



# Farmington Boys Basketball Booster Club Meeting Agenda

Monday, October 16, 2023

6:30 p.m. at FHS

## Roll Call:

Voting Board Members	Present	Absent
President – Ann Wilcek	X	
Vice President – Tara Blandin	X	
Treasurer – Adam Beckwith	X	
Fundraising Director – Tim Roche	X	
Volunteer Director – Celeste Ask	X	
Webmaster/Communications Director – Kallie Schabert	X	
Secretary – Kristine Wyandt		X
Boys Varsity Coach – Tharen Johnson	X	
Apparel Director - Tracy Kenow		X

Non-Voting Coordinators / Liaisons	Present	Absent
Concession Co-Liaison – Seng Domier		X
Concession Co-Liaison – Laura Stoneburg	X	
Team Meal Coordinator – Kelly Roche		X
Photography / Program Coordinator - OPEN	-----	-----
Halftime Event Coordinator - OPEN	-----	-----
Tournament Coordinator – OPEN	-----	-----

Others in attendance: [Dana Douglas](#)

## ACTION ITEMS:

### Tharen

- Create SignUp Genius for player volunteers for the Nov. 18<sup>th</sup> Cub Food Bagging. There will be 4 – 5 players for each 2-hour shift from 8 – 10am, 10am – 12pm, 12 – 2pm, 2 – 4pm, and 4 – 6pm.
- Contact MYAS regarding the opportunity for hosting a youth tourney in October 2024.

### Ann

- Volunteer with Cole at the Oct. 23<sup>rd</sup> Chick-fil-A fundraiser from 6-8pm.
- Communicate edits to the photography/media day photos on Nov. 22 with the girl's booster board and photographer.



- Meet the Tigers Night - Order pizzas and deliver to FHS cafeteria by 5:45pm. Purchase candy to throw for 18 players.
- Send Kallie the 2024-2025 Boys Basketball Warmups document.
- Reach out to FHS choir teacher regarding halftime anthem singers.
- Edit Bylaws document and remove TFC verbiage for review at Nov. board meeting.

#### **Kallie**

- Send email reminder for Oct. 19<sup>th</sup> Hill Dee Park clean up.
- Send email with fall league schedule once it is posted.
- Partner with photographer Ben Lego on social media posts.
- Send out Dibs sign-ups for Cub Food Bagging and TFC concessions. Include the 2024-2025 Boys Basketball Warmups information.
  - [2023 - 2024 Boys Basketball Concessions \(tigerfanclub.org\)](http://tigerfanclub.org)
  - [Boys Basketball Cub Bagging - Nov. 18th \(tigerfanclub.org\)](http://tigerfanclub.org)

#### **Adam**

- Create donation options on Square for Cub Foods bagging for \$5, \$10, \$20, and \$40.

#### **Celeste**

- Order manager apparel from Town Sports once managers are finalized.
- Purchase food and juice for boys to eat after morning tryouts on Nov. 20 & 21.
- Work with Kelly Roche on identifying team meal opportunities and present at the next Board meeting.

#### **Tim**

- Volunteer with Liam at the Oct. 23<sup>rd</sup> Chick-fil-A fundraiser from 4-6pm.
- Setup Give Lively for fundraising in January 2024.
- File for a new business as "Farmington Boys Basketball Booster Club" and work with Adam to pay the \$90 fee.
- Volunteer at the Nov. 18<sup>th</sup> Celt's meat raffle.

**Meeting called to order at: 6:30 p.m.**

#### **Approval of September 18, 2023, minutes:**

- Motion to approve: [Celeste Ask](#)
- 2nd: [Kallie Schabert](#)

#### **AGENDA ITEMS**

##### **1. Coach Johnson:**

**Manager Apparel.** Anticipate 3 managers for Varsity/JV/10 and 2 for 9A/9B. [Celeste will work with Town Sports.](#)



### Upcoming Events.

- Thursday, October 19 - Park cleanup at Hill-Dee at 10am.
- Sunday, October 22 - 4-week fall league begins
  - Oct 22, 29, Nov 5, 12
  - Tharen will send out schedules and rosters once league posts
- Monday, October 23 - Chick-Fil-A fundraiser from 4 – 8 pm. [Tim & Liam Roche will volunteer from 4 – 6pm and Ann & Cole Wilcek from 6 – 8pm.](#)
- Thursday, November 2 - Parent Information Night at 6:30pm in the lecture hall.
- November 13-16 - 9th grade tryouts
- Saturday, November 18 - Boys basketball Bingo at Celts from 2 – 5pm. Setup at 1pm. [Tim Roche will volunteer for the meat raffle.](#)
- Saturday, November 18 – Cub Food Bagging from 8am – 6pm. [Dibs created for adult shifts. Tharen will create SignUp Genius for player shifts. Shifts will be 2 hours each.](#)
- November 20-21 - 10-12th grade tryouts before and after school
  - Food and juice for boys after morning tryouts. [Celeste will get food for morning tryouts.](#)
- Wednesday, November 22 - Team pictures at 10am. Review photography/media day plans for Nov. 21 & 22. [Ann to communicate changes to the girls' booster. Prefer boys' photos from 8 – 9:45 a.m., group photo with girls from 9:45 – 10am, and then girls' photos afterwards.](#)
- Monday, November 27 - Meet the Tigers Night
  - Pizza for the V/JV in between practice and event. [Ann to order pizzas and deliver to FHS cafeteria by 5:45pm. Purchase candy to throw for 18 players.](#)
- November 25 - Scrimmages for V/JV at FHS
- Friday, December 1 - first game vs Rochester Century at home
- VIP and event schedule. On VIP nights the youth players will receive free entry to the game and are encouraged to arrive by 6:30pm for introductions during warmups. [Need to identify anthem singers on non-Pep band nights.](#)

Date	Day / Time	Opponent	Event
Dec 1, 2023	Friday / 7pm	Rochester Century	4th grade VIP Night



Dec 7, 2023	Thursday / 7pm	Bloomington Jefferson	3rd grade VIP Night
Dec 12, 2023	Tuesday / 7pm	Edina	Pep band
Dec 19, 2023	Tuesday / 7pm	Lakeville South	Alumni & In-House Night
Jan 9, 2024	Tuesday / 7pm	Eastview	Pep band
Jan 11, 2024	Thursday / 7pm	Burnsville	7th grade VIP Night
Jan 26, 2024	Friday / 7pm	Prior Lake	5th grade VIP Night
Jan 30, 2024	Tuesday / 7pm	Shakopee	Pep band
Feb 9, 2024	Friday / 7pm	Eagan	8th grade VIP Night
Feb 17, 2024	Saturday / 1pm	Lakeville North	Parent Night
Feb 20, 2024	Tuesday / 7pm	Apple Valley	6th grade VIP Night
Feb 27, 2024	Tuesday / 7pm	Rosemount	Senior Night

## 2. President: Ann

**TFC Meeting.** Provide update from Oct. 11<sup>th</sup> TFC Meeting.

- Voting for proposed school levy is on Nov. 7<sup>th</sup>. The proposed levy is to revoke and replace the current \$5M/year levy with a \$9M/year levy.
- Liability Insurance – TFC is proposing liability insurance be added which would cost ~\$2,560/year. If this cost was divided amongst the 23 Booster Clubs, it would be ~\$111/year.
- TFC Chick-fil-A fundraiser raised \$150.
- TFC is hosting a MYAS tournament the weekend of March 2-3 (Boys grades 3-6). Volunteer requirements will be provided soon.
- Electronic Payment Options - Venmo is not acceptable as it cannot be directly linked to the 501c. PayPal is acceptable as you can use the TFC EIN but note it is doing business as Boys Basketball. Square is acceptable as it can be tied directly to individual bank accounts.

**TFC Concessions.** Required to do 9 shifts and each shift needs 3 volunteers. We still need to identify one more shift since the Dec. 9<sup>th</sup> shifts were removed due to the Breakdown Tourney not being in Farmington. [2023 - 2024 Boys Basketball Concessions \(tigerfanclub.org\)](https://tigerfanclub.org)

- **Tuesday, Oct. 10** from 6:15 – 8:30 p.m. (COMPLETED)
- **Friday, Dec. 1** from 4:45 – 7 p.m. and 6:45 – 9 p.m.
- **Thursday, Dec. 7** from 4:45 – 7 p.m. and 6:45 – 9 p.m.
- **Tuesday, Dec. 12** from 4:45 – 7 p.m. and 6:45 – 9 p.m.
- **Tuesday, Dec. 19** from 4:45 – 7 p.m.



**Boys Basketball Warmups.** Discuss and decide on criteria towards earning a free shooting shirt, warmup jack, and pants for the 2024 – 2025 season. [Ann to send Kallie the 2024-2025 Boys Basketball Warmups document.](#)

3. Vice President: Tara

4. Fundraising Director: Tim

**Revenue Update.** We are up to \$4,150 in Sponsorships but are still \$3,700 short of the \$32,000 Goal. If all 48 Players pay Booster Club Membership, we'd be \$2,500 short. [Discussed hosting a youth basketball tournament at the end of October 2024.](#) Tharen to reach out to MYAS about the opportunity.

[For additional fundraising in the 2023-2024 season, we will do Give Lively.](#) Goal of minimum \$100 per family. Targeting January 2024.

*Assuming 48 Players - 18 JV/V, 10 each for 10A, 9A, 9B*

Requires Player/Parent Fundraising		Totals
Booster Club Fee	40	\$ 6,000.00
Requires Player/Parent Volunteering		
Cub Foods Bagging		\$ 1,500.00
Concessions		\$ 2,400.00
MYAS Tournament		\$ 12,000.00
		Total
Jersey Mikes		\$ 250.00
Chick-fil-A		\$ 250.00
Celts Bingo/Raffle		\$ 2,000.00
Sponsorship Sales		
White	5	\$ 500.00
Black	2	\$ 400.00
Orange	6	\$ 3,000.00
Soda Pop	1	\$ 250.00
	<b>Goal is \$32,000</b>	<b>\$ 28,300.00</b>

**Sponsorships.** Update on sponsorships received and anticipated.

Business	2023 - 2024	Contact	Email
Amcon	\$500	Heather Johnson	<a href="mailto:marloheather@icloud.com">marloheather@icloud.com</a>
Brackett's Crossing CC	\$500	Tim Roche	<a href="mailto:troche@brackettscrossingcc.com">troche@brackettscrossingcc.com</a>
Castle Rock Bank	\$500	LaVonne Nicolai	<a href="mailto:lavonne.nicolai@castlerockbank.net">lavonne.nicolai@castlerockbank.net</a>



Gemini	\$500	Greg Carlson	<a href="mailto:greg.carlson@geminimade.com">greg.carlson@geminimade.com</a>
The Wilcek Family	\$500	Paul and Ann Wilcek	<a href="mailto:wilcekpaulm@johndeere.com">wilcekpaulm@johndeere.com</a>
Young Life	\$500	Tracy Kenow	<a href="mailto:tracyshaykenow@hotmail.com">tracyshaykenow@hotmail.com</a>
Thrivent - Ann Wilcek (soda)	\$250	Ann Wilcek	<a href="mailto:ann.wilcek@thrivent.com">ann.wilcek@thrivent.com</a>
Bob Curtis Farmers Insurance	\$200	Bob Curtis	<a href="mailto:rcurtis2@farmersagent.com">rcurtis2@farmersagent.com</a>
Delmar	\$200	Kevin Delk	<a href="mailto:kdelk@delmarcompany.com">kdelk@delmarcompany.com</a>
Dunn Brothers - Lakeville	\$100	Mick Thares	<a href="mailto:mickjthares@gmail.com">mickjthares@gmail.com</a>
K-9 Design	\$100	Kim Gorman	<a href="mailto:K9DesignbyKim@gmail.com">K9DesignbyKim@gmail.com</a>
My 3 Sons	\$100	Mike Lee	<a href="mailto:my3sonswindows@gmail.com">my3sonswindows@gmail.com</a>
Overhead Garage Door	\$100	Bryan Hrncir	<a href="mailto:bryanh@ohdnld.com">bryanh@ohdnld.com</a>
Thrivent - Jeremy Moe	\$100	Jeremy Moe	<a href="mailto:jeremy.moe@thrivent.com">jeremy.moe@thrivent.com</a>
<b>Totals</b>	<b>\$4,150</b>		

**501c3.** Continue discussion on process for transitioning away from TFC. (i.e., bylaws, website, QuickBooks, liability insurance, etc.)

Will need to investigate a new Booster page. Consider utilizing [farmingtonbasketball.com](http://farmingtonbasketball.com)

- **Topic #1 - Leave TFC and have our Own Booster Club, or Stay in TFC and create an Offseason Booster Club/Association?** I have done some research, and it is not unprecedented for a Booster Club to be under an "Umbrella" Booster Club during the Season and then have an Offseason Booster Club. As we have a lot of activities outside of the season, I don't think it would be an issue to have both. Would need to have separate checking accounts. Boards of both Boosters Clubs could be the same, would just need to end one meeting before starting the next. The Offseason Booster Club could make donations to the In Season Booster Club.
- **Topic #2 - Articles of Incorporation Attached.** May need to be tweaked based on #1. Bylaws will need to be edited or duplicated and edited based on #1 as well. [Click here for Bylaws.](#) [Work on removing TFC from Bylaws document.](#)
  1. <https://mbportal.sos.state.mn.us/Business/Search>
    - Create an Account
    - File for a New Business - Articles of Incorporation - Nonprofit Corporation (Domestic) \$90.00
    - [Motion by Tara Blandin to file for a new business as "Farmington Boys Basketball Booster Club" and pay the \\$90 fee. Second by Adam Beckwith.](#)

Once Approved....

2. File for a MN State Tax ID Number  
- <https://www.mndor.state.mn.us/tp/eservices/>



3. Apply for a Federal Employer Identification Number - <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online> or <https://www.irs.gov/pub/irs-pdf/fss4.pdf>

Once all that is done....

4. Apply for Tax Exempt Status - <https://www.irs.gov/forms-pubs/about-form-1023-ez>

#### 5. Treasurer: Adam

- Reconciled thru 09/30/2024. The current balance is \$28,424.01.
- Received Hudl invoice for \$1,200. Motion by Tim Roche to pay the invoice and add standing line item for Hudl on Booster expense report. Second by Kallie Schabert.
- Create donation options on Square for Cub Foods bagging for \$5, \$10, \$20, and \$40.

#### 6. Webmaster / Communications Director: Kallie

**Instagram.** New account created as farm1ngtonbasketball (FHS Tigers Boys Basketball).

**Social Media.** Ben Lego would charge \$100 for the season for the help with social media posts. Asking for Board approval for this. **Approved.** Plans to also utilize own daughter as back-up/supplemental.

#### 7. Volunteer Director: Celeste

**Teams Meals.** Identify dates for the upcoming season. Talking with HyVee about discounted meals. No free meal due to providing a free meal to the football program. Looking at Long Branch for a team breakfast on Monday, Feb. 19<sup>th</sup>.

**Town Sports Apparel Store.** Provide updates on December release date.

**Nov. 18 Events.** Volunteers for Grocery Bagging and Celts Bingo.

- Scheduled for Saturday, Nov. 18th from 8:00 a.m. – 6:00 p.m. Dibs signup for Adult volunteers is ready. [Boys Basketball Cub Bagging - Nov. 18th \(tigerfanclub.org\)](https://tigerfanclub.org)  
Tharen will create a SignUp Genius for the players.

#### 8. Apparel Director: Tracy

**Last Season's Apparel.** Selling at the Nov. 2<sup>nd</sup> parent meeting and the Dec. 8<sup>th</sup> bowling event. Inventory includes:

- 3 medium, 2 large, 1 XL in the hoodies (\$50 each)
- 3 medium, 3 large, 1 XL large in the long sleeve shooting shirts (\$25 each)

**Town Sports Embroidery.** Details from Karen Wisdorf. **Booster Board will not be paying for embroidered names on hoodies this season. Players will write their name on the tag.**



- Brought in as a team - \$8 per name - 15% team discount = \$6.80 each - no tax for booster club
- Brought in individually - \$8 per name - no discount, plus tax = \$8.65 each. If they are brought in individually by the players, they will be put in line for embroidery as brought in and won't all be done at the same time.

**9. Secretary: Kristine**

**10. Coordinator / Liaison Positions**

- Concessions Liaison(s): Seng Domier and Laura Stoneburg
- Team Meal Coordinator: Kelly Roche
- Photography/Program Coordinator: OPEN
- Halftime Event Coordinator: OPEN
- Tournament Coordinator: OPEN

**Meeting Adjourned at: 8:15pm**

- **Motion:** [Tim Roche](#)
- **2nd:** [Tara Blandin](#)

**Next Meeting Date:** [Thursday, Nov. 16<sup>th</sup> @ 6:30 p.m. at FHS](#)



## OCTOBER 2023

- Thursday, Oct. 19, 2023 @ 10:00 a.m. – **Hill Dee Park Fall Clean Up**
- Monday, Oct. 23, 2023 – **Chick-fil-A Fundraiser** (Apple Valley location) from 4 – 8pm. We will need 2 people to volunteer from 4-6pm (Tim and Liam Roche) and 2 people from 6-8pm (Ann and Cole Wilcek) to greet guests and clean tables.

## NOVEMBER 2023

- Thursday, November 2, 2023 @ 6:30 p.m. – **Boys Basketball Parent Night** in the FHS Lecture Hall

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>13</b> 3:30 – 5:30pm <b>9<sup>th</sup> Grade</b> <b>Tryouts –</b> FHS Aux Gym	<b>14</b> 3:30 – 5:30pm <b>9<sup>th</sup> Grade</b> <b>Tryouts –</b> FHS Aux Gym	<b>15</b> 3:30 – 5:30pm <b>9<sup>th</sup> Grade</b> <b>Tryouts –</b> FHS Aux Gym	<b>16</b> 3:30 – 5:30pm <b>9<sup>th</sup> Grade</b> <b>Tryouts –</b> FHS Aux Gym	<b>17</b>	<b>18</b> <b>2 – 5pm</b> (set up 1pm) <b>Celts Bingo</b> <b>&amp; Meat</b> <b>Raffle (Tim</b> <b>Roche)</b>  <b>8am – 6pm</b> <b>Cub Foods</b> <b>Grocery</b> <b>Bagging</b>	<b>19</b>
<b>20</b> 6:30 – 7:45am <b>Varsity/JV/</b> <b>10<sup>th</sup> Tryouts</b>  3:15 - 5:15pm <b>Varsity/JV/</b> <b>10<sup>th</sup> Tryouts</b>	<b>21</b> 6:30 – 7:45am <b>Varsity/JV/</b> <b>10<sup>th</sup> Tryouts</b>  3:15 - 5:15pm <b>Varsity/JV/</b> <b>10<sup>th</sup> Tryouts</b>	<b>22</b> <b>8 – 10:30am</b> <b>Practice and</b> <b>PICTURE</b> <b>DAY for All</b> <b>Teams</b>	<b>23</b>	<b>24</b>	<b>25</b> 11:30am – 2pm <b>Varsity</b> <b>Scrimmage</b> <b>@ FHS</b>	<b>26</b>
<b>27</b> <b>6:30 –</b> <b>7:30pm</b> <b>Meet the</b> <b>Tigers Night</b> <b>@ FHS</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>December 1</b>  <b>HOME</b> <b>GAME vs</b> Rochester Century + 4 <sup>th</sup> <b>Grade VIP</b> <b>Night</b>  Run TFC Concessions from 4:45 – 7pm and 6:45 – 9pm	<b>December</b> <b>2</b>	<b>December</b> <b>3</b>



## DECEMBER 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
4	5	6	<b>7</b> <b>HOME GAME</b> vs Bloomington Jefferson + 3 <sup>rd</sup> Grade VIP Night  Run TFC Concessions from 4:45 – 7pm and 6:45 – 9pm	<b>8</b> Farmington Lanes Bowling, Pizza, and Parent Night Out @ 6:15pm	<b>9</b> <b>Breakdown</b> <b>Event @ ???</b> <b>vs TBD</b>	10
11	<b>12</b> <b>HOME GAME</b> vs Edina + Pep Band  Run TFC Concessions from 4:45 – 7pm and 6:45 – 9pm	13	14	<b>15</b> <b>AWAY GAME</b> @ Eden Prairie	16	17
18	<b>19</b> <b>HOME GAME</b> vs Lakeville South + Alumni & In- House Night  Run TFC Concessions from 4:45 – 7pm	20	<b>21</b> <b>4 – 8pm</b> <b>Jersey</b> <b>Mike's</b> <b>Fundraiser</b>	<b>22</b> <b>AWAY GAME</b> @ Eagan	23	<b>24</b> Christmas Eve
<b>25</b> <b>Christmas</b> <b>Day - NO</b> <b>PRACTICE</b>	<b>26</b> <b>NO</b> <b>PRACTICE</b>	27	28	<b>29</b> <b>Capital City</b> <b>Classic</b> <b>Holiday</b> <b>Tournament</b>	<b>30</b> <b>Capital City</b> <b>Classic</b> <b>Holiday</b> <b>Tournament</b>	<b>31</b> New Year's Eve



## JANUARY 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>1</b> New Year's Day- <b>PRACTICE</b> All Teams	<b>2</b> <b>AWAY GAME @</b> Lakeville North	<b>3</b>	<b>4</b>	<b>5</b> <b>AWAY GAME @</b> Chaska	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b> <b>HOME GAME vs</b> Eastview + <b>Pep Band</b>	<b>10</b>	<b>11</b> <b>HOME GAME vs</b> Burnsville + <b>7<sup>th</sup> Grade VIP Night</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b> <b>Martin Luther King Day – No Practice</b>	<b>16</b> <b>4 – 6pm</b> <b>Whirlyball Team Event</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> <b>AWAY GAME @</b> Apple Valley	<b>21</b>
<b>22</b>	<b>23</b> <b>AWAY GAME @</b> Rosemount	<b>24</b>	<b>25</b>	<b>26</b> <b>HOME GAME vs</b> Prior Lake + <b>5<sup>th</sup> Grade VIP Night</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b> <b>HOME GAME vs</b> Shakopee + <b>Pep Band</b>	<b>31</b>	<b>February 1</b>	<b>February 2</b> <b>AWAY GAME @</b> Lakeville South	<b>February 3</b>	<b>Feb. 4</b>



## FEBRUARY 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
5	6 <b>AWAY GAME @ Eastview</b>	7	8	9 <b>HOME GAME vs Eagan + 8<sup>th</sup> Grade VIP Night</b>	10	11
12	13 <b>AWAY GAME @ Burnsville</b>	14	15	16	17 <b>HOME GAME vs Lakeville North + Parent Night</b>	18
19 <b>President's Day – Practice All Teams Team Breakfast at Long Branch</b>	20 <b>HOME GAME vs Apple Valley + 6<sup>th</sup> Grade VIP Night</b>	21	22	23 <b>AWAY GAME @ Prior Lake</b>	24	25
26	27 <b>HOME GAME vs Rosemount + Senior Night</b>	28	29	March 1 <b>AWAY GAME @ Shakopee</b>	March 2	March 3

**MYAS Tournament:** Confirmed dates of April 13 – 14, 2024.