



Coon Rapids Youth Hockey Association

Purpose

The purpose of the minutes is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7:00 p.m. at the Coon Rapids Ice Center. Minutes are recorded by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: January 25, 2026

TIME: 7:00pm (called order at 7:01 PM)

LOCATION: Coon Rapids Ice Center

Participants

<input checked="" type="checkbox"/> Tia Duhamel, President	<input checked="" type="checkbox"/> Deb Pulskamp, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Missy Walicke, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Erik Trepanier, Recruitment and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Dan Shields, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator
<input checked="" type="checkbox"/> Dan White, Equipment Manager	<input checked="" type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator
<input checked="" type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler	

Guests:

Michelle Clark – Assistant Gambling Manager, Russ Sullivan – Head Boys Track Coach, Steve Tessier – Head Girls Track Coach

***Non-voting members are designated with a gray highlight; vacant positions are indicated with a yellow highlight.*



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Agenda Items and Meeting Minutes:

Please refer to the Motions Made section for details on agenda items marked with an asterisk (*)

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	<ul style="list-style-type: none"> • Roll call: 7:01PM
Agenda *	Tia Duhamel	<ul style="list-style-type: none"> • January 2026
Prior Month Minutes *	Tia Duhamel	<ul style="list-style-type: none"> • December 2025
First Order of Business	Head Boys Track Coach: Russ Sullivan Head Girls Track Coach: Steve Tessier	<ul style="list-style-type: none"> • Donation Request: CRHS Boys and Girls Track <ul style="list-style-type: none"> ○ Request for additional financial support after an unexpected \$7,000 vendor charge related to last year's throwing cage installation impacted the team's budget. The district meet budget has been reduced to \$500 per gender, with additional costs for meets, specialty equipment, and a needed replacement pole vault pit (refurbished estimate \$13,000). The program continues fundraising and has requested support from other local organizations. Russ and Steve were excused after the presentation to allow for board deliberation. <ul style="list-style-type: none"> ▪ Board Action: The board agreed to defer a donation decision until there is better clarity on whether the association will meet its gambling revenue budget for the fiscal year. Sue (Gambling Manager) will follow up with Russ regarding the board's decision.
Unfinished Business	N/A Dan Shields	<ul style="list-style-type: none"> • Aaron Reinhart hosted a girls' camp and donated \$650 (non-profit) to the general fund. Recommendations made to use the funds for the girls, pending board approval. No decision made; item remains on the agenda. • Follow up from the December 2026 Board meeting: Goalie nets <ul style="list-style-type: none"> ○ Two intermediate nets are needed, estimated at \$219.99 each, but will require welding. Nets that do not need welding are about \$1,000 each. Four mini nets either need to be restrung or replaced; replacement pricing was not available at the time, but restringing is expected to be the more cost-effective option. Tim (Ice Scheduler) will check if the nets previously purchased for the Super Rink can be returned for our use or bought back. Restring costs for the mini nets will be gathered, and this item will be added to the January 2026 agenda.
Gambling Committee	Sue Erickson Tia Duhamel Kristin Hultquist Missy Walicke Corrie Niska	<ul style="list-style-type: none"> • Reviewed and discussed completeness and accuracy of deposits, game records, game counts and audits, raffles, and financial statements. • Accounting: All aspects of the CRYHA gambling funds reviewed and confirmed.
Gambling Report	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> • Gambling in compliance with rules and regulations and holds a 5-Star rating. • Gambling financial review conducted, including gambling activities and related expenses. * • As of December 2025 <ul style="list-style-type: none"> ○ No significant changes reported. ○ Employee changes (new, terminated, or resigned): N/A ○ No processes or controls identified for review. ○ No risks identified. • Annual audit <ul style="list-style-type: none"> ○ Annual Audit with Mair has been completed and remains under discussion. There is a question regarding whether some deposits were submitted late; Sue and Gambling Assistant Manager, Michelle Clark, are reviewing and will respond to this finding. • Gambling Sources (Licenses, Sites, Upcoming Operations): <ul style="list-style-type: none"> ○ \$2K BINGO at Scoops on 1/24/26 was successful. • Miscellaneous: <ul style="list-style-type: none"> ○ Proposed donation to CRYHA \$30,000K* ○ Gambling budget is \$317,000; \$250,000 has been generated, leaving \$67,000 to reach the June 2026 goal. Will re-evaluate after final February invoices are paid.
D10/President Update	Tia Duhamel	<p><u>D10 MEETING UPDATE - 1/5/26</u></p> <ul style="list-style-type: none"> • Ensure DIBS shifts are filled for Districts hosting. Few parents still need hours; board members were encouraged to sign up. • Region's bracket has been posted. • The 2026 Futures Program has been canceled by MN Hockey, with revisions being explored for a possible relaunch in 2027. <p><u>PRESIDENTS UPDATE:</u></p> <ul style="list-style-type: none"> • Finalizing date for end of season celebrations.



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D10/President Update Cont.	Tia Duhamel	<ul style="list-style-type: none"> • Hockey Fights Cancer was successful with 110 shirts being sold. The family was very appreciative; funds were presented along with a jersey signed by the Mite teams. Shirt proceeds and cash donations will be directed to the American Cancer Society, through the event page, which will remain open for a few months. Sue asked whether the association would be donating; this will be added to the February agenda for board consideration.
Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> • As of December 2025 <ul style="list-style-type: none"> ○ No significant changes reported. ○ Revenue sources included: Gambling, registration and player payments, misc. donations. ○ No significant changes reported. ○ No risks identified. • No annual audit conducted.
Mite Director Report	Nick Hanzlick	<ul style="list-style-type: none"> • Full ice games started. Each team has played at least two. • Started planning Mite Jamboree on 3/1 for C & D levels. • Continuing to work through HEP scheduling • 8U HEP discussed. 8U is not included in the current contract for HEP. A rotation between associations was suggested as an option for future seasons. Referee coverage and game location expectations for 8U need clarification moving forward, as this differed from prior years. Tia recommended a post-season meeting with the girl's program to further discuss. • Outdoor bleachers – Tia reported that the city was unable to provide bleachers this season but plans to have them available next year.
Girls Traveling Report	Missy Walicke	<ul style="list-style-type: none"> • 12A placed second in the Hopkins tournament. • 10B placed second in another tournament.
Hockey Ops Committee	Stacy Johnson Joe Carlin	<p>Hockey Ops Committee Meeting Update: Next meeting scheduled for <u>1/27/26</u></p> <ul style="list-style-type: none"> • STP discussions have begun. • Two weeks remain in the season for some teams. • Discussed timing for returning to D10 to request Squirt inclusion in boys co-op.
Admin Committee	Deb Pulskamp	<p>Admin Meeting Update: 1/22/26</p> <ul style="list-style-type: none"> • Discussed end-of-season party ideas, date TBD. Hawaiian themed with Canes Chicken. • Continuing to process coach and team manager reimbursements.
New Business	Dan Shields Corrie Niska	<ul style="list-style-type: none"> • Discussed purchasing additional foam separators beyond the two previously approved; a quote was provided for a full nine-piece set. • Tia requested adding an equipment needs list to the February agenda and suggested creating a four-year rotating equipment replacement tracking spreadsheet. • Discussed coach reimbursement policy, including whether reimbursement should remain limited to one team if a coach works on multiple teams. Possible revisions for the 2026 –27 season.
Good & Welfare	NA	<ul style="list-style-type: none"> • NA
Adjourned	Tia Duhamel	<ul style="list-style-type: none"> • Time: 8:25 PM

Motions Made:

Agenda Topic/Agenda Item	Motion By	Second Motion By	Opposed	Passed
Meeting Minutes: December 2025	Jocelyn Matanich	Erik Trepanier	No	Yes
Agenda: January 2026	Jocelyn Matanich	Missy Walicke	No	Yes
Motion: Donation Request: CRHS Boys and Girls Track Total Donation Amount Requested: Any Amount	NA	NA	Yes	No
Gambling Report: Gambling Activities & Related Income Expenses December 2025	Nick Hanzlik	Dan White	No	Yes
Gambling Report: Estimated Gambling Allowable Expenses February 2026	Jocelyn Matanich	Dan White	No	Yes
Gambling Report: Gambling Activity Comparison for December 2024/2025	Jocelyn Matanich	Dan White	No	Yes
Motion: Donation from Gambling to CRYHA Total Donation Amount Accepted: \$30,000	Jocelyn Matanich	Dan White	No	Yes
Treasurer Report: Financial Statements for December 2025	Nick Hanzlik	Dan White	No	Yes
Adjournment: 8:25 PM, January 25, 2026, Board Meeting	Holly Bachman	Jocelyn Matanich	No	Yes



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Supporting Documents

A list of supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet

As of December 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	117,031.94
11810 Spire Main Checking Account	218,402.29
Total Bank Accounts	\$335,434.23
Total Current Assets	\$335,434.23
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$335,434.23
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(134,403.09)
Net Revenue	188,013.83
Total Equity	\$335,434.23
TOTAL LIABILITIES AND EQUITY	\$335,434.23

