

BY-LAWS
Southern New Hampshire Youth Lacrosse Association
(Nashua Youth Lacrosse League)

A. PURPOSE

NYL is dedicated to the proposition that well organized sports activity provides young people an outstanding learning environment.

The stated purpose of the organization is to promote Youth Lacrosse for the youth of Nashua and surrounding communities. The goal of the organization is to support and allow its participants to achieve their highest level of lacrosse skill development for competitive play, promote sportsmanship and fair play.

This organization was formed exclusively for charitable and educational purposes within the meaning of section 501 © (3) of the Internal Revenue Code of 1954 (Specifically, Section 17.0(b)(1)(A)(vi), "As an organization with greater than 30% of it's revenues coming from the general public."). No part of the net earnings shall be for the benefit of any private shareholder or individual. *Federal Tax ID Number of 02-0473135. New Hampshire Charitable Trust number 6039.*

The organization is not conceived for pecuniary benefit and shall not make or declare dividends.

B. DESCRIPTION:

The NYL, located in Nashua, shall consist of one or more lacrosse teams.

The teams shall be known as the Nashua BLAST.

C. LEAGUE STRUCTURE:

The organization shall field a team(s) that shall consist of either boys or girls in the following gender-specific (boys play boys only, girls play girls only) age brackets (as of Dec. 31):

One bracketed/level of play for ages 14 and under (U15); a second bracket/level of play ages 12 and under (U13), and a third bracket/level of play ages 10 and under (U11).

Notes

1. No unregistered individual/player shall be allowed to participate on an NYL team in any game/event. A registered player is defined as having paid all League dues/fees, is covered by the NYL insurance policy, and duly rostered on an NYL team.
2. NYL adheres to all rules and regulations of the New Hampshire Youth Lacrosse Association (NHYLEA) and US Lacrosse as the governing body of the sport.

D. BOARD DUTIES, FUNCTIONS and RESPONSIBILITIES

To be eligible for a Board position, you must be twenty-five years of age and have a child playing in the league. The current Board members will determine if any nominees for the Board have a conflict of interest that would prevent them from fairly representing the interests of Nashua Youth Lacrosse League, its players, coaches, and parents.

The Board of Directors shall consist of 11 members. Nominations shall be accepted from the floor at the Board Elections Meeting. Where multiple nominations exist for a Board seat, a secret ballot shall be conducted and a plurality shall govern. Only Board members in good standing shall have the right to vote.

The following positions shall make up the Board of Directors:

President	Vice President Boys	Registrar	Treasurer
Secretary	Vice President Girls	Coaches Coordinator	Team Parent Coordinator
State Scheduler / Rep	Webmaster	Equipment Manager	

All Board members are required to attend scheduled board meetings. Meetings shall be held on an as needed basis, or as directed by the President. There will be no less than four board meetings conducted during the season.

- a. Any Board member that fails to attend three (3) consecutive regularly scheduled meetings may be removed from the Board by a majority voice vote of the remaining Board members.
- b. Any Board member can be removed from office following a hearing and after at least a three-fifths (3/5) vote of other members of the Board.

Terms of Office: Each Board member will be elected to a two (2) year term with terms being offset such that the terms of 4 Board members expire at the September meeting. The office of President, Vice President Boys, and Vice President Girls will be offset by one year in order to maintain continuity in the event of a vacancy of one of said offices.

President:	Presiding officer of the organization. He/she shall, subject to the approval of the Board of Directors, sign contracts and make agreements on behalf of the organization. Shall establish the major annual objectives and coordinate their accomplishments.
Vice President Boys: Vice President Girls:	Either shall assume the president's duties in the latter's absence. One shall assume the duties of the president should that position become vacant, elected by a 3/5 vote of the remaining Board members. Shall administrate the boys' and girls' programs, respectively. Shall assume day to day operations of the league and coordinate field maintenance. Shall coordinate officials for all home games per NHYLA process.
Treasurer: ?	Maintains bank account and prepares financial reports. Two signatures (the Treasurer and one other Board member) shall be required on all checks over \$500.00. Shall be responsible for filing taxes annually and shall present to the Board written proof that the taxes have been filed at the May Board meeting. Shall hire a CPA to prepare taxes when requested or directed by the Board.
Registrar	Responsible for the preparation of a registration form, collect registration information, compile the league's automated database and provide a copy to the Team Parent Coordinator. Establish insurance

	policies and ensure that all proper documentation is submitted.
State Rep/Scheduler (Boys, Girls):	Keep the Board updated on issues at the state level, coordinate all league and tournament scheduling for the organization.. Maintain schedules within the automated database.
Team Parent Coordinator:	Responsible for enlisting the help of parents to become team parents. Also shares responsibility for fundraising with the coordinator. Shall also act as the parent representative on the Board of Directors.
Secretary:	Keeps a record of all meeting proceedings. Prepares and distributes same. Also responsible for maintenance of By-Laws and shall attend to all correspondence incidental to Board activities. Publish meeting minutes within one week of the meeting.
Coaches Coordinator:	The Coaches Coordinator shall be the point of contact for coaches and shall represent their point of view to the board of Directors. An active coach must hold this position.
Equipment Manager	Shall be responsible for the collection, maintenance, storage, and distribution of all NYL owned equipment.

also supervise purchases.

E. COACHES

The Board shall review, select, or deny coaches through an application process:

1. All individuals interested in coaching for NYL will submit an application to the Board annually.
2. All coaches will be approved pending a background check to be completed via a reputable provider of the Board's choice. Failure to comply with a background check is immediate grounds for rejection of a coaching applicant.
3. Each Coach shall serve a one-year term.

Coaches duties:

A team's coaching staff shall abide by the "NHILA Code of Conduct" and is in complete charge of the team whenever it is together on the practice or playing field, traveling as a group to and from practice sessions and games, or together for any team or league function. The coaching is under the direction of the head coach. At games, the head coach is in charge of everyone on the sidelines, including players and spectators.

All Head coaches are required to complete US Lacrosse Level I online certification. Attendance at a Level I coaching clinic is highly encouraged.

Dismissal of coaches:

The Board of Directors of the organization may dismiss a coach for just cause after a formal hearing and by a majority vote.

F. PLAYER PARTICIPATION

To the maximum extent possible, all players shall have equal playing time. Exceptions at the coach's discretion are acceptable in the event of disciplinary action, absence from practice, etc. The coach is required to discuss such action with the parent prior to the game. Teams that are categorized as 15A and 13A shall have no mandatory minimum playing time but every player shall play in each half during regular season league games.

G. TEAM DRAFTING PROCESS

It is the objective of the league that teams are competitive within the state schedule. The coaches will do the drafting. Overall the Coaches Coordinator in conjunction with the Vice-President shall be responsible for final draft decisions.

H. PRACTICE SCHEDULING

Practice times and field allocations will be determined by the VP Girls and VP Boys.

I. GAME SCHEDULING

Each team shall play a minimum 7 game schedule in conjunction with state scheduling practices. *The State Rep/Scheduler in conjunction with the VP Boys and VP Girls will schedule all games/tournaments.* All changes in scheduling shall be done only by the State Rep/Scheduler with the consensus of the VP Boys/VP Girls and shall be STRICTLY ADHERED TO BY THE COACHES. The President or his/her designee shall determine inclement weather postponements.

J. SPECIAL EVENTS

The president of the organization or his/her designee will determine, (after conferring with parties concerned), who will chair special events.

K. REGISTRATION/MEDICAL RECORDS:

A signed parent/guardian consent, medical release and related insurance forms shall be obtained by the registrar prior to participation in any league event. All personal information/medical information of players/families will be used for the purposes of administering the lacrosse program of Nashua Youth Lacrosse and will not be shared outside of this organization by any organization Board member, Coach, or Team Parent. All contact information for players and families will be used solely for Nashua Youth Lacrosse business only and will not be used for purposes outside of this organization by any Board member, coach, parent, or player.

SO THAT MAXIMUM PARTICIPATION MAY BE ENCOURAGED, AND IN THE SPIRIT OF FAIRNESS TO ALL, REGISTRATION OF ALL PLAYERS SHALL BE ON A FIRST COME FIRST SERVED BASIS AND THERE WILL BE NO "CUTS".

REGISTRATION FORMS SHALL BE DATED IN THE ORDER THAT COMPLETE REGISTRATION REQUIREMENTS ARE RECEIVED. Once all openings have been filled, a waiting list shall be developed.

The Board shall determine maximum registration numbers for each age group and clearly post on the registration site.

L. INSURANCE

Nashua Youth Lacrosse is covered under the insurance program of US Lacrosse administered by Bolinger Insurance Solutions.

M. LIMITATIONS

The organization shall never pay, assume, or become responsible for personal or unproved debts or liabilities of any individual in the organization.

N. GRIEVANCES

The procedure is as follows during the season:

1. Address the situation verbally or in writing with the head coach and/or Coaches Coordinator, if unresolved, *within 24 hrs. 48 hrs.*
2. Address the situation verbally or in writing with the Vice President Girls/Vice President Boys and/or President, if unresolved,
3. Address the situation in writing to the Board.

Any grievance outside the season must be directed and addressed in writing to the Board of Directors.

O. BOARD MEETINGS

Board meetings shall be conducted in accordance with Robert's Rules of Order.

P. DISSOLUTION

In the event of the dissolution of the S.N.H.Y.L.A. (Nashua Youth Lacrosse) any and all property shall be distributed to the Nashua North and Nashua South High School Lacrosse Programs equitably.

Q. RULES OF PLAY

Nashua Youth Lacrosse is played under the New Hampshire Interscholastic Athletic Association (NHIAA) rules with modifications made by the New Hampshire Youth Lacrosse Association (NHyla) in accordance with the guidelines of US Lacrosse.

R. COMMITTEES

The President shall appoint committees as required to perform the functions and goals that they set forth. Committees shall not be empowered to make purchases. Committees charged with the responsibility of collecting funds must relinquish them to the treasurer with appropriate documentation so that the treasurer can properly identify.

S. PROCEDURE FOR AMENDING THE BYLAWS

1. *Any Board member in good standing must submit proposed amendments to these bylaws in writing to the Board of Directors.*
2. Amendments to these bylaws may be made at a Board meeting and passed by a majority vote of the Board members present.

3. All amendments become effective at the conclusion of the meeting at which the amendment(s) was approved.

ADOPTED BY THE BOARD OF DIRECTORS

DATE: _____

President

Vice President Boys

Vice President Girls

Treasurer

Secretary

State Scheduler / Rep

Registrar

Team Parent

Coordinator

Coaches Coordinator

Equipment Manager

Webmaster