



Athletic Performance & Administration - Soccer Academy Internship Program (School Credit/ internship)

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Email: recruitment@tacsports.ca

Job Title: Athletic Performance & Administration Intern – Soccer Academy.

Term: Fall/Summer/Winter

Reports To: Head Coach or Director of Soccer Academy.

Deadline to apply: Nov 1st

Job Purpose: The Athletic Performance & Administration Intern will support both the athletic performance and administrative functions within a soccer academy. This internship offers an opportunity to gain experience in training, coaching support, athlete performance evaluation, and organizational management. The intern will assist with enhancing athlete performance through structured training programs while also supporting the operational and administrative tasks that ensure the smooth running of the academy.

Responsibilities:

Athletic Performance Support:

- Assist coaches in conducting soccer training sessions and drills, focusing on skill development, fitness, and performance improvement.
- Help assess player performance using metrics and tracking tools, providing feedback for individual development.
- Contribute to the design and implementation of training programs to enhance athletic performance, including fitness routines, recovery strategies, and strength-building exercises.

Coaching Assistance:

- Support lead coaches during on-field training sessions and competitive matches.
- Observe and provide feedback to athletes on technique, strategy, and game awareness.
- Assist with organizing team practices, skill development workshops, and fitness sessions.

Administrative and Operational Support:

- Assist with scheduling training sessions, tournaments, and team events, ensuring proper coordination.
- Help manage player registrations, maintain athlete records, and track performance data.
- Support the creation of promotional materials, including social media content, newsletters, and event flyers to promote the academy.
- Assist in managing communications with athletes, parents, and staff to ensure seamless operations.

**Event and Program Support:**

- Support in organizing academy events such as tournaments, exhibitions, and community outreach programs.
- Provide logistical assistance with event setup, registration, and day-of coordination.

Qualifications:

- Currently enrolled in a post-secondary program in sports management, kinesiology, athletic performance, or a related field.
- Experience or interest in soccer, coaching, or sports performance (coaching certifications preferred).
- Strong communication skills with the ability to work well with athletes, coaches, and staff.
- Organizational skills with the ability to manage multiple tasks and schedules effectively. ● Proficient in Microsoft Office Suite and basic knowledge of performance tracking tools (preferred).

Key Attributes:

- Passionate about soccer and sports performance, with a focus on helping athletes reach their full potential.
- Motivated, proactive, and able to work both independently and collaboratively within a team environment.
- Detail-oriented with the ability to manage administrative tasks alongside hands-on coaching responsibilities.

Hours of Operation:

- Part-time internship with flexible hours (3 days a week or more, depending on availability).
- Opportunity to work evenings and weekends as needed, particularly during events.

Work Location: 160 Dudley Avenue, Thornhill, Ontario L3T 2E6

To Apply: Send your resume and cover letter, referencing "Athletic Performance & Administration Intern- Soccer Academy" in your application. This internship offers an opportunity to gain valuable experience in athletic performance, soccer coaching, and the day-to-day operations of a soccer academy. Successful interns will develop skills in coaching, sports administration, and athlete management, with the potential for future growth within the academy.

