

PYHA Board Meeting Agenda

Meeting Date: Monday, May 13, 2024

6:00PM - Oakstone

Board Members Present:

Andy Roe 2024-2027	Greg Fawver 2024-2027	David Gauder 2023-2026	Zach Goepfinger 2025
Chad Normington 2023-2026	Aaron Palmer 2024-2027	Liz Payne 2024-2027	Natasha Lippitt 2024-2025
Blythe Robbins 2026	Lindsay Schleis 2023-2026	Mike Taylor 2025	Tara Groth 2024-2025

Ground Rules:

- Your time is valuable. We will follow the agenda and stay on time.
- PYHA Code of Conduct is to be followed.
- Types of topics
 - Decision & Voting
 - Discussion
 - Quick Hits
 - Looking ahead

6:05 pm – Meeting Called to order

-Approve minutes from April meeting. Lindsay Motion to Approve, 2nd by Blythe, all in favor, none opposed

-Non Board Members in attendance: Maureen Treichel, Karl Olm, Jen Kelly, Mike Rinzell

-Zach joined at 6:11

6:05 pm - Old Business: Action Items from previous meeting – 6:06 pm

-40th Anniversary: Megan Fritsch & Dan Groth are working on gathering old patriot logos and also are working on a design that has a combination of logos or a new logo. Logo would be available for apparel to be available at start of season. Goal to loop into events committee and run events throughout the year with a big celebration at the end of the season.

6:10 pm - Decision Point: Modify and or ratify Organizational Priorities

Refinement from 2023/ Only change to these are, improving ice scheduling with visibility and rigor, utilizing the software, establishing a single point of contact, etc. Need to ratify the document for the organization.

6:19 - motion to approve by Andy, 2nd by Tara, all in favor zero opposed

Tasha arrived - 6:19

6:20 pm - Decision Point : Organizational Chart & Committees and

Roles - Ratify outlines

-Fill in open spots for at large board members:

- Update the Secretary position to reflect the MII liaison, and the VP position to reflect the main point of contact for scheduling.
- Add Aaron to Dragons at large
- Events: Chad & Tara
- Communications - Tasha
- OIC - Zach
- Finance - Mike
- Jersey Coord: Tasha (but if a new volunteer can help)
- Equip: Chad
- Apparel - rolls up to finance
- Event / Fundraising coordinator: additional association members that are looking to fill hours
 - Team Mger - Evolution of game sheet / manager handbook
 - LR Monitor - how to get certified, link for safesport. Assign 2-3

Discussion on communicating these identified roles/responsibilities and committees and put it all out to the association.

- Action: 1. Send out a clean soft copy with the changes to the draft.
- Action 2. Reaching out to those that are currently volunteering for these committees that are actively involved to see if they are interested in doing what they are doing.
- Action 3. Documented and communicated to the organization.

Discussion on the website and the cleanup necessary and if it matches the role listed. Separate Social from Web. If we found help with google vs. teams could be a separate coordinator. Which could all be separate committees.

- Separate topic: Discussion on adding employer and occupation added to registration to help us identify companies and experts in different areas of skill sets that PYHA may be in need of.

6:57 - Blythe motion to approve the Organizational Chart and Committees and Roles document based on the changes we discussed, 2nd by Zach – all in favor, none

opposed

6:45 pm / 6:57pm- Discussion: Ice Capacity / Team Count Considerations (Reference: Team Analysis Document)

Starting point: Evaluation of existing ice times and understanding needs / expectations / recruitment. 2023: 12.5 coed teams (including bantam consolidation) - Felt like 11 hours of ice use at Hartmeyer b/c of dragons sharing ice with SP.

- If we assume 20 hours per week, any team we add above 12.5 if nothing changed, each team would lose about 7% of ice time per team.

Questions we have to ask as an organization:

- WAHA- we are responsible for taking care of players within your organization • But also committed to growing girls hockey
- Need to take into account what is best for all 327 skaters
- How many teams and how many skaters can we take on to live within our means? • Tables show a breakdown of registration data from LY factoring in where those skaters will land this year, where they skated LY (coed vs girls), & out of district skaters & includes assumptions on coed travel team and co-ed HS eligibles.

-Discussion on adding Waunakee as a partner to Dragons. The girls chairs from both SP and PYHA had 2 zoom meetings with their outgoing pres and incoming pres. Dragons layed out what the agreement with SP was and if we want to partner we will need ice. They are most interested in the 14U level. Tara is evaluating numbers and finding out what # of ice hours they could give & where the ice would be to ensure successful addition.

-Currently the only extra ice that we have found available is McFarland.

-Discussion on feasible ice hours and commitment to number of teams.

-Discussion on registration dates, deadlines, rates and communicating this out -Discussion on out of district skaters

-Discussion on girls / cross rostering

-OIC will set guidelines for numbers of teams based on registration prior to evaluations to come to a conclusion on how many travel skaters this association can accommodate

Summary:

- Registration messaging needs to be abundantly clear on the following:
 - Cross rostering - we need to be clear we may not cross roster
 - Out of district and open district skaters we will be clear that they may be waitlisted and be clear that we may not be able to accommodate their registration *These are consistent with both coed and girls with the exception of SPYA girls.
 - Registration fee will include a late fee to incentivize to register early. Close registration Mid-July, analyze for august meeting so that we can project team sizes. OIC will have to provide the recommended team numbers and sizes for the august board meeting. Board will be ready to digest and approve at that meeting. Communication needs to go out that initial fee payment will just need to be made earlier to capture that 7/15 cut off.

7:15 pm - Treasurer's Report

-Set Budget for 2024: Fees were short last season. Operating budget is at a net operating loss. Fundraising numbers when all is said and done doesn't bring in that much. Look to increase the length and cost of the raffle and improve a few

other things.

- Set Fees for 2024: Need to make the following changes
 - Level 1 rates change to \$30
 - L 2 \$350
 - Mites / rec \$575
 - Add in to budget Skills Income
 - Goalie credit is increased to \$500
 - Based on data - Add some unstructured preplay when school are off.
Possibly additional 15 hours over the course of the year. Will be added into operating costs as its own line item
- Volunteer Hours – agreed to hold – no changes

Agree to hold on voting via email after these changes are reflected.

7:45 pm - (8:45) Discussion Points

-OIC Update

- Directive of board to talk about skills. OIC feels it's important to retain skills in some fashion. Looking at about 13 weeks that we could have skills sessions. 4 skills sessions 13 times.
- High school conversations are in process as well as promoting a Midget team. They will communicate prior to tryouts and immediately following to understand the impact to PYHA.
- 3 tournaments per team
- OIC committee has been decided and confirmed.

9:00PM Girls Hockey Update - covered all points earlier

9:02 PM MII / EMIC Update

- EMIC had a mtg with the city last week. The problem is the new landowners with the property easement. Working on squaring it away.
- City is on board with EMIC's budget amt for capital improvements. A July/August handover looks promising. Roof and radiant heat is the top priority. Ventilation would be a priority as well.

9:10 PM -Sharepoint / Email Exchange Server Access / Email Clean Up: Committee Chairs can work on who these emails should be included

dibs@patriotshockey.org goes to Dana Hendrick's email

Concessions@patriotshockey.org No information

events@patriotshockey.org No information

fundraising@patriotshockey.org is currently used by April and when this transitions this summer to Emily we need to reset the password for her and have her gain access. This is a direct login.

registration@patriotshockey.org is a distribution list to registrar@patriotshockey.org (goes to Megan's email), pyhatreasurer@patriotshockey.org (direct login acct), and hockeydirector@patriotshockey.org (direct login acct)

-Other Committee and Coordinator updates

8:30 pm - New Business – Looking ahead

30 Days:

- Memorial Day Parade - deadline 5/19. Banners for both dragons and PYHA. Tara getting banner made. Need someone doing candy and flyers (500 flyers with both teams info). Blythe to send out a communication w/google form to sign up.
- CG Fireman's Festival - Parade is at noon. Repeat flyers from Memorial Day parade / going to take care of it. Blythe taking care of. Include the try hockey for free on the flyers.
- Registration Opens - Targeted for 6/1
- May 15th 2024 WAHA 2026 State Tournament Bids due - Region 4 has had 5 - 8 teams hosting besides 2021 b/c of covid. Recommended request for 14U, 12U and 10U girls and 10U co-ed
- Try Hockey for Free - while registration is open. If we have it for after the 14th then we can have it for both. Aiming for the 22nd of June.
- Handbook revisions - Blythe is hoping to get an updated version 24/25 version in the next 2 weeks
 - Updated code of conduct items - Greg will send via email to summarize - Greg re worded so it is more poignant to understand the impacts of non-compliance
 - Region 4 council town hall will happen during the month of June - date is to come

60 Days:

- Evaluation Schedules Set
- Ice Schedule Secured
- Monona Beer Tent?

90 Days:

- Golf Outing (Aug 3)
- Corn Fest
- All City Swim Meet - consider a yard sign w/QR code
- WAHA Annual Meeting (Aug 3)
- WAHA Grass Roots Grant Application
- Dibs for 24/25 Season Available

- Registration “closes”

9:37pm: McFarland Ice Usage agreement to be utilized to secure a certain number of ice. Leverage the ice to maximize the mix of skills or practices. Mike - Motion to approve, Liz 2nd conditional on clarification of dates and hours and force majour. All in favor no opposed.

8:55 pm - Summary of Action Items, Deadlines and Responsible Parties

9:00 pm - (9:46 pm) Adjourn Motion to adjourn – Andy, 2nd Tara, All in favor, none opposed.

Committee Updates

Vice President:

-Ice Schedule

-Rink/MII

-Dibs Scheduler

Treasurer:

-Finance

-Concessions

-Registrar

-Finance Committee

-Advertising / Sponsorships

DOH:

-OIC Update

-Rec Team

-ALD

R&R Coordinator

Jersey Coordinator

Equipment Coordinator

Apparel

Event / Fundraising Coordinator

Awards

- Educational Awards Program

- Pictures

- Grants/Scholarships

- Governance