



## Criminal Background Check Policy for Youth Sports Volunteers

### I. Purpose:

The purpose of this policy is to set the guidelines, regulations and procedures for administering the Criminal Background Checks for all youth sports volunteers. This policy will outline the process of obtaining a Criminal Background Check and what the process is once a Criminal Background Check has been completed. The policy will also define any automatic disqualifiers.

### II. Procedure:

The procedures listed below will be the guidelines used by all East Lyme Youth Basketball volunteers, to include coaches, referees, and board members.

The Criminal Background Check process will be completed on an annual basis.

All Criminal Background Checks for Youth Sports Volunteers shall be conducted using JDP National Criminal Search along with County Criminal Records search based on a 7-year Residence History (of Provided and Developed Names) and JDP National Sex Offender Records Search.

All information shall remain confidential and will only be shared with any individuals that have been designated by East Lyme Youth Basketball to oversee the Criminal Background Checks for Youth Sports Volunteers. This will include the President and Vice President of East Lyme Youth Basketball.

All individuals volunteering for East Lyme Youth Basketball will be asked to sign the appropriate release form allowing ELYB to conduct the necessary background checks as required for the position of youth sports volunteer/coach and be given a copy of this policy upon request. At the request of East Lyme Youth Football or East Lyme Youth Baseball, ELYB will share background checks for anyone volunteering in those leagues if applications for volunteering are also submitted there.

The volunteer applicant shall receive a phone call if the information obtained from the background check warrants rejection or disqualification. The volunteer will not be allowed to volunteer in any capacity withing ELYB.

There will not be any appeals for applicants that have been rejected.

An applicant should be disqualified and prohibited from serving as a volunteer if the person has been found guilty based on a set of standards created by ELYB. The listing of examples of criminal convictions listed below is not exhaustive and other crimes may be considered

unacceptable. For crimes not listed below, evaluations will be made on a case-by-case basis by ELYB.

### **SEX OFFENSES**

**All sex offenses** – Regardless of the amount of time since offense.

**Examples include, but are not limited to:** *child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.*

### **FELONIES**

**All Felony Violence** – Regardless of the amount of time since offense.

**Examples include, but are not limited to:** *murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary, etc.*

All Felony offenses other than violence or sex within the past 10 years. Examples include but are not limited to: drug offenses, theft, embezzlement, fraud, child endangerment, etc.

### **MISDEMEANORS**

**All violent misdemeanor offenses** within the last 7 years

**Examples include, but are not limited to:** *simple assault, battery, domestic violence, hit & run, etc.*

**All misdemeanor drug & alcohol offenses** within the past 5 years or multiple offenses in the past 10 years.

**Examples include, but are not limited to:** *driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc.*

**Any other misdemeanor** within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.

**Examples include, but are not limited to:** *contributing to the delinquency of a minor, providing alcohol to a minor, theft – if a person is handling monies, etc.*

Guilty means that a person was found guilty following a trial, has entered a guilty plea, the applicant entered a no-contest plea followed with a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt.

Any applicant with a pending case that is a disqualifier or could be considered a disqualifier will not be allowed to volunteer until the official adjudication of the case. The Criminal Background Check screening process is an ongoing process and should be subject to review and changes at any time. The Criminal Background Check policy is not intended to serve as a guarantee that incidents of abuse or inappropriate behavior by coaches or other volunteers will not occur.