



# Registration Guide

The Northern Lakes Youth Hockey Association (NLYHA) has created the 2020-2021 Registration Guide in an effort to provide all relevant registration information in one place. By implementing a more rigid timeline for registration, it will allow our association to better plan for the hockey season by allowing us to better project team counts and begin scheduling games and tournaments much earlier.

The NLYHA is committed to making hockey as affordable as possible. Below are the items families are responsible for as part of being an association member:

- Raffle ticket sales offset registration fees; this acts as a pre-payment plan and allows families the choice of selling some, none or all of their tickets to reduce the fee for each player.
  - Families that choose not to sell raffle tickets are responsible for the registration fee. All raffle tickets must be returned whether they are sold or not.
- Please contact our Gambling Manager, John Engstrom, if you decide not to sell raffle tickets. The unsold raffle tickets can be returned prior to the September deadline - they must be turned in.
- If your family requires financial assistance even after selling some of the raffle tickets, please follow the process as outlined in the Handbook by contacting the Board Treasurer.

**ALL RAFFLE TICKETS MUST BE RETURNED WHETHER THEY ARE SOLD OR NOT.**

**Note: Since the overall cost of the raffle tickets are the exact equivalent of your Registration Fee, it makes financial sense to purchase the raffle tickets yourself prior to the deadline and put your name on them, IF YOU DO NOT SELL THEM. By doing this, it makes you eligible to win the raffle prizes.**

## 2020-2021 Registration Levels

Player Level	Born Between	Fees (Raffle Ticket Count)
MINI MITE / 6U	Born on or after 6/1/2013	\$400 (20 Tickets)
MITE / 8U	Born on or after 6/1/2011	\$400 (20 Tickets)
SQUIRT / 10U	6/1/2009 - 5/31/2011	\$600 (30 Tickets)
PEEWEE / 12U	6/1/2007 - 5/31/2009	\$700 (35 Tickets)
BANTAM / 14U	6/1/2005 - 5/31/2007	\$800 (40 Tickets)

NOTE: If your player is playing on a different team than the age indicates above, the player will be distributed raffle tickets by the level they are playing.

NOTE: Players transferring from another association or new skaters to the association that did not come through the Come Try Hockey process that may not have had an opportunity to sell raffle tickets, are expected to pay the fees outlined above. If payment plans need to be arranged, coordination with the Treasurer is expected.

## Registration Timeline

February - March 2019: Raffle tickets distributed

- If you do not have raffle tickets, contact our Gambling Manager, John Engstrom.
- July 1, 2020: NLYHA Registration Opens Online
- August 31, 2020: Registration Deadline
  - Registrations received September 1 or after will incur a \$50 late fee per player (Come Try Hockey participants exempt).
- Raffle Ticket Return - Tuesday, September 1, 2020 from 4:00 pm to 8:00 pm at Hallett Community Center.
- Raffle Ticket Return - Wednesday, September 2, 2020 from 4:00 pm to 8:00 pm at Breezy Point Sports Center.
- **ALL RAFFLE TICKETS MUST BE RETURNED WHETHER THEY ARE SOLD OR NOT.**
- Registration will be required to return tickets; if you are not registered at this time you will be asked to do so that day and will be assessed a \$50 late fee.
- Additional information will be released at a later date regarding equipment swap for those that are eligible. Reminder to review our Equipment Policy in the Handbook, the association provides equipment for players through Squirts/10U.
- Fundraiser forms can be picked up.

- The Big Cash Raffle drawing will take place on Saturday, September 12, 2020 - 6:00 pm at Moonlite Bay, 37627 County Road 66, Crosslake, MN.

## **Registration Process: July 1 - August 31**

### ***You will need the following prior to starting the registration process:***

- **SportsEngine User Account:** This account is needed for registration for Step 2: NLYHA Registration.
  - *If you already have a SportsEngine user account, please use that account as it can be used each year. Multiple user accounts associated to the same family can cause registration database issues. Once you have an account, that same account can be used on any other SportsEngine websites.*
  - *If you do not already have a SportsEngine user account, you will need to create one.*
- **Insurance Information**
- **Payment form needed for USA Hockey Registration (not NLYHA Registration):** Visa, MasterCard, Discover or checking account information (registration is completed through a secure site).

### **Step 1: USA HOCKEY REGISTRATION**

- All players must be registered with USA Hockey; USA Hockey registration typically is available in May.
- Do NOT register nicknames - please register using birth first and last names.
- Go to [www.usa-hockey.com/registration](http://www.usa-hockey.com/registration).
- The fee is \$56.00, of which \$46 goes to USA Hockey and \$10 to Minnesota Hockey. The fee is waived for players six (6) and younger.
- Be sure to PRINT and SAVE their confirmation code for the NLYHA registration.
- Remember to register EACH of your players with USA Hockey. **Each player must have their own unique USA Hockey confirmation number.**

### **Step 2: NORTHERN LAKES YOUTH HOCKEY REGISTRATION**

- All players must be registered with NLYHA every year, regardless if they are new or returning players.
- Go to <http://www.northernlakeslightning.com/> and find the Registration page - click on the link to register for the 2020-2021 Hockey Season.
- Fill out the required fields.
- Most forms requiring signatures will be completed with electronic signatures as part of the registration process.
- Specific to the 2020-2021 Season there is a COVID-19 release form. Team Managers will collect this form in person.
- You will not be assessed any fees during this process.
  - If you are completing a late registration, the association will bill you.

- You will receive a confirmation email for each player as your receipt once you have completed the registration process.

### **Step 3: RAFFLE TICKET RETURN**

- See page 3 - Registration Timeline for details regarding Raffle Ticket Return.
- **ALL RAFFLE TICKETS MUST BE RETURNED WHETHER THEY ARE SOLD OR NOT.**

### **Step 4: PAPERWORK**

- If you are a new player, a copy of a valid birth certificate from the State your child was born in is required during their first year of play (**NOT** the Hospital birth certificate). We retain the birth certificates for future seasons.
  - A clear photocopy or picture of your child's birth certificate can be emailed to [nlyha.registrar@gmail.com](mailto:nlyha.registrar@gmail.com).

**Players that have not completed the registration process completely will not be listed on the roster and therefore not eligible for play. It is very important to complete registration as soon as possible.**

The NLYHA is fortunate to have a strong charitable gambling structure to support our organization and a strong relationship with Breezy Point Sports and the Hallett Community Center. These establishments fully staff games and tournaments, which is a huge benefit to all families - we get to enjoy our kids and watch their game instead of having to volunteer our time.

***Please be sure to check the website often for a list of our charitable gambling partners. They can be found under the Fundraising tab.***

The charitable gambling profits (66% of our overall budget), raffle ticket sales option, the relatively low fundraising requirements (wreath sales), free equipment provided for all kids through Squirts/10U provide the opportunity for local families to participate in youth hockey for a very low cost. **NLYHA is one of the most inexpensive associations in the whole state.**

Our website ([www.northernlakeslightning.com](http://www.northernlakeslightning.com)) is a great resource to use during the season and off-season. Please be sure to check it often for updates.

If you have any questions please contact [nlyha.registrar@gmail.com](mailto:nlyha.registrar@gmail.com).