



Central Bucks West Football Parent Club

Board Meeting Agenda July 11, 2023 2023 Season

Start: 7:15 PM

Adjourned: 9:45 PM

BOARD MEMBERS PRESENT

1. Lisha Barone, Senior Representative
2. Suzanne Stratton, Senior Representative
3. Cindy Wilson, Sophomore Representative
4. Gina Bigley, Freshman Representative
5. Jen McGuire, Freshman Representative
6. Stephanie Shantz, Secretary
7. Rob Rowan, Head Coach

- **Vote since last meeting**

- **Cheer, Sara V, is asking for a discount on a full page ad in our program to use as a thank you to their sponsors.**

Jen McGuire: yes

Kristie Patterson: yes

Monica Gerace: yes

Gina Bigley: yes

Stephanie Shantz: yes

Lisha Barone: yes

Dawn McFadden: yes

Cindy Wilson: yes

Suzanne Stratton: yes

- **Sara V asked, on behalf of Cheer, to sell stuffed Bucks at the home games. Cheer would be responsible to get & man their own table.**

Jen McGuire: yes

Kristie Patterson: yes

Monica Gerace: yes

Gina Bigley: yes

Stephanie Shantz: yes

Lisha Barone: yes

Suzanne Stratton: yes

Dawn McFadden: yes

Cindy Wilson: yes

- **Increase parent club contribution for senior hosted dinners to match last years amount of \$550.00**

Jen McGuire: yes

Kristie Patterson: yes

Monica Gerace: yes

Gina Bigley: yes

Stephanie Shantz: yes

Lisha Barone: abstain

Suzanne Stratton: abstain

Dawn McFadden: yes

Cindy Wilson: yes

- **Coaches Updates/ Requests:**

- For ESU Football camp, found out that teams need to bring their own equipment and water jugs. Coach is requesting to rent a small Uhaul truck to transport these items.

Jen McGuire: Yes

Kristie Patterson: Yes

Gina Bigley: Yes

Stephanie Shantz: Yes

Lisha Barone: Yes

Suzanne Stratton: Yes

Cindy Wilson: Yes

- Would like to do schedule a team bonding event for the players after pictures on 8/3/23
 - Wanted to take to Gettysburg, but was too expensive for charter buses
 - Looking at doing a get together at a local pool
 - Will be contacting Fanny Chapman, Bux Swim Club, and Warrington Swim Club
- Will be purchasing healthy snacks and drinks for the coaches to keep in the fridge for them for before and after practices.
- Waiting on helmet stickers, should be coming in next month.
- **Mandatory meeting 8/1/23 @ 7:00PM**

- **Treasure's Report:**

- Updates:
 - - Bank reconciled through 7/11/23 with a current balance of \$47,000

- **Important Dates:**

- ESU summer camp 7/13/23 - 7/14/23
 - **Report time at CB west at 5:30AM on 7/13**
 - **Bring breakfast and coach will have protein bars and bananas**
- Picture day 8/3/23
 - Senior parents arrival time: 7:00AM
 - If rains, will contact Mark about 8/4

- List of types of photos was provided to Kristie to give to Mark
 - Telethon set up 7/19 or 20
 - Telethon 8/1/23 5:30pm Cafeteria
 - Mandatory meeting 8/1/23 @7pm
 - Bag Bingo 8/10/23
- **Picture day**
 - Senior parent arrival time: **6:50/7:00AM**
 - Player arrival time: 7:00 AM
 - Send reminder to Marge when times have been confirmed
 - Review photo list for additions- Sent to Kristie to give to Mark
 - Suzanne to give notes from last year
 - Determine if parent volunteers are needed- none will be needed as the Board will be present.
- **Registration:** Players continue to register
 - Continue to monitor and compare to Team Snap
 - Send invitations to parents that are not on Snap yet
- **Fundraising:**
 - **Gold Card**
 - 3rd money collection: Tuesday, 7/18/23 for JV/Varisty
 - Jen McGuire and Gina Bigley will get from Freshmen
 - **Dine and Donates**
 - Update from Cindy & Dawn
 - 5 Guys and Ritas: 7/31
 - Lucatelli's: 8/8 from 4-8PM. Seniors players will help serve
 - PJ Whelahans: September (waiting on confirmation)
 - Chipolte: 10/9
 - **Bag Bingo fundraiser –**
 - Date set for Thursday August 10, 2023 Saint Cyril Of Jerusalem
 - \$750.00 rental fee
 - \$100.00 Deposit due March 17, 2023 *submitted in person 3/31/23*
 - \$650.00 due July 28, 2023 *****
 - \$300.00 Security deposit due July 28, 2023 (separate check payable to SCoJC) refundable *****
 - Need a Bingo license & Raffle license – Stephanie submitting application to the BC Treasurer on 7/12/23
 - Grade raffle basket themes- SUGS need to be sent this week!
 - Seniors: Charcuterie and Tailgating

- Juniors: Ladies Night out and Sport Themed
 - Sophomores: Wine Tour and Fall Themed
 - Freshman: Lottery and Summer Themed
 - 17 of 25 tables sold, tickets still available
 - Inventory was completed of what was left from last year. Items that are needed will be purchased on Amazon.
 - Need to create a player sign up sheet for volunteers to help out
 - Committee will get together on 7/31 some time after 1PM (time will be confirmed) to put baskets together.
- **Telethon:**
 - Update
 - Prep will be by zoom on 7/17 @ 10:30AM- coach will attend
 - Need to send player roster a week before the event
 - Will provide pizza and drinks
 - Discuss Incentive awards for players with most donations
 - Top 10 sellers will get to pick from CB West Football Vintage Swag
- **Youth Camp:**
 - Discuss any improvements that can be made ie:
 - Dismiss by grade instead of all at once
 - Include freshman players, in addition to parents, as volunteers.
 - Develop spreadsheet of purchase inventory vs what was used to eliminate some guess work for planning next year. Will ask treasurer to compete.
 - Money from camp will come in September.
 - Going to look into creating own LLC for Youth Camp
- **Thursday Night Dinners** –cafeteria reserved and approved (provided no other organization needs it for a bigger school event) by Regina Bertman ****note: may need to adjust for Thursday 9/14 game****
 - ****Cafeteria NOT available on 9/7/23 BTS night scheduled****
 - Reach out to Brian Hensel to secure tables & chairs : Done waiting for follow up e/mail w/ contract
 - Price table and chair rental
 - Amount parent club will give host \$550.00
 - SUG will be send out next week to Senior Parents
 - Freshman meal 10/25 McGuire residence (reserve cafeteria as back up)
 - Inventory paper products, dirt cups, roll table cloth... Julie Whalen to help w/ bulk purchase. **Paper products are low.**

- 10 senior hosted dinners
- 10 pregame meals

- **Pregame Meals ~**

- Sponsorship letters distributed to several locations
 1. Just Food: Date selected 8/25
 2. Lucatelli's: Dates selected 9/1, 9/14, 9/29, 10/20 Offer a full page ad
 3. Dominick's : initially no (staffing issue) will reconsider and call me
 4. Plumsteadville Inn : 10/6
 5. Uptown Deli : 10/13
 6. Chick Fil-A : 10/27
 7. PJW's : waiting on call back
 8. Mesquito Grille : may need to use them w/ the stipulation we provide the trays for the food.
 9. Bocelli's : waiting on call back
 10. Nats : leave as last resort per Tim
- Remaining dates: 9/8, 9/22,
- Lisha & Suzanne will follow up

- **Apparel**

- Team store
 - Some shorts are still on back order
- Fan apparel
 - Courtney Taylor is on board for selling items at the 6 home football games.
 - Store closes 7/22
- Yard Signs
 - Have design ready
 - Orders can be made from 7/24-8/4
 - Will have for 8/19 scrimmage
 - If needed ahead of time, parent can pick up

- **Game Day Programs: Sarah**

- Need to get letters from Coach, Principal and others
- Suggestion made to do a memorial for Kelly (former Treasurer)- all agreed

- **2023 Season Banquet: re-visit at later date**

- Date set as Saturday January 13th 2024 @The Warrington 11-3:30pm
- \$35.95pp 4.5hrs **our norm**
- New to contract**Additional charge per person if event runs over
- \$500.00. Deposit and contract submitted in person

- Contact person: Ryan Habel ryan.habel@thewarrington.com

Committee Chair/ Members:

Fundraising Committee	Cindy Wilson, Dawn McFadden and Stephanie Shantz
Game Day Programs	Jennifer MCGuire
Senior Hosted Thursday Night Dinners	Suzanne Stratton and Lisha Barone
Pregame Meals/ Post game Snacks	Suzanne Stratton and Lisha Barone
Senior Night	Kristie Patterson and Monica Gerace
Youth Camp	Stephanie Shantz and Dawn McFadden
Parent Jersey/ Yard Signs	Jennifer McGuire
Game Day Spirit Wear	Jennifer McGuire and Gina Bigley
End of Season Banquet	Kristie Patterson and Monica Gerace
Website Design/ Updating	Jennifer McGuire

Next meeting is: 8/15/2023 at 7:00pm

Location: Lisha's House