

**Oahe Hockey Association
May 2014 Board Meeting Minutes
Oahe Rink Board Room
Monday, May 12, 2014**

Board President, Tony Leif, called the meeting to order at 7:02 p.m. CST.

Board Members Present: Gordon Woods, Serena Swenson, Stephanie Lyons, Mike Mueller, Kevin Atkins, Tiffany Sanchez, Craig Davis, Paul Bachand. Board Members, Nathan Sanderson and Laura Schoen-Carbonneau, were absent.

President Leif called for any additions or corrections to the meeting agenda. There were none.

- A. APPROVAL OF MINUTES FROM APRIL BOARD MEETING** – President Leif asked for any additions or corrections to the April Board Minutes. Secretary Stephanie Lyons said she amended Letter F in the New Business Section of the minutes to reflect that OHA Girl Hockey players did attend the Presidents' Cup and that the entry fee to send them all was \$250. The fee was not paid by OHA. **A motion that the April Board Meeting Minutes be approved as amended; was asked for by President Leif. Mike Mueller made the motion. Second by Gordon Woods. Motion passed unanimously.**

B. DIRECTOR AND OFFICER REPORTS:

1. TREASURER – TIFFANY SANCHEZ

Apr 30 checking balance: \$ 32,829.76

Restricted Funds: \$24,058.71

Total Funds Available as of Apr 30: \$ 8,771.05

(Tiffany's written report to the board is below)

Treasurer's Report as of April 30

April's income was \$16,493.38 and included over \$12,000 in Zamboni Day donations, some equipment lease income, final calendar sponsor payment, final

gate, \$164.00 from Ramkota for hotel incentive, \$675 in retired jersey purchase, \$200 from Destination Imagination for use of facility in March, and all start-up \$\$ returned.

April's expenses were \$14,758.68 and included \$3,044.44 paid to the SDAHA for assessments--background checks, discipline fees, teams & state tournaments; final coaching reimbursements, Zamboni Day pop payment to Coca-Cola (\$6,057.90), some merchandise expenses, phone, postage, utilities, and zamboni expenses. We also paid \$1,952.23 for utilities at the PAYSA rink.

Overall, April showed a positive \$1,734.70.

Outstanding expenses: insurance payment of \$897; cable/internet/phone about \$600 (is this something we can get EXPO to pay for in the off season?), \$300 for 2013 tax preparations.... Concessions has a little under \$2000 in credits that will be carried over to next season....

(Verbal comments of Treasurer Sanchez below)

April was a positive month - \$1,734.70.

All donations have come in from the Zamboni Day - \$6,349.22 as of now.

Paid City of Pierre \$1,952.23 to help get Summer Rec Program up and running at PAYSA – this will come back in to OHA as revenue from the Summer Program Registrations.

Each diaper station installed in the women's and men's bathrooms cost \$412.94 and the EXPO center paid half of these costs.

Credits to the concession stand that will roll over to next season are from coffee and Coke.

One more insurance payment is due for the month of June - \$897.

Discussion took place on whether the EXPO center could help pay for Direct TV/Cable/phone bills during the off season. Craig Davis agreed to contact each and change our bills during the off season months to an off season rate.

This should save money and expense.

All coaches and MDU are paid up as well.

Tiffany also stated that she paid the SDAHA's State Treasurer for OHA's state assessment amount (for this past season) of \$3,044.44. Each team in the SDAHA is assessed an amount. (For example – a team's/association's gate fees collected throughout the season help to offset that team's/association's total amount assessed back to the SDAHA)

Tiffany also stated that for the 2014-2015 budget, the board needs to get a committee together soon to determine sponsorship opportunities/goals.

President Leif entertained a motion to approve the Treasurer's Report. Kevin Atkins made the Motion. Second by Paul Bachand. Motion passed unanimously.

2. REGISTRAR – KEVIN ATKINS

Kevin had nothing to report.

3. PLAYERS – LAURA SCHOEN CARBONNEAU

Laura was absent. No verbal report was given, however her written report to the board is as follows:

"I will not be at tonight's meeting. I don't have much of a report. The following is a list of coordinators as of now. Things might change between now and the beginning of the season, but this gives the new Director of Players a place to start.

The last few months have been crazy busy for me and I haven't had a chance to meet with the coordinators about volunteer issues. I would be happy to begin those discussions in a month once things slow down for me at work. If the new Director of Players wants to take over on that, that's fine with me too. There are definitely some issues that should be discussed and decided prior to the beginning of next season."

2014/2015 Oahe Hockey Association Coordinators

JV/Varsity – Kathy Norwick and Kris Buchholtz

Girls – Marquette Brings, Melissa Puepke

Bantam – Amy McTighe and Tonya Johnson

Pee Wee - Kandee Leif, Mary Nelson

Squirt – Sandra Griese

Mite – Kellie Beck

Mini Mite – Kari Behm

Learn to Skate – Tawnya Pfeifer

4. LEAGUE PLAY – CRAIG DAVIS

Craig discussed a pre-season Bantam Tournament this fall. Ryan and Kristina Mechaley are heading it up. Numbers are being worked through now. It will be held the weekend before Thanksgiving and will involve both Bantam A and Bantam B levels. They are trying to get this firmed up now so they can get the word out early so participation numbers will hopefully be high.

5. RINK OPERATIONS – GORDIE WOODS

Gordie is working with Becker (out of Minnesota) on getting new uprights for the glass before the start of our next season. The uprights are stripped out now. He is working on getting the best price. The RAM grant will pay for these improvements.

Gordie is looking at putting a safety stripe around the glass. He likes the idea of a 40-inch wide “warning track” done with either crepe paper or tape. Gordie thinks it should only take an extra ½ day during set-up in the fall to put this safety stripe in. Discussion took place on what to use to make the safety stripe and crepe paper seemed the best option right now since something disposable was wanted. Gaylon Gerber is researching some other options as well; however nothing currently is being found on-line that would work.

6. FUNDRAISING – SERENA SWENSON

Zamboni Days on April 24th had the lowest number of players participate in this fundraising effort since Zamboni Days began. \$6,400 was made, however, during the 2 hours. The reason for this was that OHA could make more off of

each case since Coke products were less expensive to OHA than Pepsi products have been in the past. 30 cases less were given for a donation than last year – however OHA’s cost per case was \$4 this year (Coke) versus \$5 last year (Pepsi).

Discussion took place of having Zamboni Days go back to being held in October rather than in April (thinking that October has less participant conflicts than April does) – or having a Zamboni Day at Runnings where we could have the Zamboni there on display (and do live sales or sales over the phone). It was agreed that only one or the other should be seriously looked at going forward.

In terms of low participation during the April 24th event – discussion took place about how Zamboni Days needs to be more clearly explained as a fundraising event that is in addition to volunteer hours. Hopefully going back to having Zamboni Days in the fall will have better results since soccer will no longer be doing their pop fundraiser in October this year, but August instead. Another idea mentioned was having an OHA kickoff in conjunction with Zamboni Days in October where a pizza party gathering was held afterwards.

The board will discuss at their June or July board meeting a new Zamboni Days date – and will vote on it at that time.

Serena also reported that she and Kris Buchholtz will begin working on calendars in June. Serena will report more information regarding the upcoming calendars at the June board meeting.

7. COMMUNICATIONS – MIKE MUELLER

Mike had nothing to report.

OLD BUSINESS

A. OHA LOGO

Mike Mueller, Nancy Gordon, and Steve Ellingson reported on this. Final tweaking was done on the logo. The old swoosh and Capitol Dome were put back in; there was some re-design of the eagle making it more gold in color (like the old logo) versus the new eagle that was more brown in color; and the text copy was made more clear and the type set more easy to copy for

printing purposes. Sufficient elements were kept from the old logo transitioning to the new logo, and all seem to be pleased with it. Mike, Nancy, and Steve were thanked for their diligent work on tweaking the logo, as well as thanked for their cooperation during the process.

Since the basic elements of the new logo are the same as the old logo, no re-registering of the trademark with the SD Secretary of State's office is needed. OHA owns the logo and Mike will post working files on the OHA website for vendors to choose from in reproducing – however Cindy Meyer (Director of Merchandise) and Mike will tell the vendors which version they (vendors) will use. The current Capitals logo on the players' jerseys will remain the same until new jerseys are ordered in the future.

Coordinators will also be given instruction to give other state associations the OHA website for the proper logo "link", so as they have the proper logo to use for insertion into their various programs and materials, etc.

Craig Davis made a motion to approve the new Capitals Logo. Second by Paul Bachand. Motion passed unanimously.

B. PARTNERSHIP WITH PAYSА – CRAIG DAVIS

Craig gave an update on the status of the City's Summer Recreation opportunities available at PAYSА for hockey. He said the participant numbers have been in line with previous years and OHA is in control of setting every class schedule this summer.

Craig reminded the board that they approved spending up to \$6,000 for PAYSА this summer back in April, but that the OHA only had to expend \$2,000 to get the summer rec program up and running. Craig stressed that OHA will also be getting the \$2,000 back in the form of registration fees for the summer program. The end result will be that we will have ice all summer. We have over 40 kids signed up for the summer programs and we will be able to provide jobs to 5 of our skaters all at no cost to OHA at all. Craig will continually update the board as we move forward with summer hockey at PAYSА.

PAYSA is also getting a facelift through donations of new carpet and trim.

C. COACH STIPENDS – TIFFANY SANCHEZ

Tiffany gave an update on the stipends that were paid this past season for our league, non-parent coaches. These individuals would be:

Tim Rokola and Darin Karney	(Girls JV and Varsity)
Rob Kittay and Ron Wagner	(Boys JV and Varsity)
Craig Lunde and Justin Williams	(Bantam)
Curtis Egan and Zach Parsons	(Bantam)

Tiffany calculated that \$4,700 would be the total cost to cover the stipends, and there was enough money from the General Fund to do so.

Gordie Woods made a motion to approve \$4,700 from the General Fund to pay for the Coach Stipends. Second by Kevin Atkins. Motion passed unanimously.

D. BOARD NOMINATIONS – CRAIG DAVIS

Craig gave the slate of officers the June Board elections:

President	Craig Davis
Past-President	Tony Leif
Vice-President	Nathan Sanderson
Secretary	Stephanie Lyons
Treasurer	Tiffany Sanchez
Registrar	Lee Axdahl
Rink Manager	Gordon Woods
Director of Fundraising	Serena Swenson
Director of Players	Katie Starr
Director of Scheduling	Ryan Mechaley
Director of Coaching	Jim Wedin
Director of Marketing	Bob Gray

(Ryan Mechaley will train with Craig Davis next season – Jim Wedin is a new position that will be created from by-law change if approved – Bob Gray is a new position that will be created from by-law change if approved.)

No action was needed or taken to approve the slate of officers.

NEW BUSINESS

A. OHA BY-LAWS AMENDMENTS RESOLUTION – CRAIG DAVIS

Craig presented to the board the need to change and amend the by-laws in order to accomplish the following:

1. Add a Director of Marketing (external fundraising, signage, etc.) and separate the Scheduling/Director of coaching into two separate positions (so the new slate of officers that Craig presented to the board would match up with the By-Laws)

AND

2. Amend Article 6, Section 2, of the By-laws by eliminating the final sentence, so as to eliminate the Nominating Committee.

Craig Davis made the Motion to Adopt a Resolution of the Board to:

Amend the By-laws by Adding the Board positions of Director of Marketing, Director of Scheduling, and Director of Coaching, AS WELL AS eliminating the final sentence from Article 6, Section 2, of the current By-laws.

Second by Mike Mueller. The Board Adopted the Resolution Unanimously.

B. RINK SOUND SYSTEM – GORDIE WOODS

Gordie reported that people have been inquiring to use the OHA sound system during our off season. It is preferred however that our new system NOT be loaned out. It was a rather expensive system that was purchased

with proceeds from our successful 2006 Zamboni Drive. (We collected an extra \$50,000 above the cost of our Zamboni during that drive – and \$37,000 of that was used to purchase our new Sound System.)

It was discussed and agreed upon by the Board to let people use the OHA's old sound system only, and possibly ask for a \$50 rental fee if approached to use it. Again, the Board Agreed.

No Board Action was needed or taken on this item.

C. JERSEY UPDATE – KRIS BUCHHOLTZ

Kris reported that OHA made \$1,920 from selling old Capitals jerseys this past season. She and Sandy Zimmerman plan on selling old jerseys again next season.

Kris is bringing to the board the request from the OHA, In-House league to provide playing jerseys for them. Different options were discussed, with the price of \$50 possibly being the cost for each jersey.

Kris agreed per the board's suggestion to get a lower price option and possibly bring some samples to the June board meeting for presentation and consideration of approval.

No Board Action was needed or taken on this item.

Before adjournment, President Leif stated than an Ad-Hoc Fundraising Committee would meet before the June Board meeting to reformulate the fundraising tier. The committee would be made up of Craig Davis, Tiffany Sanchez, Serena Swenson, Bob Gray, and Tony Leif.

The June Meeting will take place on Monday, June 9th, in the OHA Board Room. The Annual Meeting will start at 6:30 p.m. CST (whereby the election of officers will take place); with the regular June Board Meeting to follow. President Leif entertained a Motion to Adjourn the meeting. Motion made by Mike Mueller. Second by Kevin Atkins. Motion passed unanimously. The board meeting adjourned at 9:15 p.m. CST.