

# Stillwater Area Hockey Association Board Meeting Minutes



*Monday, October 26, 2020 @ 6:00pm*

*In Person: Lift Bridge Cowork – 310 ½ Main St S – Stillwater, MN 55082*

*Online: Virtual Zoom Meeting*

**Board Members:** Bill Rhody, Tim McGlynn, Tom Garrity, Dan Pavel, Joe Williams, Amy Schiltgen, Matt Tuccitto, Doug Schmidt

**Committee and Working Group Members:** Aliya Taube, Patrick Budion, Jeanette Geisbauer, Justin Magill, Peter Schuna

**Member Audience:** Jennifer Tamburo, Lisa Salazar, Andrew Martens, Julia Sandstrom, Nicholas Rindal, Mike Weis, Brian Schiltgen, Rachelle Dudgeon

**Meeting Called to Order:** Meeting was called to order at 6:03pm

**Review and Approve Previous Meeting Minutes:** Amy made a motion to accept the minutes from the previous meeting. Doug seconded the motion. The motion to accept the minutes was approved by unanimous vote. Motion is passed.

## Proposed Agenda Topics

1. Gambling Update
  - a. Monthly tax return with the B2 and three LG form
  - b. Expense journal/check register
  - c. Inventory records/invoices
  - d. Copy of ME physical inventory
  - e. Reconciled bank statement
  - f. Fund loss report
  - g. Other correspondence docs, if applicable
2. Discuss/Vote on Transferring Money from Gambling to SAHA General Fund
  - a. Jen Tamburo made a motion to transfer \$16,000 to the SAHA General Fund. Andrew Martens seconded the motion. The motion to transfer \$16,000 from Gambling to the SAHA General Fund was approved by unanimous vote. Motion is passed.
  - b. Aliya Taube will initiate the transfer.
3. COVID-19 Return to Play Guidelines
  - a. Some teams and individual players have been quarantined.
  - b. Peter Schuna is our new SAHA COVID manager.
  - c. SAHA follows the Minnesota Department of Health (MDH) guidelines.
  - d. 2 spectators allowed for local games/scrimmages

- e. Minnesota Hockey Update Highlights:
  - i. Coaches must wear masks on the ice
  - ii. Amy to send communication with new rules.

## **Board Member Report Outs**

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- President
  - Tryouts & COVID – topics covered in agenda items & other report outs
- Vice President
  - Topics covered in agenda items & other report outs
- Boys Traveling Director
  - Topics covered in agenda items & other report outs
- Girls Director
  - Tryouts are done
  - All managers and coaches have been named
  - Will work with Adrienne on Skate for the Roses
    - 1 U12B spot open; U15B level filled this week.
    - Registration fees cover operating costs; need sponsors to make a profit
    - Food truck vendors suggested by Andrew Martens
- Mite Initiation Director
  - Mite evaluations were completed over the weekend for over 300 skaters.
  - 1<sup>st</sup> practices will be held this weekend.
- Treasurer
  - 2020 financial audit with our contracted CPA firm is in progress
  - Forecasting to make sure budget is accurate
  - In process of paying evaluators and paid coaches. Paid coaches have signed contracts.
  - SAV - \$630,607.49
  - DDA - \$48,168.84
  - Girls DDA - \$13,417.50
  - Playmakers – \$20,108.25
- Director of Off Ice Operations & Community Affairs
  - Team picture dates are set but we need a venue.
  - Papa Murphy's fundraiser communication was sent to managers. They will sell through the end of November.

- Heggies fundraiser forms are due 10/29. Pick up is 11/19.
- Hockey TV installation should be completed by the end of the week.

**Committee Project Reports**

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**Assistant Gambling Manager’s Report – Patrick Budion/Aliya Taube**

- Patrick Budion gave the September 2020 charitable gambling report.
- August – closed for 10 days due to COVID.
- Muddy Cow is struggling & is for sale.
- No Neck Tony’s:
  - Stillwater – slowing down due to time of year
  - Lake Elmo – open
- Patrick will be hiring an assistant to help with operations
- Fiscal year ends June 2021
  - Charitable tax of \$7,000 is considered a donation
  - \$25,000 donation with 2 locations
  - \$110,164 donation to the gross profit

<b>September 2020 total gross receipts</b>	\$239,500
Net profit	\$18,834.64
Checking account balance	\$88,330.28
Net Receipts	\$43,423
Total in prizes	\$196,076

- Doug made a motion to approve the lawful gambling report for September 2020. Amy seconded the motion. Motion to approve the September 2020 gambling report was passed by unanimous vote. Motion is passed.
- Matt made a motion to pre-approve the allowable expenses of \$71,245 for November 2020. Dan seconded the motion. The motion to pre-approve the October 2020 allowable expenses was approved by unanimous vote. Motion is passed.
- On pace to eventually donate \$92,000 to \$100,000.
- The \$16,000 donation to the SAHA General Fund is for 2019.
- Discussed a future donation to the Financial Aid program.
  - Unable to donate to another 501(c)(3).
  - Can donate to HS Boys/Girls Adaptive Hockey.
- Discussed communication to include highlighting cost increases, registration fees chart, projections of how gambling could help.
- 30% of gross profits must be donated
  - Cannot be applied towards \$48,500 loan

**D2 Updates – N/A.**

**Registrar**

- USA Hockey servers are working again – were down all weekend
- 45 coaches need more required training
- 18 approved teams as of 10/26.

**Playmakers** – Managers will be picking up face masks for their teams.

**Tournaments** – N/A.

**Fundraising** – N/A.

**Additional Discussions**

Andrew Martens: A friend owns Pacific Rink & is offering SAHA their 'Pond Pack' backpacks for \$100. The Rec Center will allow these backpacks but not regular hockey bags. Nicole Martens will email details to all managers.

Rachelle Dudgeon: Can parents cover the cost of hotels for paid coaches? Yes, but mileage and hotels are not reimbursed by SAHA for paid coaches.

Dan Pavel: The monthly board meetings are hosted at Lift Bridge Cowork. Are we able to put their logo on our monthly communications? Per Doug: Yes. He will confirm if we can tag their business on social media. We will provide an example to LBC of an Affiliations/Community Involvement tab that could be added to the SAHA website.

**Next Meeting: November 30, 2020; 6:00pm via Zoom**

**Adjourn | Meeting adjourned at 7:51pm** – Amy made a motion to adjourn the board meeting, Tim seconded the motion. The motion to adjourn was approved by unanimous vote. Motion is passed.