meg (scores). Check in table Friday & Saturday.	Dave	Set up both locations with volunteers to include field flags. Back up for Jessica.

* Floater at both locations

- DIBS
 - 12 families signed up for more DIBS hours than needed (Tiffany will send follow up email to confirm they intend to complete all hours signed up for)
 - 11 families have not signed up for their required DIBS (Tiffany will send follow up email to remind families to sign up)
 - Volunteer link on website needs to be updated to reflect 4-hour requirement, and to advise DIBs must be completed no later than the Sizzle

- Cash
 - \$200 needed for cash box at HS concessions
- Mandy will purchase Square to use at HS concessions (\$5 minimum to use credit cards)

Open Positions (Mandy)

- Reminder once board member have completed their three year term, board members no longer are required to complete DIBS in future years.
- Vacancies:
 - Girls Director
 - Assistant Boys Director
- Vacancies at the end of the 2023 Season:
 - Equipment Director
 - Boys Director

Student Coaches (Mandy)

- Board needs confirmation from coaches that all Student Coaches fulfilled the requirements of their position prior to payment.

Conduct Email (Mandy)

- Has been drafted and sent to Meg for review.

Fields (Dave)

- Mentioned there's been some questions about usage of field 8
- As program continues to grow, we may need to explore additional fields. Potential option may be at the Middle School but that will require early coordination with Community Ed since fields are also used by soccer.
- Reminder practices/games can't be held on school properties on June 19th due to the federal holiday.

Summer State Tournament

- Boys 10U Red and 8U will not be participating in the tournament.

Blue Heron Day Parade (Jessica)

- Scheduled for August 19th, however, based on board members schedules not interested in participating this year.

CYLA Board Attire and Refer a Friend Swag (Meg)

- Google Form will be coming out to sign up for CYLA board attire
- Athletic Outfitters is still working on the refer a friend swag

Meeting Adjourn at 8:35 pm