

CLHA BOARD MEETING AGENDA

Monday, April 12th

Board Members:

*(In attendance = *italics)*

| Position | Name | In Person | Virtual |
|---------------------------------|-----------------|------------------|----------------|
| President | Eric Luoma | X | |
| Vice President | Neil Carlson | X | |
| Secretary | Valerie Linhoff | X | |
| Treasurer | Sara Nelson | | X |
| Director of Business Operations | Jake Rivard | | X |
| Director of Youth Hockey | Pat LaVasseur | X | |
| Director of Girls Hockey | Tara Jacobson | X | |

Additional Board Members:

| Position | Name | In Person | Virtual |
|--|----------------|------------------|----------------|
| Director of Operations/ Equipment | ~~~ | | |
| Advisor | Chris Phelps | | |
| Registrar | Megan Hyde | | X |
| Web Coordinator | Derek Roche | X | |
| Fundraising Coordinator | John Gustin | | |
| Hockey Facilities Coordinator | ~~~ | | |
| Ice Schedule Coordinator | Dan Swanson | | |
| Mite Coordinator | Matt Howe | | |
| In-House Mini-Mite/ Little Wildcat Manager | ~~~ | | |
| Goalie Coordinator | Brian Schaeppi | X | |
| TEACH/ SKATE Coordinator | Jessica Howe | | X |
| In-House Tournament Coordinator | Diana Johnson | | X |

Additional Attendees: Andrew Johnson, Chris Linhoff

AGENDA:

- o Call to Order: 1904
- o Review/approval of last meeting minutes:
 - o *Motion to approve last month's meeting minutes*
 - o **Motion:** Brian Schaeppi
 - o **Second:** Neil Carlson

- o Treasurer's Report and Association bills to be paid:
 - o \$ in General Fund **\$88,353.79**
 - o \$ in Money Market Account **\$64,948.54**
 - There are a couple of checks to deposit that are not included in the total; including a \$160 donation that was from a person's workplace (no name of employee listed)
 - CLHA received another tournament refund
 - Still waiting on bills from D2 for referees, league fees, etc.

- o Motion to Approve Treasurer's Report
 - o **Motion:** Tara Jacobson
 - o **Second:** Brian Scheppi

- o Unfinished Business:
 - o None

- o Open Forum:
 - o Chris Linhoff: Hosted the Squirts Sectional – Did we get anything out of it?
 - We got nothing out of it. We would have only gotten something if we could have done concessions, etc. Bantam Sectional was an “add-on.” CLHA stepped up to put on the Bantam Sectional.
 - o Chris Linhoff: Treasurer – how are the tournament costs refunded?
 - \$2,800 PeeWee for tournaments; \$2,400 for Squirts for all tournaments – divided up amongst all the players. As part of the budgeting process: back into fee amount based on practice time, tournament costs, etc.
 - o Chris Linhoff: Were we fined at all from D2?
 - So far nothing was sent to us from D2 regarding fines.
 - o Chris Linhoff: We were allowed to pull up Mites to keep playing.
 - Luouma – Apparently we could “move up” or level. But according to Sarah Johnson (the previous Registrar) there was an issue to “move up” or “level up”.
 - Luoma – Requested Megan Hyde to research the policy regarding “moving/ leveling” players for D2 games versus MN hockey tournaments versus non-sanctioned (out-of-state) tournaments.
 - Add as old business for next month's meeting.

- o New Business:
 - o Acknowledge ZacStrong Recipients (Luoma/ Roche)
 - It was put up on the website and an email was sent to the CLHA hockey association.
 - o CLHA Board Voting Procedures (Linhoff)
 - All Voting Board Members will have their vote recorded.

- The President will call for a Motion and then the Secretary will do a roll call for each Voting Member's vote. Voting Members may vote "Yes", "No", or "Abstain". If a Voting Member is not present at the meeting when a vote is called, it will be listed within the meeting notes that the Voting Member was absent.
- o SKATE Coordinator Renomination/ Revote
 - Nomination for Jessica Howe as SKATE Coordinator:
 - **1st:** LaVasseur
 - **2nd:** Roche & Carlson
 - Motion to Vote for Jessica Howe as SKATE Coordinator:
 - **1st:** Carlson
 - **2nd:** LaVassuer
 - Voting Results:

| Position | Voting Member | Yes | No | Abstain | Absent |
|---------------------------------|-----------------|-----|----|---------|--------|
| President | Eric Luoma | | | X | |
| Vice President | Neil Carlson | X | | | |
| Secretary | Valerie Linhoff | X | | | |
| Treasurer | Sara Nelson | X | | | |
| Director of Business Operations | Jake Rivard | X | | | |
| Director of Youth Hockey | Pat LaVasseur | X | | | |
| Director of Girls Hockey | Tara Jacobson | X | | | |

- o CLHA Board OCI forms (Linhoff)
 - New CLHA Board OCI Forms will be sent to all CLHA Board members for completion within the next week or two
 - Sara Nelson – Has the old OCI Board forms and will forward to Valerie Linhoff for review and dissemination
- o Review and update P&Ps - who can help (Carlson)
 - A lot of the policies and procedures were copied over from D10 to D2
 - We need to go over the policies and procedures
 - Pete Smothers had a working document – the verbiage was written poorly, we need to get this cleaned up.
 - The latest document is in a draft mode – Rocher will pull the current working document; the P&P Committee will be Roche, Carlson, Luoma and Linhoff – The group will look at the voting procedures as well. Roche has shared the "Policies and Procedures" working document with the entire CLHA Board.
- o Do we need a bylaw change for the Teach Coordinator? (Luoma)
 - We need 14 days to post the new position.

- The SKATE program will stay, but need to transition to the TEACH program.
- Luoma will touch base with Jessica Howe regarding next steps
- o Proposed Team Placement (Levasseur)
 - Proposed levels for the squirts, peewees and bantams are in the works based on the numbers of players returning for each level and the possibility of some players returning from AAA and Choice programs.
 - Email was sent to coaches regarding their leveling from this year.
 - Email sent to CLHA membership for feedback on coaches
 - Possible leveling for 2021-2022 season (still in the works)
 - Pee Wee: B1, B2 and C
 - Squirts – issues with not having a C team
 - o the B2 teams were not leveled properly
 - o B1, B2 and C at squirt for next year (possibly)
 - Bantams
 - o Some kids at the Bantam age are going to come back from AAA and Choice (tentatively)
 - o If we get enough to come back from Choice, we have a chance to go A
 - o Currently, we will have a B1 and a B2; unless more players return.
 - D2 was new for everyone last year
 - Lavasseur wants everyone to be competitive, but still lose some games
 - Lavasseur will work with Nelson on the numbers pertaining to registration, leveling, and fees.
 - We need to pay close to the Declaration Date with D2, so that we know the pool of players we have to declare for the D2 requirements.
 - This year was a learning curve going to D2.
- o Mike Lizotte Scholarship - Vote Required (Nelson)
 - Rivard did not receive the Mike Lizotte applicants
 - Nelson is working with the CLHS to get the award winners ready for the May 3rd meeting Awards Night. Winners CAN NOT be announced until after the May 3rd Awards ceremony at the high school.
 - Luoma will get the tallies and winners to Nelson after being confirmed by Carlson.

Meeting Adjourned: 1952

- Motion: Derek Rocher
- Second: Brian Schaeppi