



TEAM MANAGER'S REGISTRATION PACKET

There are no refunds after the registration deadline date

1. Website www.plexsports.com

Be sure to go online to get all information you need:

- **TEAM SCHEDULES**

Retrieve team schedules, stats, rosters and league standings. On-line schedules may change based on team request, division changes, or any other unforeseen issues with the league. Please be sure to check your team's schedule on a week to week basis as schedules are always subject to change. **(Please be aware that some game times may be late at night. The Plex does its best to accommodate all teams interested in playing and may have late games.)**

- **NEW CLASSIFIED ADS ONLINE**

Are you searching for a team to play on? Does your team need another person to fill out your roster? Search our classified ads and see what's out there! Or [post an ad](#) and wait for them to contact you.

- **LEAGUE RULES**

League rules can be found under the specific session's main page. There are two different sets of rules (indoor or outdoor). Please make sure to review the rules before playing. *Note: New Mini Dome Leagues at Plex South will utilize outdoor rules and regulations.*

- **PLAYOFF GAME TIME**

After your last game for the regular season, the Plex staff will post playoff schedules for each division on our website (under "tournament"). Playoff schedules are not posted on your original league schedule.

2. **ONLINE REGISTRATION AND MORE**- Sign up for leagues, camps and clinics with ease...from your own computer.

- **Manage your team from HOME. *THIS IS ONLY VALID IF YOU SIGN YOUR TEAM UP ONLINE***

With our online registration you will be able to manage your team online. You can post your team's roster, assign players to your roster and enter a fee amount per player via e-mail and have them pay their fee.

3. IN HOUSE REGISTRATION

- **For a Team:**

Complete registration form and mail, fax, or drop off at the Plex prior to posted deadline date with deposit (\$200 team). **PLEASE: one check per team.** We will not accept phone registrations. Teams need to pay the balance of the league fee prior to the first game or the team will not be allowed to play. All team names will need to be approved by the Plex staff before becoming finalized. Team representatives are responsible for their players while at our facility.

- **For an individual:**

All individual sign-ups will be placed on a PLEX house team (U16 – Adult) or house team program (United Cadets, DFL/DFL Elite, or Futsal Coalition) for youth and provided a coach.

Complete individual registration form and mail, fax, or drop off at the Plex prior to posted deadline date with FULL payment. Each individual must purchase a Player membership card (\$10 per year/player) along with the league fee and will need to fill out a "signed card waiver form".

4. **PLAYER MEMBERSHIP CARDS (Plex North and South)**

All league players must have a current player pass membership card. NO EXCEPTIONS! Player passes are valid for one full year from date of issue. Memberships are \$10 and must be renewed yearly.

For your convenience, our player cards are in a key chain card format. Players will no longer have picture. The card will only need to be scanned when entering the facility to play. Players will no longer have to show the card to the referee. The referee will have all team rosters on the new game reports for each game.

VERY IMPORTANT!!!! We strongly recommend that players do not wait until the day of their first game to have a card made. There may be a long wait and players may be delayed from beginning their game, or from playing at all. If you do not have a card issued you will not be allowed to play. If your players do come in on the first game to get their player cards, allow up to 45 minutes before game time. _

5. **ROSTERING NEW MEMBERS (PLAYERS ON TEAMS) AND WAVIERS**

- **NEW MEMBERS ONLY**

Once a team manager/representative completes a registration form and pays a deposit, each **NEW member** will need to fill out a "roster waiver form" once per year. Players may go online at <http://www.plexsports.com/register> and download a player waiver form. If a player is under 18, that player will need to have the waiver form signed by a parent/guardian. This form will grant you the ability to be rostered on a team and play in our leagues. This must be done before stepping out on the field to play (and before the rosters are "frozen"). All new members in a Plex league (**U-8 and up**) are required to turn in a waiver form and have a Player Card or they will not be allowed to play.

- **CURRENT MEMBERS**

Players only need to sign one waiver form per year. **So how do I get on a team roster?** Players who currently have a valid membership card and have signed a waiver form can now take advantage of our **Speed Registration**. It is very simple.... all you need to do is provide your membership card to Plex management. They will scan your card and place you on your team(s) roster. No new forms need to be filled out until your waiver form has expired.

6. All communication will be via e-mail and web site. Make sure the team representative checks their e-mail and/or The Plex web site frequently if not daily.
7. Complete payments must be made before playing first game **NO EXCEPTIONS**. A \$50 late fee will be charged to all teams who do not pay by the first game. (Even if your team does not show up for the first game, they will be assessed a \$50 late fee which will be enforced the following week)
8. All rosters will be frozen after the 4th Game (soccer) and 3rd game (Flag Football) **It is the team's responsibility to make sure all players are rostered before their roster deadline**. If a non-rostered or "illegal" player is found to be playing, the team will automatically forfeit all games the illegal player participated in or be subject to suspension from the league.
9. **ALL TEAM ROSTERS CAN BE FOUND ONLINE ON THE SCHEDULE PAGE**
10. Pick up a copy of your roster when you come in or request one by e-mailing info@plexsports.com

TEAM ROSTER RULES

1. AGE CLASSIFICATION

Players in their respective league must be that age or younger on the first day of play. U-18 age divisions and under must have an adult (age 21 & up) on the team bench at all times. Birth certificates may be required upon request.

2. All players must have a current player pass membership card. NO EXCEPTIONS! Player passes are valid for one full year from date of issue. They must be renewed yearly.
3. The Plex will not reserve a spot for a team or individual without a completed registration form and deposit. Players on individual teams cannot register until their team has registered first.
4. The Plex reserves the right to move players and or/teams between divisions at any time in the best interest of the league.
5. The Maximum roster limit is eighteen (18) for all sports except Flag football which is 12 and Baseball 14. No player may play or be rostered on more than one (1) team in the same division. Rosters will be frozen prior to the 4th game for Soccer and 2nd game for Football. No additions or deletions can be made after that time. It is the team's responsibility to make sure all players are rostered before their roster deadline..
6. TEAM FEES ARE DUE BEFORE YOUR FIRST GAME. Any team with an outstanding balance after the first game will be suspended until the fees are paid in full.
7. ONLY QUALIFIED COACHES AND PLAYERS ARE ALLOWED IN BENCH AREA!
**No spectators permitted behind goals or on bench. All violators will be asked to leave the building!
8. Any player or team suspended for a game (or more) may not play in any other division and is not allowed in the building until the suspension is served.
9. If a team is going to challenge an opponent for having an illegal player, that must be done before the game goes final.

New league division guidelines

League Levels:

World Cup (A): Top players who have played college, or professional, and are looking for the most competitive atmosphere

Semi-pro (B): Players who have played at a high level such as high school, club/travel, or college but have been away from the game and are looking for a more relaxed atmosphere, less competitive than world cup level.

Amateur (C): Players with little soccer experience or that have not played soccer competitively in many years, which are looking to compete on a recreational competitive level.

- Any youth "C" teams are not allowed to have any current travel players.
- Current "C" Divisions will be broken down into East and West based upon levels of play and days of play.

Beginner/For Fun (D): Players with very little or no soccer experience at all, that are looking to exercise, have fun and be social.

- All **4Fun** divisions are non-competitive/non-aggressive leagues designed for beginner player, the scores will not be posted, nor they will have a playoff to ensure the non-competitive environment.

All guidelines are Subject to change at the discretion of The Plex

FACILITY POLICIES

1. Team coaches are responsible for ensuring that all individuals associated with their teams observe The Plex rules, regulations, and policies.
2. All team coaches are responsible for all players' action on their team on and off the playing field. The Plex reserves the right to issue suspensions to the team coaches or team as a result of other player's actions on their team.
3. All teams that have a coach on the bench, need to have their coach on the roster as well. Max of 2 coaches per team.
4. All teams are responsible for the conduct of their spectators. In the event a spectator becomes disruptive during a game, suspensions could be assessed against the specific spectator's team. Actions by spectators, coaches and/or players may result in match penalties, suspension or termination of a match, and, in some cases, forfeiture of the match and other disciplinary sanctions. Any individual or team may be ordered to leave The Plex property for any reason at any time.
5. Parents or Legal Guardians are also responsible for their children's behavior.
6. The Plex reserves the right to expel any individual or team from ISE property, without refund of registration fees or other monies paid to ISE, for misconduct committed therein.

7. There is a no tolerance policy for referee dispute. Verbal and/or physical abuse of ISE referees or staff will not be tolerated. ONLY THE COACH of each team is allowed to question calls or conduct for their team. All complaints should be address to the night manager only. A continuation of disturbance toward a ref will result in suspension. (If a team representative would like to critique a referee, there are referee assessment forms located at the kiosk at both facilities that may be filled out.)

8. Any player deemed to be under the influence of alcohol as determined by The Plex personnel shall be immediately ejected from any game, and subject to more suspensions. No alcohol is allowed to be brought into the Plex facility or on the Plex outdoor property.

9. Players MAY NOT leave the bench and enter the field during an altercation. This violation is an automatic team suspension. Fans may not enter the field of play for any reason.

10. Receiving a red card in a game means the player is ejected from the game. The player must immediately leave the Plex areana area. Player will be suspended for one week (or more at the sole discretion of The Plex Management) from any league play at either location. Player may not enter either facility during the time of suspension.

11. The Plex will not tolerate any violent or unsportsmanlike behavior. We reserve the right to take corrective actions against any player or players. OUR PURPOSE IS TO MAKE THIS A FUN, ENJOYABLE, AND ENTERTAINING SPORTING EXPERIENCE

PARKING

Parking is permitted only in marked areas. Vehicles parked in other areas will be towed away at the owner's expense.

Handicap parking spaces are reserved for vehicles with proper handicap identification. All other vehicles parked in handicap spaces will be towed away at the owner's expense.

PROHIBITED ACTIVITIES

- Bringing alcohol or tobacco products onto ISE property
- Bringing gum, candy, food or drink on the field or in the team bench area
- Bringing glass containers into the team areas
- Releasing soccer balls on the concourse area (loose balls will be confiscated)
- Running, kicking or juggling soccer balls; shooting, passin or engaging in similar warm-up activities in the lobby (warm-up exercises are permitted only on the field)

- Shirts and shoes must be worn at all times

Lost and Found Items

The Plex assumes no responsibility for items lost, stolen, or damaged on facility property. Found items are stored inside the kiosk area. Items will be retained for a two week duration. Lost water bottles, socks, towels, and other personal items will not be retained.

Injuries/Medical Emergencies

It is recommended that managers and coaches carry first aid kits and extra uniforms at each match (a player with a bloody uniform may not be permitted to continue playing). In the event that a parent/guardian cannot be reached in an emergency, The Plex reserves the right to solicit emergency care for an injured player, including paramedic assistance or hospital care, as may be deemed necessary under the circumstances.

Arcade/Vending Machines

The Plex is not responsible for monies lost in arcade games or vending machines.

Assumption of Risk

Participants and parents/guardians acknowledge and agree that attending or participating in sports may be hazardous and may result in injury. Participants and parents/guardians acknowledge the Assumption of all risks of injury to themselves and anyone who comes with them to the premises for injury incurred or suffered while upon the premises or as a result of using facilities or equipment.

**HAVE FUN, PRACTICE HARD, AND ENJOY THE SPORT...
NOT THE SCOREBOARD.**