



**AC Girls High School Hockey**  
**Booster Club Meeting Minutes**  
**Monday, January 6, 2025**  
**Meeting Room 1, 7:00 pm**

**Attendance:**

Name	Position		Name	Position		Additional Attendees
Rick Mack	<i>President</i>	x	Susan Otto-	<i>Treasurer</i>		Erinn Staples x
Lisa Reberg	<i>Vice President</i>	x x	Jackie Thoennes	<i>Secretary</i>	x	Erica Cooper x Aaron Zimmerman
Matt Cook	<i>Head Coach</i>	x				

**January Agenda:**

1.  Approve December 2024 Meeting Minutes- post.
2. **Upcoming Special events/games:**  **2024-2025 Special Events Schedule - Erica Cooper**
  - a. Add a link for sign up on the website and email to all parents- [AC Girls Booster Club: Special Events AC Girls Hockey 2024/25](#)
  - b. **Youth Night: 12/14/24**- Laura Hansen leading Youth Night; Bonnie Ducharme Photos [Planning Youth Night 2024 25 season - Google Docs](#)
    - i. Takeaways- Thank you Erica— great job!
  - c. **Teacher Appreciation Night: 01/16/25**
    - i. No volunteers as of 11/25/24
    - ii. Letters to teachers for JV-Varsity to give teachers to come current or past, invite/RSVP- print out and give to players at practice give to players at game January 4th, Lisa volunteered to come to game talk to players on 12/14/24 and invites for players 01/06/24
    - iii. Budget \$200'sh
    - iv. Teacher appreciation folder-drive
    - v. Script read when announcing teachers for appreciation. Erica Cooper will come up with a message to teachers.
    - vi. Cookies- coffee downstairs by locker room
    - vii. Gift cards for each teacher- one for card if players choose same player \$10.00/gift cards-
    - viii. Start with seniors, if multiple players choose the same teacher from other grades they will be announced together.
    - ix. Bonnie taking pictures of player/teacher
    - x. Teacher brings in teacher ID and family will get for free that night
    - xi. Players need to fill out Thank you cards for their teacher- have cards at 1/15/25 practice
  - d. **Senior Night: 02/04/25- discuss January meeting-**
    - i. No volunteers as of 11/25/24-
    - ii. Email senior parents-
    - iii. Budget \$350.00
    - iv. Flowers/mixed for seniors
    - v. Mom's wear red jerseys
    - vi. Reception meeting room 1
    - vii. Bonnie taking pictures, move banners downstairs to get pics
    - viii. Small senior gift- Julie Wahl making gifts for seniors
    - ix. Special decorative cookies for each senior player- cupcakes & coffee
    - x. Schedule of events- parents set up poster boards,
    - xi.  Rick is moving banners
    - xii. Erica has map of rink for layout
    - xiii.  Rick checking with Jerry M. for layout- Senior memory book - senior book- maybe notebook for fans/family to write memory
    - xiv. Will be 10 total 8 players and 2 managers seniors
    - xv.  Rick—How to announce players- fill out questionnaire-
    - xvi. Boards- Laura Hanson picking up and distributing to senior families

**e. Year End Banquet**

- i. Senior parents organize, need to figure out what is to be done, need date and location-
- ii. Lisa sent emails to parents 01/06/25-
- iii. Senior parents get help with parents
- iv. Junior parents actually organize the event based on what the senior parents decide they want done
- v. Approx budget \$6300
- vi. Need to arrange for senior gifts, Carla Berg Award, other awards
- vii. March 2- Sunday banquet
- viii.  Jackie- add to calendar **Mar 2, 2025**

**f. Team Pasta Feeds-**

- i. 01/27/25- Otto's Hosting- at Davanni's Pizza @ 5pm

**5. HOLIDAY CLASSIC 12/26-28/2024 Chair: Jackie Thoennes RECAP-**

- a.  Jackie email- Need payments from OPC, \$50-need from Bloomington
- b. Thank you Bonnie!!! Photographer for 1st day- with Bonnie for JV/Varsity
- c. Raffle over silent auction? - RAFFLE
- d.  Susan- Budget, how did we do- profit \$1171.56
- e. Next year's 30th Annual Holiday Classic- dates? December 29-31.
- f.  Jackie email- Larry Tate, Coach Matt, Becky about dates to get contracts and on the calendar, gate fee for teams? Larry send out a contract? Pump up price to \$1300- money from Bloomington/OPC?
- g. Order special pucks for 30th
- h. Update plaques on traveling trophy

**6. Booster Communications- topics**

- a. Center Ice- Aaron sent email out 11/04/24- for sign up
- b. Volunteer GameDay- sign up, how is it looking?
- c. Little Wings- Natasha Lavoie
- d. Anne Mack LRM snacks

**Start here w/ revisions for January agenda (remove done items and add any new items)**

**President Report: Rick**

**New Business:**

- 1. Locker room remodel package-

**Old Business:**

- 1.  Rick **DONE Future/2024-2025 season:** For Center Ice room: proposal to get a sign to advertise the room is open for family/fans/players, will keep cost under \$50

**Vice President Report: Lisa Reberg**

**New Business:**

- 1.  Lisa- Camp Bow Wow- on warm up jerseys- Lisa will be ironing, after 12/03/24 home game
- 2.  Lisa- update sponsorship on website- who is new update website
- 3.  Lisa- update pizza sales with Frankies went great.

**Old Business:**

## Treasurer Report: Susan Otto

### Bank Status:

1. P & L Balance: \$
2. Current Bank Balance 12/02/24: \$24,750
3. Incoming since last meeting: fundraising & donations & Holiday Classic team payments

### New Business:

- 1.

### Old Business:

1. **Budget items to note:**
2. **Coaches** salary- budget cuts-
3. Sponsorships- not getting like last year under, as of 11/05/24 we are \$5000.00 less than this time last year.
4. **15 families** paid so far as 11/05/24

## Coach Report: Matt

### New Business:

1. Planning next year bus trip beginning of Feb Duluth Stars/Two Harbors, same area still waiting on confirmations
2. Getting equipment list together for next year- not sure how many plan for next year for parka etc

### Old Business:

1. 2024-25: new equipment needs:
  - i. Need to wait for Fall to place the order, need roster names and numbers
  - b. Matt will do inventory of equipment needs for the budget meeting: Started with Mark.
    - i. New bags
    - ii. CCM Parkas (need to get jacket order done early in the summer)
    - iii. New gloves (down to 3 in size 12 and need more of them)
    - iv. White jerseys to replace upcoming year's senior's jerseys (replace them 1 yr ahead of schedule)
2. 2024-25 Game Schedule
  - a.  Home Game (vs OPC) scheduled for 12/14: need to adjust time of game to fit into Youth Night schedule??
3. 2024 Holiday Tourney: Hastings took Princeton's spot, all 7 teams signed contracts (*Larry/AHS AD will deal with the contracts*)
  - a. Next year's Dates: 12/26 - 12/28/2024 (dates are on the calendar, need 2024-25 season tags added)
  - b.  JACKIE-Raised fee to \$1250, two teams have paid- Jackie checking-email Larry- no response as of 08/05/24

## Secretary Report: Jackie

### New Business:

1. Holiday Classic - Budget for next year

### Old Business:

1. **Updates to Google Shared Contacts lists (Allison)**
2. Conduct training session on managing the website
  - a. tags and getting upcoming season added to the tag list
  - b. managing pages based on what's happening in the season
  - c. Updating pages in a timely manner
  - d. Adding links for in-season photos (social media person) to main page- Erinn
  - e. adding monthly minutes (secretary) to Booster Board page
3.  Timetable for transitioning out of secretary role> work with Jackie
4.  Allison set up new 2024-25 Season docs in shared Google Folder ([AC HS Girls Hockey 2024-25 player list](#))
5. Review hotels reservation list for player/parents November trip- booked Team staying at Quality Inn in Virginia on 11/22/24 and parent hotel block rooms reserved at AmericInn in Virginia on 11/22/24

## Future Items:

1. Suggestions to the city:
  - a. Fix rink heaters on the bleachers side of the south rink.

## **Social Media/Website: Erinn**

### Website/Pages/Calendar updates

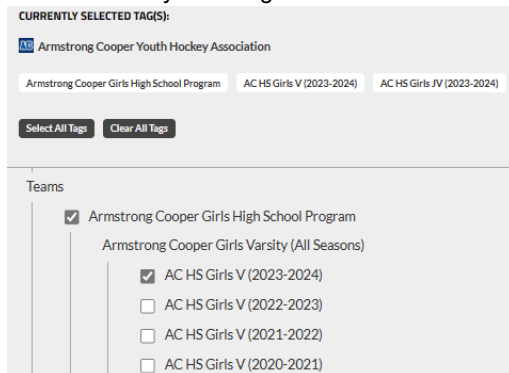
- 1.

### Social Media posts

## **Next Month - August Agenda :**

### Future agenda items:

1. **May/June** booster schedule: pick the date for the alumni game on December 12/20/24. The rink mgmt wants us to ask for this ice in june/july) and book meeting room 1 for the after skate pizza party
  - a. Contact Youth Association Webmaster to get 2024-25 season JV and Varsity Tags added to website and attached to Girls HS hockey main tag



- b.
2. **June:**
  - a. order CCM Parkas from All Star - order replacements (estimate the # we would need to order)
  - b. Decide on fundraisers;
    - i. If Golf Tournament is included, find an event coordinator and start actively planning event, contact New Hope Golf Course to secure a date
3. **July:** call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd monday due to holidays, b/c youth meets in room 1 on those days)
  - a. Add dates to the 2024-25 schedule for the season
4. **August:** Assign dates for special events. Once assigned, email Mark Severson and Matt Remore at the rink with the schedule, and book meeting room 1 for each event night.
5. Add pasta feeds/breakfast to calendar
6. The NEW Cooper Activities Fair need tri-fold- by Aug 14, 2024 Sept 3, 9am-noon

## **2024-2025 season:**

### **Submissions for Hennepin County Grant, needs to be submitted by City, need to get info together for proposal**

**Proposed Capital improvements** for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. **Have \$3600 approx to carry over to next season's budget (2024-25)**
    - a. Future improvements:
      - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
      - ii. Rolling carts for Sparks machine, tape, etc.
      - iii. New stalls
      - iv. New stick racks
      - v. New weight rack in JV room
  2. **Project Progress:**
    - a. July 2023, Rick drafted proposed plan for remodeling
    - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers
    - c. 1/8/24: No more spending on this topic this season
      - i. Rick got numbers back from contractors.
      - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
  3. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
    - a.  Lisa Reberg will look at grants when plans are more finalized
    - b. *LR, MC and RM to meet and review plan and get overall budget together*
- g. **Event Coordinator:** manage and organize events during the season, direct volunteers.- Erica Cooper, is yes.
  - h. **Volunteer/Game Day Ops Coordinator:** set up and manage SignUp Genius shifts for Game Day Ops and events.- Aaron Zimmerman is yes.
  - i. **Update on 2024-25 game schedule added:**
    - i. 11/30/24 game vs Shakopee-away
    - ii. 12/14/24 Youth Day  Jackie talked to Norm 05/19/24 and he told me this is a yes.
    - iii. 12/20/24 Alumni Game
    - iv. 01/16/25 Teacher Night
    - v. 02/04/25 Senior Night/

**Last week Sept 28 starts Captain Practice-**

**Meeting adjourned: 8:12pm**