

## Notice of Collection – Outdoor Facilities

“The personal information is being collected by the City of Oshawa for the sole purposes of allocating sport facility time to organizations and individuals in accordance with the City’s *Outdoor Field Management Policy*, *City of Oshawa Bylaw 13-2003*, *General Fees and Charges* and pursuant to section 11(2) of *Municipal Act, 2001* as amended. All information shall be kept in strict confidence and not used for any other purpose. Once collected, the information will be used only for this allocation purpose, retained and disposed of in accordance with the City’s Records Retention By-law and provincial law. By providing this information during registration, participants or their parents/guardians are authorizing the disclosure of personal information to the City, specifically the following information about the participant:

- Surname
- Parent/guardian’s surname if different
- Year of birth
- Parts of their address: street name, city/town, postal code
- Telephone number of participant or of their parent/guardian

Questions about this collection should be directed to the City’s Freedom of Information Coordinator at 50 Centre Street South, Oshawa, Ontario, L1H 3Z7, by phone at 905-436-3311 or by email at [clerks@oshawa.ca](mailto:clerks@oshawa.ca).”