



# INFORMATION BULLETIN

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March 4, 2026

**To:** District Membership,  
**CC:** Ontario Soccer Staff  
**From:** Charonne Thomasos, Director, Member Services

**Subject:** Competition and Travel Management System (CTMS) Change Summary

Following recent updates to [Ontario Soccer's 2026-2027 Operational Procedures](#), several modifications have been implemented within CTMS to ensure alignment with the new requirements. Updates have been applied to the Festival Hosting Application Form (FAF), the Tournament Hosting Application Form (TAF), and the Application to Travel Form (ATF). A summary of the changes is provided below.

## Festival Hosting Application Form (FAF)

The following CTMS on-line fields have been added:

- Host Organization License Type
- Co Host Unaffiliated Organization (optional)

## Tournament Hosting Application Form (TAF)

The following CTMS on-line fields have been added:

- Host Organization License Type
- Co Host Unaffiliated Organization (optional)

Additional functionality has been introduced:

Tournaments for **Under 12** and **Under 13** age groups are now available if the Host Organization holds one of the following License Types:

- National Youth Club License, or
- Member Association Level 2, or
- District Association – as co-hosts

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When approving TAFs, District Associations must verify that the Host Organization holds the License Type stated on the form.

### **Application to Travel Form (ATF)**

- Ontario Soccer continues to serve as an approver for all travel **outside of Canada and the USA**.

For more information or assistance please contact Michael Di Giuseppe – [mdigiuseppe@ontariosoccer.net](mailto:mdigiuseppe@ontariosoccer.net).

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