



Brainerd Amateur Hockey Association  
P.O. Box 38  
Brainerd, MN 56401  
www.brainerdhockey.com  
218-851-2244

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### BAHA BOARD OF DIRECTORS MEETING

sportsmanship \* respect for individuals \* integrity \* pursuit of excellence \* enjoyment \* loyalty \* teamwork

Date of meeting: 3/4/2026

Time: 5:30PM

Essentia Health Sports Center

In attendance: Grant VanWyngaeren, Justin Jerve, Alicia Prahm, Sam Blum, Amanda Ciesinski, Steve Leary, Joe Winegar, Scott Bender, Andrew Murray

- I. Call to Order – 5:32 by Grant
- II. Fundraising Meeting, open to all BAHA members: The above members were present,
  - Please note that Fundraising Meeting is open to all members of BAHA who can attend in person, or via Teams. Reach out if a Teams link is desired.
  - Alicia presented the Gambling report, in addition requests approval for 1.) equipment expense of \$2000 to set up pig races at Poncho & Lefty's 2.) Lawful Purpose donation of \$50,000 to BAHA general funds for the purpose of ice time and coach/employee compensation. Motion to approve the gambling report with noted expenditures by Sam, Joe 2<sup>nd</sup> the motion and the motion passes.
- III. Approval of Meeting Agenda – Motion to approve by Amanda, 2<sup>nd</sup> by Scott. Motion carries.
- IV. Approval of Consent Agenda which includes:
  - Motion to approve made Justin, 2<sup>nd</sup> by Alicia. Motion carries.
  - a. Concessions report (*nothing to report*)
  - b. Hockey Director's report (*see attached*)
    - i. Player Development Committee and In-House sub-comm.
  - c. Treasurer's/Financial report (*see attached*)
  - d. Recruitment and Retention Committee report (*nothing to report*)
  - e. Alumni Committee report (*nothing to report*)
  - f. SafeSport/Grievance/Discipline Committee (*see attached*)
  - g. Fundraising Committee report (*see attached*)
  - h. Executive Committee report (*nothing to report*)
  - i. Finance Committee report (*see attached*)
  - j. Marketing Committee report (*nothing to report*)
  - k. Events Committee report (*nothing to report*)
  - l. Team Managers Committee report (*see attached*)
  - m. Meeting Minutes (*approved electronically 2.26.26 and posted*)
- V. Old Business
  - a. HD MN: Steve provided updates regarding HockeyDayMN
  - b. Request from Foundation regarding feasibility study: BAHA's BoD was provided with quotes for Economic Impact Proposal and Feasibility study. The Board had previously received a request from the Foundation Board to finance the cost of these studies. One of the board members will pursue another quote. Grant will request updated numbers for the forwarded proposals.



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VI. New Business

- a. Request for 2 members on April 1 – CG yearly inventory and cash count: Alicia requested a couple of Board members to help with this yearly requirement
- b. Election candidates: We have 4 candidates for the Board of Directors. Plan to proceed with online elections March 18, as scheduled. Alicia makes a motion to approve the 4 BoD candidates, Scott 2<sup>nd</sup> the motion and the motion passes.
- c. Dryland plan – tabled to next meeting
- d. Double fryer – tabled to next meeting
- e. Personnel discussion: The Board reviewed our current paid positions and discussion follows regarding expanded role of Hockey Ops Coordinator. The next step would be developing a job description – Grant, Sam, and Steve will work on this expanded job description
- f. BAHA Summer Hockey Opportunities: The Mini Mite/6U program will be offered this summer, through BAHA and coaching has been established for this.
- g. BE NEXT – McLain Request: This group has started a foundation. The BAHA Board will support the fundraiser scheduled for this summer.
- h. SSGD discussion – Committee report reviewed, no updates from USA Hockey prior to this meeting
- i. Responsibility re: on ice personnel and locker room monitors: SSGD chair is again recommending that locker room monitors receive DIBs credit for this time. This aligns with what other associations are doing and would help ensure adequate locker room coverage. Several formats were discussed. No conclusion reached, will table until next meeting. Also discussed ways for head coaches and others to easily identify which coaches have completed all of their SafeSport, coaching modules, and background check. This will also be on the agenda for next meeting.
- j. Summer dryland for 6u/8u: The Board is really excited about summer opportunities for this group with a known Brainerd hockey coach. Another BAHA member has reached out regarding dryland for 6u/8u. Grant will connect the 2 coaches.
- k. BAHA Development Coaches: The Board received feedback from the HD regarding hockey development positions. The Board appreciates the contributions that all of these hockey development coaches made to our program and will be evaluating positions for the upcoming season as part of the budget process.

VII. Comments and Announcement

- 15U participating in state tournament March 13-15
- March 23 is End of Year Banquet at Essentia Sports Arena
- THFF Spring event was a big success with 70+ attendees

VIII. Adjournment – Meeting was adjourned at 7:45pm

Next Board meeting March 25, 2026 at 5:30



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**Hockey Director Report 3.4.26**

**Submitted by Brent Potvin**

**PDC and Co-op Updates 3-4**

-Weekly coaches meetings wrapped up on Feb 9<sup>th</sup>. All 8 sessions have been saved for potential future use. Unfortunately the attendance dwindled and the last few sessions we only had a couple of coaches join in. General feedback I received from those that regularly attended or watched the replays was very positive. Hopefully we can build off of this for next year and hopefully get more participation. We will be discussing this as a PDC on ideas for next season

-Feb and overall ice touches are included. On the total tab, column K would have been our totals after Feb from 24-25, Column L would be the difference in last year to this year. Green boxes signify more than last year, red boxes mean less than last year.

-Organized the 2 move up sessions this past week. Included a 1 hour checking clinic ran by Coach Bickford for our incoming bantam group. Attendance was good on night 1. Night 2 there was a little drop off for the groups.

-Scheduled practices in Breezy Point for the 15U team who advanced to state.

-5 of our possible 6 teams qualified for regions this year which is a great thing to see

-With the playing time issues/complaints we have seen this year, the PDC is going to take a deep dive into this topic this spring. I would like us to look into roster sizes but also develop an actual policy for playing time so people know what to expect and where to find it. Hoping to have this completed and ready for vote by mid summer.

-I've had a handful of coaches reach out to me expressing their concern for players missing practices. Some suggested they would like to see a practice to play policy. This will be discussed this offseason with PDC.

-Grant and I will be conducting exit interviews with all of our non parent coaches once spring break is over.

-Currently building projected skater lists for the 26-27 season. Those will be ready for review at the next meeting.

-I will be meeting with Larson at some point to give some feedback I have received about Warrior Cup to be discussed with the in-house committee. Main concerns that have been raised is WC attendance and overall competitiveness during the games.

**Ice Touches**

	Oct	Nov	Dec	Jan	Feb	March	Dist/Regio	total		24-25	Diff
BAA	22	28	26	28	24			128		124	4
BB1	22	28	27	23	23			123		123	0
15U	25	21	27	26	19			118		116	2
PWAA	25	26	25	28	22			126		111	15
PWB1	22	24	26	27	23			122		104	18
PWB2B	20	22	28	27	23			120		109	11
PWB2W	17	23	26	23	25			114		103	11
12UB	24	23	24	30	21			122		113	9
SA	16	22	22	28	24			112		96	16
SB1	16	22	21	27	21			107		93	14
SC	16	20	18	26	23			103		85	18
10UA	18	16	21	25	22			102		86	16
10UB	18	16	20	27	21			102		86	16



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## **Finance Report – 3.4.26**

**Prepared by Justin Jerve, Treasurer**

Attached are the January and January YTD financials. Couple cleanups were done to the financials after 1/31/26, so not reflected yet in these reports. Charitable Gambling donations were going into the wrong account so that will be fixed moving forward, that created some confusion in my Treasurer report from last month. We also had our Prepaid Ice entry paid to the Foundation from gambling proceeds last year still on the balance sheet, that was pushed to Fall Ice Expense as of 2/28/26. Budget work for 2025-2026 season will start soon, and we will continue to work on Financial cleanup and AR cleanup with our CPA firm B Johnson before my Treasurer term is up in April. While most of our revenue is in for the year, we should still have a larger charitable gambling contribution from raffle coming soon to get us to next season.

Net income through 1/31/26 is \$17,773. The organization is a healthy financial position.

## **Fundraising Report**

**Submitted by Alicia Prahm**

- Deposits for the month of January '26 were \$36,332 (general gambling) and \$54,484 (annual raffle and other raffles); Allowable Expenses \$21,390. Net profit before taxes \$69,425 and **after taxes \$55,071** (~\$48,793 profit from the raffle and \$6,278 general gambling)
- Fiscal year started April '25: **after tax net April – Jan '26 = \$105,797** (10 months general gambling) + \$48,793 (raffle) = \$154,590
- Donations of \$99,000 fiscal year to date (\$70k in Oct, \$20k in Nov '25, \$9k in Jan '26)
- Poncho and Lefty's has requested pig races at the site. Brainerd Games anticipates start up cost of \$1,595 (computer to run the races). The game itself is basically a pull tab box. The box needs to sell out before then can run the race on site. Poncho's staff will need to sell the tickets because they are a bar op. Henry estimates it takes ~20 races to get your money back on the expenditure.
- Slice on Oak is interested in becoming a Charitable Gambling partner. Alicia has a meeting with them on 3/3/262026
- 2026 Raffle: Gross receipts= \$74,020. Prizes = \$20,000. Net receipts = \$54,020. Gambling raffles in MN are subject to a flat 8.5% tax on net receipts, \$4,591.70. We spent \$635.63 on the tickets themselves; so expenses = \$5,227.33 (if I'm not missing anything else). So net, net is \$48,793 for this year



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Month	Allowable Expense	Requested	Spent
Jan '26	Rent to Sites	\$15,000	\$6,949
	Payroll & employee taxes	\$5,000	\$3,923.62
	Service & Supplies	\$3,000	\$524.74
	Inventory (gambling product)	\$8,000	\$2,909.88
	Accounting/legal	\$3,000	\$0.00
	Equipment	\$4,000	\$0.00
	E tabs, Ebingo, and Revenue sharing	\$15,000	\$7,005.86
Feb '26	Rent to Sites	\$15,000	
	Payroll & employee taxes	\$5,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	
Mar '26	Rent to Sites	\$15,000	
	Payroll & employee taxes	\$5,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	

**SafeSport/Grievance/Discipline Committee Report 3.4.2026**

**Submitted by Amanda Ciesinski**

Last meeting: 2/5/2026

Next meeting: TBD

1. BAHA's BoD received a concern regarding an on-ice interaction. In accordance with USA Hockey's reporting policy, the incident was reported to and is currently under investigation by USA Hockey and the US Center for SafeSport. BAHA will make no determination in this case. The committee chair has asked for this item to be reviewed by BAHA's BoD at its upcoming monthly meeting.
2. BAHA was contacted by a tournament director who raised concerns about a BAHA team's conduct at a hotel, prompting BAHA's board president to follow up with the team's leadership. The board is committed to ensuring that all teams uphold the highest standards of conduct both on and off the ice, and any feedback from tournament officials is taken seriously and addressed promptly.
3. Two grievances were filed in association with a singular incident. The committee met to discuss these grievances. Amanda and Steve recused themselves from participating in any hearing committee regarding the grievances. Upon reviewing additional paperwork and testimony, the committee decided not to pursue a hearing for these grievances.
4. A parent contacted BAHA with concerns about the locker room policy. This policy is written using the language and recommendations provided by MN Hockey and USA Hockey. The committee chair has asked for this item to be reviewed by BAHA's BoD at its monthly meeting. The board will consider the parents' concerns and evaluate whether any adjustments to the policy are warranted. Additionally, the committee chair is asking the board to reconsider how locker room supervision is assigned.



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5. A report of an individual on the ice who has not completed the required steps was discovered during a recent investigation. This policy was recently updated, and it is important to reassess its effectiveness in its current form. The committee chair has asked for this item to be reviewed by BAHA's BoD at its monthly meeting. The board will review compliance measures and determine whether further action or clarification is necessary to ensure that all participants meet the required standards.

**Managers Committee Report – 3.4.26**

**Prepared by Steve Leary**

Did a check in with team managers asking for feedback. One concern was expressed about scheduling changes made by BAHA/Rink/Scheduler and no notification to the coach or the manager. They were simply updated in their calendar with no heads up and happened the day of. It was also mentioned that a level had tournaments added and that some families weren't happy about the additional time and costs involved as being an issue.

**Finance Committee – Investment Report**

**Submitted by Sam Blum**

As of February 28<sup>th</sup>, 2026

**Components of Change**

MTD | QTD | YTD | 1 YR

<b>Beginning Value</b>	<b>\$126,402.32</b>
<b>Net Contributions</b>	<b>\$0.00</b>
<b>Investment Gain</b>	<b>\$697.57</b>
Income	\$11.90
Capital Appreciation	\$685.67
Expenses	\$0.00
Change in Accrued Income	\$0.00
<b>Ending Value</b>	<b>\$127,099.89</b>