

ROSEMOUNT AREA HOCKEY ASSOCIATION

Board of Directors Meeting
September 2, 2020 - 6:30 PM

AGENDA

Present:

Lisa Toll	Kevin Bigalke	Jay Condon	Kyle Finn
Marc Tobias	Mike Staloch	Sara Marchese	Kate Fossum
Lauren Anderson	Angie Hughes	Tim Simonson	Danielle Olson
Trent Caspar	Jennifer Williams	Tim Beres	

Others:

Doug Ebner	Trish Caspar	Kathy Grenier	Michelle Rodine
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1) Call to Order

Lisa Toll called the meeting to order at 6:30 PM.

2) Approve minutes from previous meetings

Toll asked for a motion to approve the minutes of the August 5, 2020 Board meeting.

Motion – Danielle Olson moved to approve the August 5, 2020 meeting minutes. Kate Fossum seconded the motion. Toll stated that because the meeting is being held in-person a roll call vote is not necessary. Upon a vote, the motion was approved unanimously.

3) Additions or Corrections to Agenda

Toll stated that due to the length of the agenda, Committee reports will be limited to 15 minutes.

4) Reports from Non (Voting) Board Members:

- a) High School Boys Programs – No Report
- b) High School Girls Program – No
- c) Blue Line Club members – no report
- d) RCC Operations Coordinator/Arena Manager – Toll provided the report on behalf of Jon Balvance
 - District 8 arena managers are meeting to discuss rink rules to address COVID-19.
 - Trying to develop similar rules to the extent possible.
- e) Boosters – Michelle Rodine
 - Team apparel is being ordered through CA Gear
 - Try-on sessions will be held at CA Gear
 - Coordinating a try-on for team apparel during tryouts
 - Apparel should be ready by Thanksgiving
 - Working on updating the Boosters website
- f) Concessions Manager – Trish Caspar & Kathy Grenier
 - Food trucks will not be allowed by the City during tryouts

- Working to put together pre-packaged food items to have available at tryouts
- There may be restrictions on concession stands based on District 8 arena rules
- Need to look at current MN Dept. of Health permit

Tim Beres arrived at 6:50 pm.

- g) Ice Scheduler – Toll provided the report for Chris Kalata
 - Waiting on scheduling the first month of schedules/practices.
- h) Accountant – Doug Ebner
 - Not much activity in August
 - Collected the registration and tryout fees
 - Working on breaking out income in September
 - Working on payroll taxes
 - January & February 2019 payroll taxes are being redone due to being \$1,400 short in payment
 - Reminder for the officers to get to the bank to sign the check signing documents
 - Getting ice credits worked out

5) **Current Business:**

- a. Gambling Report – Marc Tobias
 - Tobias sent the July gambling actuals
 - Can't do the August gambling actuals tonight, will do in October

Motion: Tobias moved to approve the July gambling actuals and the September gambling estimates, Caspar seconded the motion. Upon a vote, the motion passed unanimously.

- b. Tobias stated that he had a request from the High School Boys' Blue Line Club to increase the donation each year.
 - Boys High School Hockey runs Bingo at Carbone's
 - Girls High School Hockey runs the meat raffle at Carbone's
 - Current donation is \$1,500 four times per year (\$6,000 total per year)
 - The request is to increase the donation to \$2,000 four times per year for a total of \$8,000.
 - The Board discussed the donation request and also discussed the donation to the Girls High School Blue Line Club.

Motion: Tobias motioned to increase the donation to both the Boys High School Blue Line Club and Girls High School Blue Line Club to \$2,000 four times per year for a total of \$8,000 per year. Kate Fossum seconded the motion. Upon a vote, the motion was approved unanimously.

- c. Conflict of Interest – Kevin Bigalke
 - Bigalke he has received most of the forms and will follow up with those that

have not turned them in yet.

6) Committee Reports:

- a. Most committee updates were sent by e-mail prior to the meeting.
- b. Equipment – Marc Tobias
 - Revealed the home and away jerseys
 - Tryout jerseys will be distributed by a drive through pick up at RCC
 - Socks will be handed out at tryouts

7. New Business

- a. Concession Stand Agreement – Sara Marchese
 - Marchese presented an overview of the agreement. It is similar to last year's agreement.
 - It included a summary of the equipment in the stand
 - Need to add language regarding COVID-19

Motion: Bigalke moved to have the officers work with the City of Rosemount to amend the agreement to include language regarding COVID-19 and to authorize the officers to approve the contract, Fossum seconded the motion. Upon a vote the motion was approved unanimously.

- b. Safe Sport & USA Hockey Certification for Board – Angie Hughes
 - Board of Directors and Concession Stand Managers need USA Hockey and Safe Sport certification
 - Needs to be completed by the end of September
 - Coaches need to complete the certification as well.
 - Safe Sport/background check is \$30/volunteer
 - Hughes will send out the information and links.
- c. Traveling Level Tryout Overview/Team Genius License – Mike Staloch
 - Staloch reviewed the tryout schedule and board assignments.
 - Staloch stated if the board can't work a shift, they need to find a replacement
 - Check in will be at RCC Door 3 (main entrance), exit will be Door 4.
 - Need a Board member in each box for player shift/positions.
 - Need an adult/Board/coach on ice for squirt and 10U tryout sessions.
 - The Board discussed if Live Barn should be kept on during tryouts.

Motion: Tobias motioned to keep live Barn on during tryouts, Olson seconded the motion.

- The Board discussed Live Barn and the closed tryouts. Other associations with closed tryouts turn off Live Barn during tryouts.

Upon a vote, the motion failed. 4 ayes (Finn, Tobias, Olson, Anderson), 9 Nays.

d. RAHA Golf Tournament – Marchese/Rodine

- Working with Sean Nelson for hole sponsors
- Currently have 10 hole sponsors
- 15 teams are currently registered
- Registration closes September 12.
- Working with Carbone's to host a Pizza Party after the tournament

e. Parent Meetings – Kevin Bigalke

- Parent meetings need to be virtual due to COVID-19 space limitations
- Gerten's packages are usually handed out at the parent meetings
- Marchese stated that the Gerten's sales this year will be online
- Need to send out communications to membership
- Simonson stated that the date of the IP Parent Meeting may need to be moved up.
- Need dates for Team Manager Meetings.
- Looking at using Zoom for the virtual parent meetings.
- The cost of the Zoom license is \$200 for up to 300 people.

Motion: Fossum motioned to purchase the Large Enterprise Zoom license for up to \$200, Olson seconded the motion. Upon a vote, the motion passed unanimously.

f. 2019/2020 Survey Results – Tim Simonson/Danielle Olson

- Toll summarized a request for the new Board members to be provided with the 2019/2020 survey results
- Toll recommended to work with Rob Juncker to put together a summary of the results.
- We could offer DIBs hours to Juncker for his work on the survey.
- Bigalke stated that the new Board members missed the meeting when the survey was reviewed in March or April, 2020.
- Toll stated that the Board developed lessons learned based on a summary of the results.
- Staloch encouraged Committee Chairs to put together lessons learned on future Survey results.
- Simonson asked why we can't look at the raw survey data.
- Staloch stated that we look at the summary of the survey results only to keep confidentiality.
- Toll stated we want the surveys to be anonymous and respect privacy
- The Board discussed access to the raw survey data versus a summary of the survey responses.
- Toll asked if there was a motion regarding the survey results.

Motion: Olson moved that the full Board should be provided access to the raw survey data from the 2019/2020 season, Simonson seconded the motion.

Discussion: Williams stated that we see the same information in the survey summary.

Upon a vote, the motion failed. Ayes – 3 (Olson, Simonson, Anderson), 9 – nays. Fossum abstained.

- g. Hockey Development Committee Update – Jay Condon
- Looking into a checking clinic with Francisco Hockey
 - Cost would be \$3,700
 - Clinic would have to be after tryouts
 - Participant cost would be \$60 per player

Motion: Condon motioned to work with Francisco Hockey for a checking clinic for a cost of \$3,700. Caspar seconded the motion. Upon a vote, the motion passed unanimously.

- h. COVID-19 Committee - Bigalke
- Bigalke provided an update on items the COVID-19 Committee has been working on
 - Bigalke stated that the Committee is recommending RAHA provide a full refund of the registration fees should the season not take place.
 - Bigalke also stated the tryout fees would be reimbursed if tryouts do not occur.
 - Bigalke stated the Committee is also recommending that registration fee reimbursements would be pro-rated based on the length of the season and expenses should the season be cancelled after it has started.
 - The Committee also recommended that the cost of uniforms be paid for by members upfront rather than having the cost spread out in the monthly ice bills.

Motion: Bigalke motioned to approve the recommendations as presented, Olson seconded the motion. Upon a vote, the motion was approved unanimously.

Toll stated that the meeting would now be closed, so that the Board could discuss coaching recommendations. The meeting was closed to general membership and non-voting members at 9:15 pm.

Coaches Committee – Tim Beres

- Beres presented the coaches that applied to coach at the Bantam level

Bantam – Beres motion, Caspar seconded the motion to recommend the Bantam coaches as presented, Upon a vote, motion was approved. Caspar abstained.

PeeWee – Beres left the room as he is a potential coaching candidate.

Condon motioned, Williams seconded to recommend the PeeWee coaches as presented. Upon a vote, motion was approved.

Squirts – Staloch left the room as he is a potential coaching candidate, Beres rejoined the meeting.

Bigalke motioned, Hughes seconded, the recommended the Squirt coaches as presented. Upon a vote, the motion passed.

Staloch rejoined the meeting.

15U – Finn motioned, Beres seconded the recommend the 15U coaches as presented. Upon a vote, the motion passed.

12U – Condon, William, & Caspar left the room as they are potential coaching candidates.

Bigalke motioned, Beres seconded to recommend the 12U coaches as presented.

Condon & Caspar rejoined the meeting.

Finn and Williams left the meeting as they are coaching candidates.

10U – Beres motioned, Staloch seconded to recommend the 10Ucoaches as presented. Upon a vote, the motion was approved.

Finn & Williams returned to the meeting.

Adjourn

The meeting was adjourned at 10:05 pm.