

CLHA BOARD MEETING
 Monday, September 12th

Board Members:

Position	Name	In Person	Virtual	Absent
President	Cory Spencer			
Vice President	Neil Carlson			
Secretary	Valerie Linhoff			
Treasurer	Sara Nelson			
Director of Business Operations	Jake Rivard			
Director of Youth Hockey	Matt Blum			
Director of Girls Hockey	Tara Jacobson			
Mite Coordinator	Matt Howe			
Equipment Coordinator	Michelle Carlson			

Additional Board Members:

Position	Name	In Person	Virtual	Absent
Advisor	Pat LeVasseur			
Registrar	Valerie Linhoff			
Web Coordinator	Derek Roche			
Ice Schedule Coordinator	Brittany Celski			
In-House Mite/ Little Wildcat Manager	Sami Neurer			
Goalie Coordinator	Brian Schaeppi			
Assistant Treasurer/ DIBS	Lindsey Crabtree			
TEACH/ SKATE Coordinator	Alice Cunningham			
Tournament Coordinator				
Recruitment Coordinator				

Additional Attendees:

AGENDA

- o **Call to Order:**
 - o Closed Session -

- o **Review/approval of last meeting minutes:**
 - o *Motion to approve last month's meeting minutes*
 - o Motion:
 - o Second:

- o **Treasurer's Report and Association bills to be paid:**
 - o \$ in Checking: \$
 - o \$ in Money Market Account: \$
 - o \$ in QuickBooks Cash: \$

 - o Motion to Approve Treasurer's Report
 - Motion:
 - Second:

- o **Open Forum:**
 - o Committee Updates
 - Grievance (N. Carlson)
✓
 - Hockey Development (N. Carlson)
✓

 - Operations and Finance (Nelson)
✓
 - o Personnel Reports
 - Equipment Coordinator: Equipment page has been updated and a link to request equipment is live. I will start hosting equipment pick up dates mid-September. Jersey/Sock orders are in for older players and travel mites, 4-6 week turn time.
 - Mite Coordinator:
 - Director of Girls Hockey:
 - Director of Youth Hockey:
 - Director of Business Operations:
 - Treasurer:
 - Secretary/ Registrar:
 - ✓ Coaches and Players uploaded into USA Hockey

- ✓ Updated “Coaches Ready” list available for viewing. Only CLEARED Coaches are allowed on the ice for Fall Hockey. If a Board Member wants to be listed as a Coach, they need to register through the CLHA Coaches registration link to be imported into USA Hockey and verified.
- ✓ A list of “Players Needing Verification” report has been created. All Players will need to have birth certificates verified before season begins.
- ✓ CLHA Board Members and Managers are “In Progress” with USA Hockey.
- ✓ Per USA Hockey:
 - On or before September 30th of each season all USA Hockey Affiliates shall require and receive from each of its Affiliates a certification (i.e. roster) of the Affiliate’s compliance with Safe Sport. If an Affiliate fails to comply with the September 30th deadline that Affiliate’s teams will not be approved for play until such time they are in compliance.

- Vice President:
- DIBS Coordinator:
- Little Wildcats:
- Web Coordinator: Crossbar dev page has been created. All board members have received a link to the dev page to create an account with their CLHA email address. Permissions are being considered as they are broader than desired. Pages are being built out and programs entered. Parents will need to “double register” by registering in Crossbar (we will use a free registration for this) so that we can get players rostered properly. Go live is anticipated for late October / early November.
- SKATE/ TEACH Coordinator:

○ **Unfinished Business:**

- Managers Training Development (Linhoff, M Carlson)
 - Finalized Manager’s Handbook and supporting documents will be ready for the October training
 - Will seek Board approval at October meeting
- Bylaws to be ratified and posted (Linhoff)
 - Signing at September meeting
- CLHA Hosting Tournaments (Spencer)

- Selling apparel?
- Rules and format
 - ✓ Oct 28-30: PeeWees C
 - ✓ Dec 2-4: Mite Jamboree
 - ✓ Dec 16-18: Bantam B/C - will be determined after meeting
 - ✓ Jan 6-8: U10 B1/B2
- Opening up registration and marketing events
- Artwork for tournament medals - \$3-\$4/ medal - wanting to order 500 medals at one time to get a discount on the medals.
 - ✓ Order will be made at the September meeting.
- Arena Meeting Update (Spencer)
 - Concessions
- Mike Lizotte Memorial Golf Tournament Update (Spencer)
 - Feedback
- Crossbar Update (Roche)
 -
- **New Business:**
 - Sparx machine purchased and received
 - Who is going to be allowed to run the skates. Next meeting topic
 - Registrar Application to Review and Roll Call Vote (Linhoff)
 - Williams, Marnie: Application at end of Agenda
 - Lizotte Memorial Golf Tournament (Linhoff)
 - DIBS for those playing in the tournament? Question was raised
- **Meeting Adjourned:**
 - Motion:
 - Second:

MARNIE WILLIAMS

REGISTRAR APPLICANT

Email Address
marnkurkoski@gmail.com
Position Applying For
Registrar
Home Address:
11783 N Meadow Curve, Lindstrom MN 55045
Home Phone:
7635683513
Cell Phone:
7635683513
Children and Ages:
Nathan -13, Rylee -12, Lyla -7, Annie -6
Number of children currently in CLHA programs:
Bantams: 1
1. Please describe your hockey background and experience, if any:
Our family just completed year 5 of being involved in hockey, 4 of those years here at Chisago Lakes. Looking forward to the upcoming season!
2. Please explain why you wish to become a CLHA Board Members and what specific talents/ skills

would you bring to the CLHA Board?

I am a highly organized person, who is deeply motivated and driven to complete tasks and get a job done. I take pride in doing things in a timely and accurate manner. I think I could bring forth effective communication skills and problem solving skills. I can work with anyone and enjoy teamwork. I would love to be able to give back to the association and help out in anyway by becoming a board member.

3. What is the most important thing you would like to see happen in the position that you are applying for? What are your top goals for CLHA in this position?

I am not sure the position I am applying for has much growth or change associated with it. I would like to just be able to help the association with my organizational skills with getting the registrar tasks completed and help the association stay in compliance.

4. Please describe your past experience (board member, volunteer, manager, coach, etc.) within CLHA.

I have only volunteered in the past with CLHA. These came through various DIBS opportunities.

5. Please describe relevant experience in (and contributions to) other youth programs.

I do not have any other experience with other youth programs.

6. Please identify any potential areas that may be a conflict of interest with an business or other association you may be associated with and your duties as a CLHA Board Member.

I do not foresee any areas of conflict of interest in applying for carrying out duties for this position.

7. Other information you'd like the CLHA Board to consider in reviewing your application.

I think I would be a great candidate for this position. My current job requires me to possess many different skill sets. These include, critical thinking, communication, organization, flexibility and technical competency skills to name a few. I exceed these expectations within my full time job and would be happy to utilize these skills within this position to make it a success.

Acknowledgement: Elected Board Members of CLHA are subject to background checks and possible training requirements as required by USA Hockey and are required to complete CLHA documentation to hold their board position.

I acknowledge the above statement and will complete the required information as needed to fulfill the CLHA Board position; if elected.