

## **Powder River Volleyball Club 1 Board Meeting**

Monday, July 31st, 2023- 6:00 PM

Campbell County Public Library – Pioneer Room II

Present:

Board members- S. Hastreiter (President), B. Petersen (Vice President), J. Cale (Treasurer), M. Bayles (Secretary)

Cindy Burkett

A Quorum was established.

The meeting was called to order at 6:01 pm by President Hastreiter

**Motion #16:** (Bayles/Hastreiter) To accept the minutes from the meeting on 6/13/23.

4 in favor/0 opposed/0 Abstention, Motion Carries

**Motion #17:** (Petersen/Bayles) To nominate Stacy Hastreiter as Chair of the meeting.

4 in favor/0 opposed/0 Abstention, Motion Carries

**Motion #18:** (Cale/Petersen) To nominate Michele Bayles as Secretary of the meeting.

4 in favor/0 opposed/0 Abstention, Motion Carries

### **UNFINISHED BUSINESS**

Articles of Incorporation- As discussed previously with Alison Gee (Lubnau Law Office) PRVC needs to consider adopting/approving the Articles of Incorporation.

**Motion #19:** (Cale/Petersen) To adopt the Articles of Incorporation.

4 in favor/0 opposed/0 Abstention, Motion Carries

Bylaws- the Bylaws have been a work in progress all summer. A final draft was reviewed and opened for additional feedback. No additional feedback or changes were requested.

**Motion #20:** (Petersen/Cale) To adopt the Bylaws.

4 in favor/0 opposed/0 Abstention, Motion Carries

Trade Name Application- As discussed previously with Alison Gee, Powder River Volleyball 1 should consider applying/registering which will help eliminate confusion concerning the new name and when/where the use of the 1 will be needed.

**Motion #21:** (Hastreiter/Petersen) To complete the Trade Name Registration.

4 in favor/0 opposed/0 Abstention, Motion Carries

-SH to complete application and send to Alison

Election of New Member/Director- two applications were brought forth for a vote. The first applicant, Kaila Haskvitz, showed tons of volleyball experience coaching, playing and reffing. SH noted that Kaila DOES NOT have a child in the program and that it could help balance out the Board to have two members without children in the program (as the other 3 members do have children participating). The second applicant, Cindy Burkett, showed strong skills in organization and communication. SH also noted that there will be many committees this year that we will need volunteers for and hope both applicants will consider helping on those as well.

A motion was made and seconded during the May 3<sup>rd</sup> meeting and the following Directors were unanimously elected to the following positions:

Stacey Hastreiter – President/Director

Brittany Petersen – Vice President/ Director

Jessica Cale – Treasurer/ Director

Michele Bayles – Secretary/ Director

**Motion #22:** (Hastreiter/Bayles) To elect Kaila Haskvitz as a new member/director of the Board for Powder River Volleyball Club 1.

4 in favor/0 opposed/0 Abstention, Motion Carries

-SH to email Kaila and let her know

Document Preferred Communication method for Board Members- discussion was had concerning how Board members would like to be communicated with on day to day tasks and as a notice of unscheduled meetings. All four Board members present (SH, MB, JC, BP) elected cell phone as their preferred method of communication. New member, Kaila Haskvitz will need to note her preference at the next meeting.

Review of current Finances- JC presented the current balances of the accounts at previous banking institution First Interstate Bank as well as the club's current banking institution, First National Bank. This document was prepared by Jonathan with All Balanced Bookkeeping. There was some confusion about the amount of accounts still open as well as the account numbers that Jonathan was showing. JC is going to reach out to him to clear up any confusion. The Board would like to move any remaining balances from First Interstate Bank to the new accounts and close the old accounts so all confusion needs to be cleared up.

**Motion #23:** (Hastreiter/Petersen) To transfer remaining balance out of the First Interstate Bank account(s) to the new main account at First National Bank.

4 in favor/0 opposed/0 Abstention, Motion Carries

-JC to begin this process

**Motion #24:** (Hastreiter/Bayles) To approve standing authorization for Jessica Cale to pay any fees/costs associated with yearly expenses that include: Bookkeeping, Accounting and the Storage Unit.

4 in favor/0 opposed/0 Abstention, Motion Carries

501c3 update- The Board reviewed the current application and noted a few errors in the spelling of names and addresses. The Board would also like to amend the mission statement noted to match the mission statement that is in the handbook that is being worked on for the club. SH will email Toni this revision.

Grass League update- SH reviewed the grass league season fund raiser. She noted that this year we will get our \$250 deposit back from Bicentennial but next year they may change their field reservation fees and we might need to look elsewhere to host this league. We had roughly the same amount of teams (11 women's, 3 co-ed, 9 7<sup>th</sup>-9<sup>th</sup>) as the previous season and charged \$100/team. 9 gift cards were purchased for the winning teams and 4 gift cards from the previous season were used as prizes. After factoring all of this in a profit of \$2220 was made. SH will look into the cost of potentially replacing damaged/missing equipment (1 torn net, 1 damaged net, 2 balls and 10 line trees).

Resolution to Jenell Emerson coupon book reimbursement-

**Motion #25:** (Petersen/Bayles) To pay Janell Emerson an additional \$100 for coupon books.

4 in favor/0 opposed/0 Abstention, Motion Carries

-JC to write her a check and mail it

D&O Insurance- multiple quotes were procured concerning this insurance by Cort Petersen. The final options provided were for baseline D&O Insurance at \$575/year, 1 million coverage- Cyber coverage \$86/year, \$100k coverage – Crime coverage \$267/year, \$100k coverage. Cort was called on the phone and explained what the coverages were for. Discussion was had concerning the cost vs. the risk.

**Motion #26:** (Bayles/Cale) To purchase D&O Baseline, Cyber and Crime Coverage totaling \$928.

4 in favor/0 opposed/0 Abstention, Motion Carries

-BP to reach out to Cort to begin this process

Twin Spruce Equipment- discussion was had about how much money was spent on the equipment for Twin Spruce and what to do with the remainder of the balance "owed" to them. MB will determine this amount and let the Board know. At that time the Board will decide how to proceed.

Storage Unit- SH and BP cleaned out the storage unit and have determined what things can be thrown away and/or donate. Coupon books that have expired will

be thrown away. Paperwork over 7 years old will be thrown away. Old uniforms never worn in the last 3 years will be thrown away. Broken ball carts will be thrown away. Blue ball cart will be donated to Pronghorn. Water/Soda will be donated to Pronghorn College (SH will reach out to Janie). MB to retrieve uniforms uncovered in the gray bin and catalog them.

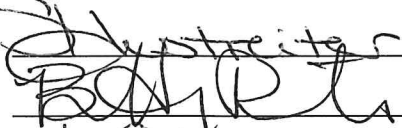
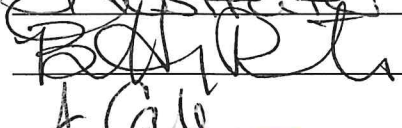
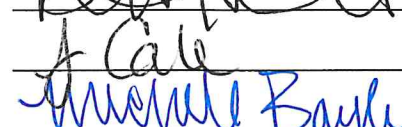
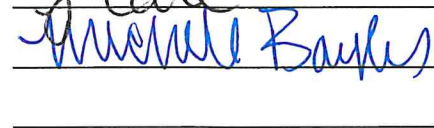
**NEW BUSINESS**

Ball Bags & Medical Equipment- JC would like the Board to consider getting together in November to complete that task this year as opposed to right before tryouts. Also, next season she recommends filling the first aid kits as they are turned in so that they will be ready for the following season.

Next meeting for 9/13 will need to be moved as JC has a conflict. The meeting will be moved to 9/30, same location and time.

**MEETING ADJOURNED 7:47 PM**

**MINUTES APPROVED BY:**

  
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**Presented by:** Michele Bayles