

## **Open Board Positions:**

All Board Positions are a two-year term.

(3) Members at large - (Off-ice coordinator)- The Off-ice coordinators' roles are to attend all board meetings and vote on relevant issues pertaining to BHB and represent BHB when asked. Other duties include, serve as the off-ice coordinator for their designated level, organize and manage the local tournaments for their level, and serve as the level's liaison for the parents and coaches regarding any issues or complaints that may arise. (2010)

(1) Member at large (Tournament/concessions Lead) - This is a new role that will be added in 2020. This role will serve as a program manager to oversee all tournaments BHB holds throughout the season, working with the tournament committee, scheduler, program director and others to ensure all prep work is completed and tracked. This individual will attend all board meetings and vote on relevant issues pertaining to BHB and represent BHB when asked.

Secretary - The Secretary shall record minutes for all club and board meetings.

President Elect - The president-elect, should have previously served on the board in some capacity prior to being elected. The president-elect shall preside at any board or Club meetings in the absence of the president and shall automatically succeed to the presidency should that office become vacant for any reason, including the expiration of the president's term. The president-elect shall assist the second Vice president with fund raising for the program

## **Other requirements for Board Members:**

\*Strong Communication Skills- Both written and verbal

\*Must be able to pass Background Check and complete Safesport requirements

\*Required attendance and Participation at Board Meetings Monthly. Will also be asked to support and participate in other areas such as:

- a. Parent meetings
- b. Tournaments

\*Regular communication with levels, including parents, team managers and coaches - this may include:

- a. Communication on schedule changes or special events
- b. Disciplinary actions
- c. Special events or needs

\*Able to view issues objectively and prioritize the needs of the program and share information at assigned level with the board.

Please email me at [president@bismarckhockey.com](mailto:president@bismarckhockey.com) by April 1 to have your name added to the ballot. Please provide your full name and what position you would like to run for. The voting will take place at the General Membership meeting on April 13<sup>th</sup>. It is important you attend this meeting and be prepared to tell the members a little bit about yourself and why you would be great for this position.