



Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	January 30th, 2022	
Scheduled Time	7:00pm (called to order at 7:01pm)	
Location/Conference #	CRIC Conference room	
Participants	<input type="checkbox"/> Dave Schmidt, President	<input checked="" type="checkbox"/> Scott Brinkhaus, District 10 Representative
	<input checked="" type="checkbox"/> Sara Barsness, Vice President	<input type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar
	<input type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacey Johnson, Recruiting and Retention
	<input checked="" type="checkbox"/> Kelly Traynor, Secretary	<input type="checkbox"/> Tournament Director
	<input checked="" type="checkbox"/> Rheanna Mickelson Fundraising Coordinator	<input checked="" type="checkbox"/> Jermey Johnson, Player Representative
	<input checked="" type="checkbox"/> Brian Peterson, House/Mite Director	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input checked="" type="checkbox"/> Scott Anderson, Girls Traveling Director	<input type="checkbox"/> Assistant Gambling Manager (Vacant)
	<input checked="" type="checkbox"/> Jim Boden, Coaching Director	<input type="checkbox"/> Jessica Ables, Communications Coordinator
		<input type="checkbox"/> Jessica Morgan, Volunteer Coordinator
		<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members Present	15 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	



Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	Vice President	Sara Barsness	
3	Meeting Minutes	Vice President	Sara Barsness	December 2021
4	President Report	President	Dave Schmidt	N/A
5	Treasurer Report	Treasurer	Holly Bachman	<p>Significant Changes- None</p> <p>Revenue Sources- Employees (new/terminated/resigned)- ice payments</p> <p>Process and Controls-N/A</p> <p>Identified Risks- N/A</p> <p>Annual Audit (preparation, status, presentation)- N/A</p> <p>Operating Budget Review-</p> <p>November 2021 Financial Statements*</p> <p>December 2021 Financial Statements*</p>
6	Gambling Report	Gambling Manager	Sue Erickson	<p>Significant Changes- N/A</p> <p>Gambling Sources (sources, sites, upcoming events, etc.)</p> <p>Employees (new/terminated/resigned)Donations (amount/to whom)-Process and Controls- New employee Kathy Uecker Bingo caller. Terminated employee Megan Lenz. New Bank account at Northeast Bank is open, waiting on checks and deposit slips to arrive. assistant gambling manager- Michele Clark</p> <p>Identified Risks- None</p> <p>Compliance (rules, regulations, star rating) - 5 Star rating</p> <p>Annual Audit (preparation, status, presentation)- Audit complete Mair had no significant findings.</p> <p>Gambling Financial Review-</p>

COON RAPIDS

YOUTH HOCKEY ASSOCIATION



				December 2021 Gambling Activities and Related Expenses* January 2022 Estimated Gambling Activity and
7	Committee Report	District 10 Representative	Scott Brinkhaus	No rescheduling for sickness anymore this season. has been poor fan behavior this season. Has been a lot of fighting on the ice this season.
		Vice President	Sara Barsness	Admin Committee- \$2,000 for Mite incentives
		Traveling Director	Todd Bushy	Hockey Operations Committee- N/A
8	Old Business	N/A	N/A	N/A
9	New Business		Sara Barsness	
10	Good and Welfare			
11	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda- January 2022	Stacey Johnson	Jim Boden	No	Yes
2	Meeting Minutes- December 2021	Scott Anderson	Jeremy Johnson	No	Yes
3	Treasurer Report- November 2021 Financial Statements	Kelly Traynor	Jeremy Johnson	No	Yes
	Treasurer Report- December 2021 Financial Statements	Scott Anderson	Kelly Traynor	No	Yes
4	Gambling Report- December 2021 Gambling Activities and Related Expenses	Jim Boden	Kelly Traynor	No	Yes
5	Gambling Report- January 2022	Jim Boden	Stacey Johnson	No	Yes

COON RAPIDS

YOUTH HOCKEY ASSOCIATION



	Estimated Gambling Activity and Expenses				
6	Gambling Report- December 2020 Gambling Activity Comparison	Jim Boden	Scott Anderson	No	Yes
7	New Business- \$1000 Donation to Lily McKenzie for Nationals. Donation from gambling	Scott Anderson	Jeremy Johnson	No	Yes
	New Business- \$500 donation to Jack Barsness for Tier II and \$500 add in the booklet from gambling	Scott Anderson	Jeremy Johnson	No	Yes
	New Business- Gambling donation \$23,000	Kelly Traynor	Rheanna Mickelson	No	Yes
8	New Business- Assistant Gambling Manager Michele Clark	Jim Boden	Kelly Traynor	No	Yes
9	Adjournment- January 2021 Board Meeting (8:56pm)	Holly Bachman	Jim Boden		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1		

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.

COON RAPIDS YOUTH HOCKEY ASSOCIATION



Coon Rapids Youth Hockey Association

Balance Sheet

As of November 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	100,020.15
11810 Spire Main Checking Account	219,705.46
Total Bank Accounts	\$319,725.61
Accounts Receivable	
11000 Accounts Receivable	1,261.88
Total Accounts Receivable	\$1,261.88
Total Current Assets	\$320,987.49
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$321,290.86
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(132,349.50)
Net Revenue	171,816.87
Total Equity	\$321,290.86
TOTAL LIABILITIES AND EQUITY	\$321,290.86

COON RAPIDS YOUTH HOCKEY ASSOCIATION



Coon Rapids Youth Hockey Association

Balance Sheet

As of December 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	100,031.75
11810 Spire Main Checking Account	193,154.76
Total Bank Accounts	\$293,186.51
Accounts Receivable	
11000 Accounts Receivable	1,261.88
Total Accounts Receivable	\$1,261.88
Total Current Assets	\$294,448.39
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$294,751.76
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(132,349.50)
Net Revenue	145,277.77
Total Equity	\$294,751.76
TOTAL LIABILITIES AND EQUITY	\$294,751.76