

# BRAINERD BAXTER BASEBALL ASSOCIATION BBBA BOARD MEETING MINUTES

Meeting Date: Sunday February 28, 2021

Meeting Time: 6:30 PM – 8:00 PM

Meeting Location: Zoom

## **CALL TO ORDER**

6:38 pm

### **Present:**

Co-Chair	Steve Hanson
Co-Chair	Troy Rushmeyer
Treasurer	Jim Haakonson (joined 7:30)
Secretary	Ann Scheinost
Assistant Treasurer	Mike Eidenshink
Director	Eric Fenstad
Director	Derek Owen
Director	Jeremiah Piepkorn
Director	Steve Schaitberger

### **Absent:**

Director	Zach Heidmann
Director	Mandy Vanek

## **OPEN FORUM**

*Time allocated for non-members to bring matters not on the agenda to the attention of the Board. Time limits may be imposed.*

## **ADDITIONS TO AGENDA / APPROVAL OF AGENDA / APPROVAL OF MINUTES**

Addition: Determine a standard board meeting weekday for each month.

Motion to approve this agenda, with addition, and minutes from 2/11/2021 meeting was made by Steve Schaitberger, seconded by Eric Fenstad. Motion passed unanimously.

## **OLD BUSINESS**

1. Plan – schedule for drip campaign moving forward, proposed press release (Derek Owen, Steve Schaitberger, Steve Hanson): Who we are, what we are doing, the excitement around the upcoming season.
  - a. March 1<sup>st</sup> or 2<sup>nd</sup>, Welcome information will go via email to our families and community ed will send the letter at the same time; who we are, skill session opportunities, tryout information, coach needs, etc.
  - b. Few days later: tryouts and skills information will be communicated
  - c. Brainerd Dispatch, websites (ours, Community Education, BPR)
2. Email, Website, Facebook, updates (Steve Schaitberger, Steve Hanson): Website calendar is current as of today. Please assist with reviewing the calendar for any errors. Links to the Facebook page and Twitter accounts have been added to the website. (Twitter account hasn't been used for two years, we may want to consider starting with a fresh account.)

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- a. GLS Apparel info – Steve Hanson screen shared a calendar with website ordering “go-live”, order deadline, and order delivery dates for travel, league, and tournament apparel.
- b. Board member bios – Keep to 1 or 2 paragraphs, include a little on your background (baseball and/or business), connection to our community, anything you would like to share about you and your family. Email these to Steve Schaitberger.
- c. Facebook
- 3. Board of Directors (Coordinator Role Assignments remaining to be filled)
  - a. Fundraising Coordinator/s (**Needs to be filled**)
  - b. Volunteers Coordinator/s (**Needs to be filled**)
  - c. Equipment Coordinator/s (**Needs to be filled**)
  - d. Umpires Coordinator/s (**Needs to be filled**) – Eric Fenstad and Steve Hanson. Spoke with Dave Rozinka, who is not interested. In discussion, Dave brought up several concerns, including the challenge it can be to secure umpires in the summer, especially back-ups.  
Do we create and grow an umpire pool in our own community, with a comprehensive training program? Steve Schaitberger shared a link for umpire training clinics: <http://myas.org/officials-training/baseball-umpires/>  
There was general discussion around identifying potential resources for umpires: high school, VFW, CLC, etc. There is an urgent need to secure umpires within the next month.
  - e. Charitable Gambling Manager Coordinator/s: It was determined that this position can be removed.
  - f. Scheduling Coordinator (**New**) - Mandy Vanek has stepped up to be our Master Scheduler as it relates to all coaches practice and game schedules. She will communicate their field needs from and to community education and the park district / maintenance staff. Once confirmed, she will pass the master schedule along to Steve Schaitberger to be updated on the site.
- 4. Handbook and By-Law revisions (Troy Rushmeyer, Steve Hanson, Ann Scheinost) – Ann will add the new “Scheduling Coordinator” position to both the Handbook and By-laws.
  - a. Handbook Revisions complete  
Motion to approve was made by Steve Schaitberger, seconded by Eric Fenstad. Motion passed unanimously
  - b. By-Laws Revision complete: Discuss and vote for ratification  
Motion to approve was made by Mike Eidenshink, seconded by Eric Fenstad. Motion passed unanimously

## NEW BUSINESS

- 1. Equipment orders needed – costs approval required (Steve Hanson).

Baseballs*	5 dozen baseballs per team	\$1,549.70
Bats	6 as selected by each coach	\$1,919.94
Catchers Gear	Needs exist for 10 - 14U	\$1,016.90
Catchers Gloves	2 Needed - 13U and 11U	\$649.98
Helmets	8	\$303.92
Total (does not include shipping)		\$5,440.44

\*Tax is included in the quote, but will not be charged.

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Motion to approve purchases was made by Jim Haakonson, seconded by Derek Owen. Motion passed unanimously.

(Troy will also reach out to Katy Kaufman to see if BPR is willing to donate any of the recently purchased equipment.)

2. Brief update on Brainerd P&R discussion related to field usage 2021 and moving forward (Troy Rushmeyer) – Rental and maintenance fees for practices, games and tournaments: Katy has been putting together a schedule for maintenance, etc. In the past, VFW and BHS have not been charged for using Brainerd fields. Because of this history, it was determined that the Association will not be charged. Going forward, community organizations outside of the area will be charged. BPR is moving toward field banner sales to recoup revenue loss.

## **COORDINATORS/SUB-COMMITTEE REPORTS**

1. 2021 Home Tournaments - updates (Eric Fenstad)
  - a. Number of teams in each age division so far – One team has been added since our last meeting, bringing the total to 50.
  - b. Need for volunteers/coordination (On-site directors, field maintenance, etc.) – Eric will create a list of needs so that we have something we can present to people who are interested in helping. This will also help us identify potential volunteers.
  - c. Umpires – (Briefing on Rozinka discussion) – Troy will circle back with Dave Rozinka, and connect with Jonesy for input as well.
  - d. Need for a sub-committee to be established ASAP
2. Skills Clinics and Tryouts update (Jeremiah Piepkorn, Zach Heidmann, Steve Hanson) – Steve shared a spreadsheet detailing equipment needs and how it will all be collected and kept at Forestview. (Nice job on coordinating this, Jeremiah!) Also on the spreadsheet was an outline of stations, etc.
  - a. Welcome and Tryout letters, Master schedule excel sheet
  - b. Schedules have been revised
  - c. Personnel needed (coaches-station operators, evaluators, sign-in station, etc.) - Suggested leveraging using other “baseball” people, not related to families or the association, to evaluate; coaches from Nisswa, CLC and high school coaching staff, etc. Steve and Jeremiah will work on the list together.
  - d. Uniform orders/sizing– This will be done when teams are selected and/or during the first player/parent meetings.

## **TREASURER’S REPORT**

1. Update on BBBA non-profit status and 990 filing progress – (Jim Haakonson and Mike Eidenshink)
  - a. Non-profit status – Dissolving of BLABA is pending the closure of the BLABA account at American National Bank
  - b. Bank account status –Association name on the Bremer account has been changed, and checks have been ordered. Account balance is \$23,686. (2 teams backed out of the tournaments after discovering they are not a MYAS qualifier, 4 have not yet paid.) Mike will close the ANB account and either deposit the check in the Bremer account or bring it to Jim’s office.

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## COACHES REPORT

1. Coaches meeting update (Steve Hanson)
  - a. 9U and 14U coaches openings – Welcome letter outlines the need for coaches. Travis Dahlheimer has volunteered to be an assistant coach.
  - b. Application – This has been updated, and will be sent with the Welcome letter. Members of the Board will review and select head coaching staff. Applications are due by Sunday, March 7<sup>th</sup>. Selection will take place the week of March 8<sup>th</sup>, as the first skills session is March 14<sup>th</sup>. Steve Hanson and Travis Dahlheimer will serve as interim coaches for 9U and 14U, if needed, until coaches can be selected.

## ADDITIONAL ITEMS

1. Determine a standard board meeting weekday for each month – The Board chose the 2<sup>nd</sup> Monday of each month at 8:00 pm. Motion to approve was made by Derek Owen, seconded by Steve Hanson. Motion passed unanimously
2. Last-minute Fundraising opportunity presented by Derek Owen – Boat Show March 19<sup>th</sup> – 21<sup>st</sup> at NPC; \$1 of every ticket sold will go to BBBA (goal is to sell 5,000 tickets); only ask is for assistance with parking, etc. Board agreed to participate. Details are forthcoming.

## NEXT MEETING

Meeting Date: Monday, March 8th

Meeting Time: 8:00 PM

Meeting Location: Zoom

## ADJOURNMENT

8:24 PM

Motion to adjourn was made by Derek Owen, seconded by Steve Schaitberger. Motion passed unanimously.