



Berlin Youth Hockey
Board of Directors Meeting
Wednesday, December 11th, 2024, 6:00PM
Notre Dame Arena

Board Members in Attendance: Jason D, Zach C, Samantha R, Mike B, Josh T, Kari W, Carl W, Serena W, Kelly T, CJ V, Evan B, Maranda M, Derek P, Christine G, Scott V

Absent Board Members: Scott T

Non-board Members in Attendance: William P

- 1) Meeting to Order: 6:00 pm Zach C
- 2) Approval of Minutes:
 - A. November Meeting Minutes
 - i. Zach C – Motion to approve.
 1. Josh T – First Approval
 2. Mike B – Seconded
- 3) Treasurer's Report
 - A. CJ V – We have income coming in for the Bruins Alumni Fundraiser in sponsorships. We took in about \$200 more for Learn to skate, received a check for Live Barn of \$344.51, miscellaneous donation from broomball league of \$53.58, and additional road toll change of \$44.15. Most of our income has come in for the year, now majority of it will be spent out on ice time and tournaments.
- 4) State Meeting Report
 - A. Zach C – State meeting was canceled. Two things were brought up: any coach caught with no helmet will get a (30) day suspension no matter even if during practice and Futures registration have opened for January for 2013/2012 boys and girls.
- 5) Old Business
 - A. Bruins Alumni Update
 - i. Sponsorship
 1. Zach C – We have raised more than enough to cover the cost of the Bruins Alumni coming here to play and to cover the buffet after the game for them.
 - a. Mike B – Have we spent much money for this yet?
 - i. CJ V – We have spent very minimum. Just on paper tickets and posters.
 - ii. Samantha R – Our only other major expenses will be the fee for them to come play here on that day and the buffet.
 - ii. Support Staff
 1. Samantha R – We have some volunteers already signed up for this event. We do need more. Volunteers are what makes events like this possible. I have sent multiple emails out to the body regarding purchasing tickets and volunteering. We will make a list of duties and assign people to them for day of. Volunteers

will be needed for various jobs like: checking in people at the door, chuck a duck, handing out flyers, and the raffle table.

a. Kari W – The Bruins did donate an autographed puck.

i. Samantha R – I will be collecting more items for the raffle table. I have reached out to a copy of businesses we do not typically reach out to.

iii. Banquet

1. Samantha R – The banquet will begin at 6pm at the Town and Country Inn and Resort. It will be for players, volunteers, and Bruins staff. Buffet tickets can be purchased for those we also want to attend.

2. Zach C – We are good to go with the lounge. Scott has the list of food we will be providing during that time.

B. Apparel Update

i. Christine G – This is coming along. We have many moving parts. Samantha did get together with the teams and collected all the data we needed to make this happen. Since then we have placed orders and will get each kid one hat and one shirt.

1. Kari W – The order has been put in at Creative Threads.

2. Kelly T – Celly hats are about 6-8 weeks out. Placed the order after we received the approval and numbers.

a. CJ V – I paid for the order on the 12th.

3. Samantha R – Shirts are in the process and will be ready before Christmas.

6) New Business

A. Fundraising By-Law

i. Zach C – We will table this for now as I know Christine G was working on this and she is not hear at the moment. She is running behind.

1. CJ V – I have something as I thought it was my job as the Bylaw chair.

2. Mike B – Would it be better for us if we change our bylaws to simply to add in policy and procedures and how they are created and amended? That way next time we determine we need something in writing, we can do a policy and procedure change. Might be different route but maybe better route to go. Also would be easier than rewriting bylaws every time we want to change and less work when need to clarify or alter.

a. Carl W – We do not have policy and procedures really.

i. Mike B – We can make a fundraiser by team policy.

1. CJ V – Like the tryout procedure.

b. CJ V – I do somewhat agree. I wrote up more of policy and procedure on how it works on normal or exceptional situations. Referenced bylaws to see if anything was or was not written currently in there. There was nothing currently in there in regards to this situation. What I wrote up is 2 ½ pages that would be cumbersome in the bylaws. We could do a fundraising section and put in verbiage to reference fundraising policy. I am all for putting in place to make standard procedure moving forward if the board feels necessary.

c. Zach C – We could change bylaw to policy. The way the state works it, is anyone can go to meeting and propose an amendment to policy change. They submit proposal, it sits for month or so, and they discuss at next meeting.

- d. CJ V – Best way to go about it is, I will get with Christine and send to board what we created. We can then converge as a group and put together after discussing. People can review and have comments.
 - i. Zach C – It needs to be total board decision. Needs to be voted on if final.
- ii. William P – Is the fundraiser thing voted on by team or how does it work. Where does the money go? Does it go to Berlin Youth Hockey? Are you using the Berlin Youth Hockey page to fundraise?
 - 1. Zach C – It is a case by case basis.
 - 2. Kari W – If someone has an idea, they can go to board. We have separate venmo account.
 - 3. CJ V – The page we are using is our inactive LuLaroo page.
 - a. Derek P – How long ago?
 - i. CJ V – The page is old. We tried doing coupons on it. We did not use the Berlin youth Hockey spin-o-rama page.
 - ii. Josh T – I have old pages. They can stay active forever.
 - 4. Kari W – We created a new venmo account. Not using the Berlin Youth Hockey one. Last meeting we came and asked for approval to do this for our individual team.
 - 5. Mike B – What we discussed last month was for individual team to fundraise for tournaments. Said team needs to come to board for approval so we know what was going on. Any fundraising by a team cannot coincide with what Berlin Youth Hockey does.
 - a. William P – So, teams cannot solicit businesses?
 - i. Mike B – Teams cannot solicit businesses that already donate to Berlin Youth Hockey. The team asking needs to have reason to fundraise. Currently, there is nothing in writing. It is in the works. It was just a discussion.
 - 6. Carl W – No money is coming in to Berlin Youth Hockey for pay out. Everything needs to be separate.
- iii. William P – So, curious if my team fundraised and we made \$7,000. Can we use money how we chose? How does it work?
 - 1. Zach C – That is what the policy will be about. It will clarify how fundraising can be done, what can be done, and how it is used.
 - 2. Kari W – I would say it would have to be used within that year. Money should stay within you guys, not others.
 - 3. Carl W – We will put restrictions on team fundraising.
- iv. Zach C – I did not see CJ's proposal, but I did see Christine's. I suggest Christine and CJ get together push out proposal to board.
 - 1. Christine G – Will we get feedback?
 - a. Carl w – You will be giving us the idea to review and we will sit and talk about. Might be tabled. Could be voted on.
 - b. CJ V – I am sure they are pretty in line, not real worried. We can get together and send something out.

B. Locker Room Policy's

- i. Zach C – So we sent an email out to the entire body. We had an issue that occurred regarding a cell phone. Lucky not Berlin Youth Hockey issue but happened here. There will be no cell phones in the locker rooms.

1. Serena W – How are we going to control this?

a. Evan B – We have buckets and coaches will be enforcing it.

b. Carl W – Team moms are helping out as well. They will be monitoring locker rooms.

C. NHAHA Grant

i. CJ V – We were awarded \$1,500 out of the pot. We have submitted receipts and once all receipts are in, they will cut a check.

D. 18U State Champions Sweatshirts

i. Carl W – The 18U Red team ended up winning their state championship. Trying to get them hoodies like we usually do.

1. Zach C – This is not something we need to vote on.

a. Carl W – It is not budgeted for, so we need to vote. Cannot have a blank amount. I believe we do have money set aside for trophies.

i. CJ V – We put \$1,500 for trophies, assuming the funds would come from there. The learn to skate end of year trophies typically come out of there as well.

ii. Carl W – I am not sure on the number of sweatshirts we need or what we were planning to purchase. I did get a quote for about \$1,400. I know the coach got a quote for about \$1,300. We are looking for one more price.

1. Mike B – How many players are on the team?

a. Carl W – We would like to get one for all coaches, players, and team mom on that team. So about 20.

2. Kelly T – I think it needs to be approved regardless.

iii. Carl W – I am asking for \$1,500 and hoping not to spend that much. We have been looking for discount code. Also, will be going to Creative Threads to see if they can beat price. I would like to motion to approve spending up to \$1,500 for purchase of hoodies for 18U Red team.

1. Approved by: CJ V

2. Second by: Mike B

3. All in Favor: Zach C

a. Majority Approved

iv. Josh T – Who have you looked at buying sweatshirts from?

1. Carl W – We checked Vista Print and looked at hoodies and jackets. Not sure where the coach checked.

a. Josh T – Seacoast Embroidery can help and make them cheaper.

7. Public Comments

A. None

8. Around the Horn

A. Derek P – I noticed a post about a jersey worn by a Bruins player during a game. I did not know anything about it happening. How did they get our jersey?

i. Kari W – We mailed one out to them. There was no guarantee it would be worn.

1. Carl W – Turned out pretty cool that they ended up wearing it.

B. Josh T – New parents to the organization are curious about credits and seeing how much they have. Is there a way they can see it.

i. CJ V – They can reach out to me, but I do not feel comfortable displaying everyone's credits. But, it is typed into the invoice on the bottom.

1. Kari W – I think some are confused about the invoice.

2. Josh T – Would it be possible to have everyone have a member profile. They can log onto it at any time and see where they stand. I know a guy that could help create it real quick.

a. CJ V – He could create it, but I would have to update it still right?

b. Kari W – We can always send an email and let them know.

i. Josh T – I have never seen one, but would like to.

ii. Serena W – I have reached out CJ before and she gets right back to you.

c. CJ V – Spreadsheet is way easier. I have a row for everything.

C. Serena W – I have a suggestion. I have found communication is a huge issue especially when it comes to mites. As a mite parent you do not know what to do. Maybe in September, have a mite meeting for mites and parents with board members.

i. Kari W – Maybe have a welcome meeting. Maybe do a check in.

ii. Josh T – Most are worried about equipment and skate sharpening.

iii. Christine G – Can we do a frequently asked questions?

1. Kari W – A lot of people do not read it.

2. Serena W – It would give opportunity for people to ask questions.

a. Christine G – Can we make a poster with a QR code that would guide parents to where they can find questions and answers/

i. Zach C – People do not check emails, or show up. Coaches send parent messages and have information sessions. This is where they can ask questions and get answers. It is easier than sending an email that they won't read or having them go to a website they won't go to. Can work on this for future seasons.

ii. Serena W – I would rather have a conversation with someone then read. I do not have time to go through and read things.

D. William P – Parents keep asking why we have so many mites and not many squirts. We have a good amount of peewees. Is there any issue what we are doing next year?

i. Zach C – To be honest, we cannot even think about numbers for next year as of yet.

We still have registration and tryouts. We will not have hard core registration numbers for a while.

1. Christine G – Is there a deadline for registration?

a. Zach C – Tryouts will be around the last week of March beginning of April. It will depend on the Chabot Cup tournament.

i. Kari W – I would like to do tryouts the first week April. Or we can do tryouts and have to register every one the next week. I would prefer not to open registration until April 1st.

1. Zach C – We could do id skate the last week of March and tryout skate the 1st week of April.

ii. Derek P – I have heard some parents already talk about how they will wait to register their kids to see if they can end up getting ½ price discount again this year.

1. Kari W – If they wait, they will have to pay the \$250 registration fee.

2. Zach C – There is absolutely no guarantee tuition would be ½ off. If rosters are full, there would be no reason to give half off.

E. Samantha R – Are we doing any year end tournament for whole organization?

i. Zach C – We do not have the money to send all teams to a tournament at this time

9) Next Meeting Date – January 6th, 2025 at the Nucar Notre Dame Arena at 6pm.

10) Meeting Adjourned At – 6:57pm Zach C