



**CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING**  
**Meeting Minutes**  
**October 18, 2021**

***Opening***

The regular meeting of the CHA – Board of Directors was called to order at 7:12 pm on 10/18/2021 via Zoom by John Vlnka.

***Members***

**1. Present**

- **John Vlnka, President and House Director**
- **Lonnie Scott, Vice President & MAHA D6 Representative (interim)**
- **Kitt Woodrel, Director of Finance**
- **Don Wright, Director of Coaches**
- **Constance Eder, Registrar**
- **Heather Scott, Secretary and Website Coordinator**
- **Kayla Swope, Apparel Coordinator**
- **Michelle Smith, Fundraising Coordinator**

**2. Absent**

- **Dan Wray, Travel Director**
- **Colby Parks, LTP Coordinator**
- **Andy Webster, Immediate Past President**

**3. Open Positions**

- **MAHA D6 Representative**
- **Treasurer**
- **ADM Coordinator**
- **SafeSport Representative**
- **S.T.A.R. Representative**

***Welcome Guests***

Jeff Price, pro shop. Can he help with spirit wear and uniforms? Looking to earn our business from the Board. Wants to help the hockey community during these times.

## ***Approval of Minutes***

Approval of September minutes Kitt W motion to approve, Heather second.

Those in favor: John V, Kitt W, Don W, Heather S, Kayla S, Michelle S.

Those opposed: None

## ***Agenda Items***

Apparel back-order items.

Association photographer.

- Open position, no report.
- Not present, no report.

## ***Executive Reports***

- **President**
  - Cleaning up little to-do items.
  - Worked out 10U ice with rink.
  - LCAHL scoresheets are in the team mailboxes
- **Vice President**
  - Title changes by-laws and a by-laws review/changes. Will form a review group to then present to the whole group.
  - Outreach efforts.
- **Director of Finance**
  - Ref scheduler has been paid for Aug & Sep.
  - Rink paid thru Oct.
  - Monthly online payments have been going great.
  - Look at making registration fee MUST be included in online payment options.
  - Ice schedule is all set, added ice for 10U.
  - Very healthy House programs.
  - Power skate sessions.
  - House award helmet stickers for Chiefs were ordered for \$88.00.
- **Director of Coaches**
  - Absent September meeting.
  - Have emailed any coaches for outstanding needs for credentials for timely completion.
  - Jacob & Colby are offering drop-in skills session for 10U & 12U on Sunday afternoons after Jr. Chiefs. Very positive feedback.

## ***Reports***

- **House Director**

- August reported mini scoreboards are missing (Don will check the rink).
- **D6 Representative**
  - Coaching clinics via Zoom, sign up at any chance you get for anywhere. High concerns for Level 3 progressions to Level 4.
  - No D6 Coach-In-Chief currently.
  - Registration/Intent to enter Districts form due by 10/31/2021. No tournament withdrawals allowed!
  - Payment (\$400/team) needed by Jan 11, 2022.
  - District Play-In Games take place Jan 8<sup>th</sup> & 9<sup>th</sup> @ Wings West.
  - District Weekend is Feb 4-6<sup>th</sup>:
    - 10U-B: Westshore
    - 10U-A: Fox Motors
    - 10U-AA: GRAHA
    - 12U-B: Lakeshore
    - 12U-A: KOHA
    - 12U-AA: KOHA
    - 14U-B: Undecided
    - 14U-A: Chelsea
    - 14U-AA: Fox Motors
    - 16U-A: Undecided
  - Next meeting is Nov 9<sup>th</sup> @ 7pm at the Arctic Breakaway, Chelsea!
- **Registrar**
  - Not much to report
  - Chasing down 6U and 8U birth certificates.
  - Few coaches added for 6U and 8U.
- **Secretary**
  - Will send out minutes for review following meeting.
- **Website Coordinator**
  - Approved minutes to be posted.
  - Nothing to report, but items for New Business.
- **Travel Director**
  - Not present, no report.
  - Absent September meeting.
  - Good idea to have a Travel Coaches and Managers meeting.
- **LTP Coordinator**
  - Not present, no report.
- **Apparel Coordinator**
  - No movement on the Spirit Wear online store options via Ink Frenzy & Perfect Edge.
  - Increasing conversations with Jeff.

- House warm-ups via Perfect Edge online store opening today running through the month. Explanation email to come with ordering info to come from Kayla.
- Car stickers are in CHA office.
- 10/12U jerseys and socks are at rink & 6/8U jerseys and socks are at rink (party room).
- Warm-ups in CHA office.
- Color discussion, Gold. Are we Vegas Gold or Buffalo Gold.
- **Fundraising Coordinator**
  - Learning the position, wants to connect with others 1v1 to learn about position within the Board.
  - Has thoughts and ideas about position. Wants to build into a community relations group. Let's put on future agenda to discuss more in depth.
  - Tossing out the idea to see if the board open to adding resources pages on website (paid sponsorships for skills events held Chelsea and collective team fundraising efforts)?
  - Determine timeline of Dearborn Ham Sale.
- **Treasurer**
  - Open position, no report
- **ADM Coordinator**
  - Open position, no report
- **SafeSport Representative**
  - Open position, no report
- **S.T.A.R. Representative**
  - Open position, no report

### ***New Business***

*Summarize the discussion for new issues, state the next steps, and assign any action item.*

Should we do a second installment of Chelsea News newsletter?

Yes, add congrats to teams for recent successes, reminders for gear (mouth/neck), promote try hockey for free event.

Can we host a Trunk-or-Treat or other event for community to use as meet the board?

### ***Items for Next Meeting***

*List the items to be discussed at the next meeting.*

Deep dive into group fundraising and community relations. Added resources pages on website (paid sponsorships and collective team fundraising efforts).

Look into Chelsea Fair involvement.

## ***Announcements***

- Upcoming events:
  - 11/6 Try Hockey for Free
  - 11/9 MAHA D6 Meeting @ 7pm at Arctic Breakaway in Chelsea.
  - 11/15 NOV CHA Board Meeting @ 7pm via Zoom.
  - 12/20 DEC CHA Board Meeting @ 7pm.
  - 3/5/2022 Try Hockey for Free

## ***Adjournment***

Meeting was adjourned at 8:40 pm; motion to adjourn by Heather S, Kitt W second, zero objections.

The next general meeting will be at 7pm on November 15<sup>th</sup>, via Zoom. Link to be sent out prior to meeting.

Minutes submitted by: Heather Scott.