

Blaine Youth Football

Board Meeting Minutes
March 23rd 2014 7:02 PM at BBC Downstairs

Board Members Present

Ken Downey, Brian Koste, Darrell Colman, Scott Sandberg, Jim Ristow, Eric Hargrove, Heather Erickson and Troy Steinmetz

Advisory Members Present

Jessica Villa and Tom Develice

Community Members Present

Jason Byers

Secretary Report

- Minutes approved from last meeting
- Monthly meeting site set for BBC Upstairs 7 -9 2nd Sunday of every month
- Next meeting Sunday April 6th 6 – 8 BHS Science Room 164 (field house)
- *Action Items*
 - o *Heather to find alternate site for non-monthly meetings*

Treasurer Report

- Nothing new to report on Budget Balance Sheet
- Bank account and 501(3c) status is all moving forward
 - o Paper work into the state of MN and being reviewed
 - o Should have tax id number soon and when that is obtained bank account will be established
- Officially Blaine Youth Football
- Acquiring league insurance update
 - o Eric recommends Sadler
 - o Brian reports that all policy's are similar
 - o Cost between \$6700 and \$7200
 - o Board Voted and approved setting the largest deductible amount
 - o We can get policy in place within 3 days and will run only the length of the season
 - o Have policy start day as 2 weeks before practice's start
- *Action Items*
 - o *Darrell to check if USA gives discounts for multiple usages*

Referee Report

- Conclusion of hiring a company as our referees is too expensive, cost would be \$45 per official
- Contact with Chris Otten on officials, training, scheduling etc
- Board agrees having high school students as referees is a good idea & give back to the community
 - o These students need to be trained farther and implement a dress code
 - o All kids get 1099 and are covered under our insurance
 - o Board needs to have discussions with coaches about with refrees
- USA Football does a 4 hour online training for referees at the cost of \$15 per person
- *Action items*
 - o *Late Spring/Summer discussion of referees will continue*

Equipment Report

- Board has decided that this year we are going to use up the stock of jerseys we currently have
- We have enough of last year's 7th/8th white and dark blue jerseys for current 8th grade teams
 - o White jersey's need professional cleaned dried and hung up
 - o CRDN will do them for \$3 per jersey
 - o Brian is checking with martinizing on cleaning of 75 -125 jersey's
 - o 2 new sets of last year's 7th and 8th grade jerseys available
 - o Need to order a few smaller sizes of the last years 7th/8th grade jerseys
 - o Ken to report on count of jerseys etc from 3/16
- Board discussed, voted and accepted that 2nd – 6th grade will have navy blue integrated pants
 - o Exact pants are still undecided
 - o Price range estimate between \$16 and \$25
 - o Pants will be returned at the end of the season
- Board discussed, voted and accepted that 7th and 8th grade will have navy blue pants where pads will slide in
 - o Exact pants are still undecided
 - o Price range estimate between \$35 and \$40
 - o Pants and pads will be returned at the end of the season
 - o Have a large stock of knee and thigh pads
 - o Player can choose to use pads we offer or purchases a girdle with pads in those
 - o Need to order more hip and butt pad
- No hurry in ordering pants we have plenty of time
- 4th – 6th grade can use reversible jersey
 - o Currently have 148 in shed plus 20 more at Tahoe
 - o Will need to order more jerseys
- 2nd and 3rd grade
 - o Will need to order jerseys
 - o Have green jerseys in the shed ???? amountMore discussion on tackle jerseys and flag shirts
- Discussion of jerseys for next year will happen after this season is over
- First aid kits can be ordered at the cost of \$19.50 per kit
 - o Darrell to check on the option and cost of the first aid kit replenishing program
- Footballs can be ordered at the cost of \$17.00 per ball
- Shoulder pads and helmet
 - o Riddell has a special right now where if you purchase 2 helmets you get \$X (\$4or \$6) off your shoulder pads
 - o Last year helmets cost \$117 and with the deal above they will be \$110
 - o Riddell also has a shoulder pad recycling program where you get incentives for buying new pads
 - o Darrell suggests we purchase 25 8th grade blue helmets and 25 medium Riddell helmets
 - o These orders will be due in June
 - o Still approved to purchase 50 new shoulder pads
- *Action items*
 - o *Brian to check with martinizing on laundering of jersey's*
 - o *Once registration is closer discussion of order more jerseys will continue*
 - o *2015 jersey discussion will happen late 2014 or early 2015*
 - o *Darrell to check on the option and cost of the first aid kit replenishing program*
 - o *Finalize helmet and shoulder pad order*

Fundraiser Options

- Velocity Training Day Update
 - o Currently have 22 athletes signed up
 - o Need to have another email blast
 - o Need to have flyers at 2 school carnivals and BHS Football clinic
 - o Post net will usually do them for 4 cents a copy or possibly free to non-profits
- Fundraising idea – professional photo booth at championship games is this worth their time??
- Sponsorship Levels
 - o \$1000, \$750, \$500, \$350, \$250 and \$100 donation = what does the business get
 - o Finalize sponsorship letters
- Existing Pull tab option contact at local businesses
 - o Some business need our tax id number for us to get receive funds
- *Action Items*
 - o *Jim to get Velocity flyers printed*
 - o *Jessica will check with current picture company*
 - o *Brian and Jim to come up with sponsorship level and letter*
 - o *Need to get our name in to the pull tabs*
 - o *Check on PayPal for sponsors to pay us*
 - o *Jim to finalize sponsorship letters*

TCNYFL Report

- *Action items*
 - o *Main question is what is the \$2725 used for*
 - o *Brian will report more when more is known*

High School Relations/Player Development

- March Clinic Update
 - o 175 athletes were at the clinic on Sunday
 - o BYF to email blast about clinic again
- Grade level commissioners
 - o Goal – find 7 or 8 grade level commissioners
 - o Expect them to be more involved
 - o Attend preseason meetings and Contact with coaches
 - o Stay current and follow their grade from start to finish
 - o Will receive ½ off 1 players registration fee, board discussed, voted and accepted
- BYF can have a booth at all home BHS games to show sponsors
- *Action Items*
 - o *Email blast on clinic*
 - o *Scott to have grade level commissioners promo written up by Tuesday 3/25 pm*
 - o *Formal written roles of grade level commissioner*

Youth Coaches Committee

- Heather and Tom assigned as committee members
- Still need farther discussion on topic
- USA Football has concussion training for \$5 and Background checking for \$10
- *Action items*
 - o *Simple outline of responsibilities*
 - o *Dates for coaches training*
 - o *Coaches Application – non intimidating*

League Communication

- Signs
 - o Registration signs to go up in April
- Public relations in schools
- Blazin' Blaine 4th of July parade
 - o Giving footballs away with new logo on them
 - o Quote for footballs for parade
 - o Check ones still in storage
 - o Do we want to be part of the parade
 - o Float and signage
- BHS Football Program
 - o Board discussed, voted and approved purchase of 2 full pages in the BHS Football program
 - o Need final layout by August 14th 2014
- School Carnivals
 - o Flyers for school carnivals
 - o Need dates for other carnivals
 - o Tables with BYF information
 - o Johnsville March 28th, McKinley April??, Madison April 24th
- *Action Items*
 - o *Darrell to get quote for parade footballs*
 - o *Heather to check on trailer and truck for parade*
 - o *Heather to find information on parade*
 - o *Darrell to put new web tabs – Sponsors when we get wording and Volunteers*

Registrations Planning

- Update on registration flyer
- Board discussed, voted and accepted that the NGIN processing fee will be paid by parents at registration
- Jessica will start work and will lead registration page with NGIN
 - o Scott can help with wording and questions
 - o Send final out to board for approval
- Registration fees to stay the same
 - o ?? 8th graders to pay for camp change their registration fee??
 - o Tiered registration fees early bird (current fee), late (cost more) and last minute (cost even more) what are the tiers??
- *Action Items*
 - o *Eric to make up registration signage*
 - o *Jessica to start on registration page on NGIN*
 - o *Registration fee tiers*
 - o *8th Grade registration fee – camp or no camp included*
 - o *Try-outs and draft for team selection??*

Report from Coach Develice

- Youth Camp in the Summer
 - o Coaches to be on the field for training during camp
 - o Will hold additional classroom clinic for coaches the week after camp
- BYF to use BHS Huddle
 - o Communications between coaches
 - o Other information

League Planning

- Game Review by coaches
 - o 6-10 questions after each game
- SLP would like to have their equipment and some of our shelving before equipment hand out
 - o Need people to be around to help with separation of equipment
 - Heather, Scott, Ken have volunteered if scheduling works out
- Dr. Jason Byers, family practice and sports medicine, 3 kids in the program
- Board discussed, voted and approved to appoint Dr. Jason Byers as Advisor Board Member (non voting) for player safety
 - o Possibly run concussion training
- *Action Items*
 - o *Write up 6 – 10 coaches game review questions*
 - o *Do we have a BYF kick of day/night??*
 - o *Clocks on fields*
 - *Costs range from \$100 - \$1000*

Open Unassigned Action items

- Research D1 and D2 Concessions building
- Research use of lighted practice fields for late fall practice – outfields
 - o Most do not want football on the fields
- *Action items*
 - o *Jessica will call Jerome about D1 and D2 concessions building*
 - o *Jessica will also ask about lighted practice fields for late fall (ball fields)*

Future Meetings

- *New Action items*
 - o *Do we want to allow customization of uniforms*
 - o *Figure out HUDDLE*