

**Oahe Hockey Association
February 2014 Board Meeting Minutes
Oahe Rink Board Room
Tuesday, February 11, 2014**

Board President, Tony Leif, called the meeting to order at 6:50 p.m. CST.

Board Members Present: Gordon Woods, Stephanie Lyons, Mike Mueller, Kevin Atkins, Laura Schoen-Carbonneau, Tiffany Sanchez, Serena Swenson, and Nathan Sanderson. Board Member, Craig Davis, was absent.

President Leif called for any additions or corrections to the meeting agenda. There were none at that time.

- A. EXECUTIVE SESSION** - President Leif asked for a motion that the Board go into Executive Session. Laura Schoen-Carbonneau made the motion, Second by Kevin Atkins. Motion passed unanimously. The Board went into Executive Session at 6:52 p.m. CST.

The Board came out of Executive Session at 7:06 p.m. CST. Gordie Woods made a motion to adopt the recommendation of the disciplinary committee, Second by Laura Schoen-Carbonneau. Motion passed unanimously.

- B. APPROVAL OF MINUTES FROM JANUARY BOARD MEETING** - Nathan Sanderson made the motion, Second by Tiffany Sanchez. Motion passed unanimously.

C. DIRECTOR AND OFFICER REPORTS:

1. TREASURER – TIFFANY SANCHEZ

Jan 31 checking balance: \$59,394.58

Restricted Funds: \$26,613.08

Available Cash as of Jan 31: \$32,781.50

Tiffany submitted a written report and verbal report to the board, below:

We are making money from the pop machine – that has now become a line item.

Our Insurance Policy with Fischer Rounds for accident, facility, and board/officer liability is \$2,000 for the season.

Sign sponsors - Discussion took place on recognizing sign sponsors at the upcoming Bantam A Tournament, as well as recognizing them for longevity during games for 5, 10, 15, and 20 year sign sponsors. A need to recognize the sponsors at each game during each period was also discussed. A possibility of doing sponsor plaques in the future was also talked about. Next season the board is also looking to start having a VIP room for sponsors (like a “soup day”) before a home game.

Bantam A Tournament Photographers – 2 photographers will be taking pictures at the upcoming tournament – Tom Plooster and Darin Bergquist. The photographers have asked that OHA pay a \$50 fee to set up a Shutterfly site where their photos can be displayed and then purchased for sale. **The board agreed to pay the \$50 set up fee for the photographers** as Darin Bergquist has donated all previous game pictures he has taken of Capitals teams up until now for posting on the OHA website.

Back Board – Tiffany led discussion on purchasing a new back board or using the ones provided by EMS for the upcoming Bantam A Tournament, as well as looking ahead to all games played on OHA ice. Tiffany shared that Gon stated unless trained on how to properly use a back board; we are better off leaving a player on the ice until EMS arrives. The board whole-heartedly agreed with Gon’s professional opinion and will use the backboard that EMS brings with them for the Bantam A Tourney – as well as in future cases if they are ever called to the OHA rink.

Merchandise protocol – when doing “group orders” of shirts or merchandise, all should be run by/approved by Cindy Meyer first - thus insuring the logo is correct. An “individual item” order is okay to place without Cindy’s approval. The board was in full support of this difference and the need of Cindy’s approval over a group order, versus an individual order.

Request for financial assistance – Tiffany shared that assistance from the Godfrey Roberts Memorial Fund has been applied for from a girls' team player who signed up late after the financial assistance deadline passed. She is an active player and participated fully in the calendar sales. The amount requested is \$235. **Mike Mueller made a Motion to approve this financial assistance request, Second by Gordie Woods. The Motion passed unanimously.**

Signage – a check is to go out this week to the EXPO board for their share of our 50 signs---\$10,000. All moneys have been collected, now we just need to get ALL signs hung and in place. The board agreed that discussion needs to take place at a later board meeting of setting up a specific process for next year (and going forward) of paying for the signs, paying to put up the signs, and the payment of sign fees by the sponsors. Mention was made of how some state hockey associations actually take a cut of the money made from sign sponsors.

Bank Statement - For our bank statement ending January 26, we had 67 items clear and 17 deposits....totaling over \$118,000....it was a freaking busy month! January had income of \$60,973.18--big items being concessions, calendar moneys, gate, RAM Grant (\$25,000), and Tyler Wilcox Squirt Tournament. Our January expenses totaled \$43,045.25--big items being Coach reimbursement, concession expenses, Calendar raffle winners (remaining winners for 2013-14 season have been deducted), RAM Grant moneys to Godfrey Roberts, Insurance, Referees, Rent, and utilities/other rink expenses. We did receive some reimbursement money from the Expo Board to cover rink expenses we already paid, so you will note some negative rink expense items showing those credits.

Bottom Line - For the season our income is \$166,008.18; expenses are \$120,865.49; carryover balance is \$14,251.89 leaving a checking balance of \$59,394.58. Of that, \$26,613.08 is restricted funds. Meaning our available cash as of Jan 31, 2013 is \$32,781.50.

Improving our facility - As people think of ways to improve our facility, and as we prepare for our next year's budget, I would like for us to start a "wish list". I think it's like going shopping with my kids--we can't just buy what we want--we have to have some foresight and thought into how badly we need it and prioritize the list. This will help as we look to improve the facility, budget, and look for grants/donations for future expenses.

A few ideas that were discussed by the board included: glass around the penalty boxes and replacing the white boards.

Referees - 2 refs have been removed from our available list this year due to problems. There is also a way to file complaints on the SDAHA website if parents so choose.

Tyler Wilcox Tournament - Lisa Gordon and Melissa Schultz addressed the board on the success of the Tyler Wilcox Memorial Tournament last month. The profit from the tournament was \$3,371, and this is without the concession stand proceeds figured in (which are totally restricted). Gordon and Schultz shared that a Foundation has recently been established in Tyler Wilcox's memory, called the "Flying Five" Foundation. The Foundation hopes to begin awarding a scholarship to one Pierre student and one Fort Pierre student each year to be used for post-high school education.

The gate fees for this year's Tyler Wilcox Memorial Tournament raised \$1,800. Since the profits from the Memorial Tournament were so good, and because of who and what the Memorial Tournament and "Flying Five" Foundation stands for - Gordon and Schultz asked that half of these fees, or \$900 of it, be donated to the "Flying Five" Foundation. Thus, the remaining \$2,471 of profit would be moved into OHA's restricted account from the Tournament proceeds.

Nathan Sanderson made the Motion to donate \$900 of the Tyler Wilcox Memorial Tournament gate fee proceeds to the "Flying Five" Foundation, Seconded by Gordie Woods. The Motion passed unanimously.

Request to purchase diaper changing station for women's restroom – A request was made for this. The EXPO board has agreed to pay for half of the \$400 cost each, to install one in both the men's and women's restrooms. Lisa Gordon agreed to check with her kitchen supply representative on ordering these and Gordie Woods said he could find hooks that were needed to hang them and he would take care of installing them himself.

Kevin Atkins made a Motion to Approve the Treasurer's Report, Seconded by Gordie Woods. The Motion passed unanimously.

2. REGISTRAR – KEVIN ATKINS

Kevin submitted the following written and verbal report to the board, below:

Not much going on in the world of registrar. All of the rosters have been submitted to the state registrar, although some of them have not yet been signed/returned.

With the season coming to a close this will most likely be the last numbers update I present.

Boy's JV/Varsity:	25
Girl's JV/Varsity:	26
Bantam:	24
Pee Wee:	24
Squirt:	23
Mite Travel:	23 (non-duplicated with in-house program)
Mite In-House:	7
Mini-Mite Travel:	16 (non-duplicated with in-house program)
Mini-Mite In-House:	10
Learn To Skate:	34

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Total Registered Skaters: **212**

Kevin also reported that some people were having problems accessing the OHA website from their smart phones to enter in their volunteer hours. He is currently waiting on the internet provider's response.

3. PLAYERS – LAURA SCHOEN CARBONNEAU

Laura submitted the following written and verbal report to the board, below:

Recruitment

Activities Roundup - OHA was at the Chamber's Activities Roundup. We talked to a couple kids who were very interested in the program and several who

might give it a try next year. It was well worth the time to be there. We handed out the brochures and invited them to open skate.

School's Out - I reached out to the YMCA School's Out program and the St. Joes After School programs inviting them to skate during conferences this Thursday or Friday. St. Joes is scheduled for 1:00 p.m. on Friday. I am working with the Y to accommodate them as well. We do this at no charge. I just need to get a couple volunteers to help with skate rental and make sure the ice gets cleaned afterwards.

Hockey Across America - Feb 28 – March 2 is Hockey Across American Weekend. Skaters/parents are encouraged to wear hockey jerseys to school/work that day. USA Hockey also has a Hockey Heroes page on their website. People are encouraged to write in about their Hockey Heroes and submit the stories online at hockeyweekendacrossamerica.com

Next year

Coordinators - I've begun reaching out to this year's coordinators to see if they plan to continue next year. Right now it looks like there are pretty solid commitments for all teams with the exception of Bantam and Pee Wee. There hasn't been a lot of work done on either of those levels at this point. There seems to be a lot of interest in coordinating, which is good.

Other board positions – in talking with one possible coordinator, a discussion came up about the board. It sounds like there are a few people who might be interested in sitting on the board next year. When the time comes, we might want to try to increase the efforts to let those in the association know about the board spots which will be open.

Learn to Skate

A parent sent me an e-mail regarding a concern about Learn to Skate. The main issue is there are older kids on the ice at the same time as the Learn to Skate kids. The e-mail has been forwarded to Scott Schweitzer, the Learn To Skate coach.

4. LEAGUE PLAY – CRAIG DAVIS

No Report – Craig is Absent.

5. RINK OPERATIONS – GORDIE WOODS

Gordie reported that he plans to begin rink teardown around March 15th. He hopes to have the rink teardown completed by March 18th. He will turn off the compressors March 13th.

Discussion took place that hopefully any players with hours still needed to be put in will complete these during teardown; however all help is needed and encouraged. A reminder was also made that the new Rink Manager (to replace Gordie) should be ready to go by the start of the 2015 season (Fall of 2015).

6. FUNDRAISING – SERENA SWENSON

Serena reported that there was 1 family that she had no response from on calendar sales and that 1 family still owes for 3 calendars.

Zamboni days will be Thursday, April 24th, 2014.

Serena said she was contacted to see if any Bantam or older players would be interested in making and handing out cotton candy at the upcoming circus being held in the Expo Center this summer. OHA would be paid for it. Six individuals would be needed to do this. The board agreed they were okay with it.

7. COMMUNICATIONS – MIKE MUELLER

Mike reported he has lots to add to the OHA website. He will start with the Godfrey Roberts Memorial presentation picture to OHA. He will also add information about grant money going to buy new helmets and the OHA donation to the “Flying Five” Foundation.

Board discussion took place on how coordinators will be selected for next season and how the coordinator positions for the Bantam and PeeWee levels may be challenging to fill. Mike said he will also use the website to solicit coordinator applications for next hockey season to be sent to Laura Schoen-Carbonneau. Hopefully this will get parents to give their input as well in terms of who they may feel are good candidates for coordinator positions at all the levels.

OLD BUSINESS

A. OHA LOGO

Mike Mueller reported that he is still waiting to hear from Nancy Gordon on this topic from December's board meeting. Thus, really no update again and he hopes to have something more at the March board meeting.

NEW BUSINESS

A. CAPITALS ALUMNI EVENT AFTER RECENT, LAST SENIOR HOME GAME

A 20th Year Celebration of OHA Hockey was held at the Red Rossa after the last senior home game. The rental of the room cost \$100. The reception was open to all. Serena Swenson, as a parent, and on behalf of the boys' Senior Oahe Capitals hockey players, asked the board if they would agree to pay half of the room rental fee that was charged. Thus, \$50 would be paid by OHA, and the other \$50 would come from the money obtained through the seniors' registration fees for this season. Deidre Geisinger was also part of the discussion; on behalf of the girls' Senior Oahe Capitals hockey players.

After much board discussion, no motion was made for the request.

Tiffany Sanchez (acting on behalf of President Tony Leif who had to leave the board meeting early) entertained a motion to adjourn the meeting. Mike Mueller made that Motion, Second by Kevin Atkins. Motion passed unanimously and the board meeting adjourned at 8:36 p.m. CST.