

SDHSCA Committee Meeting: Sunday Nov. 23, 2025

1. Strategic Planning

Need Operations Committee to finish their work, set deadlines

-Applications

-Constitution

-Filling Board and Advisory Positions

2. SDHSCA Transition/Update

Checking: Yes

Online Banking- Tuesday

Quicken-Yes, need back up files added to our SDHSCA Account

Final Forms/Amp : Yes

Pay Bruce and Danielle, 1/4 of salary

Stripe: Deposit being made

Bills: paid MD Engraving

Priority: Setting Date for Spring Meeting

Status of Past President Group

-waiting for communication/mail/email (Online Banking will be best tool)

-Loomis Lapann: waiting to hear back from them (Liability Insurance)

-No check from NHSACA, as of Nov. 23rd.

3. Sports Secretaries communication, end of season

Communication needs to be made, after we know progress on Awards

4. NHSACA Nominations

Golf: Haberling

Softball: ?

AD: ?

5. Subscription ending

Zoom

Quicken

-need to be updated

6. Membership Newsletter Dec. 15th

Update when we know about awards, looking for dates for Golf/Hall of Fame

7. Members that registered in Summer 2025, those that paid 2nd time, will be comped for 26-27, 87 total-will need to reflect in the budget

8. Anything else

Meeting Notes: November 23, 2026

Present: Bill Clements, Larry Aaker, Paul Hendry, Jason Olson, Linda Deboer, Danielle Stafford, Bruce Kleinsasser, Matt Mueller, host Lynn Frederick, Kent Van Overschelde

1. Mr. Bill Clements shared that the Operations Committee would set a date of mid December to get the Constitution, Bylaws, applications and notices ready to be posted online. He wanted the items reviewed again before posting on website.
2. Kent Van Overschelde, Interim Secretary shared frustration with the process, but success of allowing and maintaining status of the SDHSCA. He reported that banking and checking accounts were up and running. Online Banking will be accomplished this week of Nov. 24th. Obtaining access to Quicken will be our next big step, as the Budget Committee works through finalization of the 2025-26 Budget. Those components are necessary.

Obtaining access to zoom would be a way to avoid the issues of starting our meeting on Nov. 23. We appreciate Lynn Frederick, and the SD Basketball coaches support.

Kent reported success in developing an understanding of the Final Forms/ Amp program that the SDHSCA uses to track and register members. Through assistance of Nancy Hoeke, we have finalized with the SDVBCA and look to support the other sport groups.

Stripe is a service that allows for the flow of registration money from Final Forms to the SDHSCA accounts. That account has been consistent in getting those dollars transferred on a monthly basis.

Kent also reported that with access to checking, bills have been paid. For example, we are still current with Loomis Lapann and other important organizations that support the SDHSCA.

We will continue to work and communicate related to money deposited and expenditures of the SDHSCA account. For example, the budget committee will support the payment of Mr. Bruce Kleinsasser and Danielle Stafford as Assistant Secretaries to the SDHSCA.

Mr. Jason Olson brought up the need for Sport Secretaries to pay their cost of the All Tournament awards. Lynn Frederick has an invoice of the break down of those costs paid by the SDHSCA. We will pursue a means to get that support from our Sport Secretaries.

Priority of setting a Spring meeting, will be reviewed again at the next opportunity.

Bill Clements helped clarify on Amp, RED: owes Orange Incomplete Registration, Green: All Paid up. Sports Secretaries with questions, all should contact Bill Clements or Kent Van Overschelde

Report from VanOverschelde was that of frustration and continuous work and support of many people has the SDHSCA on track, ability to operate and function

Budget Committee Chairman, Linda Deboer requested that a Budget Committee meeting be held to finalize budget for 2025-26. She will forward potential dates, to include committee with Larry Aaker, Paul Hendry and Matt Mueller possibly in attendance.

3. We will set a meeting with Sports Secretaries as soon as 2nd Sunday in December.
 - a. Update websites, working Danielle and Matt Mueller to execute update
 - b. Assist with reconciliation of season, Dues reimbursed from SDHSCA
 - c. Support their efforts with information posted on social media
 - d. Complete Awards nominations and sports awards for Fall 2025, Danielle Stafford and Bruce Kleinsasser are working on those preparations. They believed that they had the information necessary to move forward in the next 2 weeks.
4. Danielle Stafford is working on getting SDHSCA up to date and current with Social Media and noticed PDF style documents on the website that need to be update. President Elect Matt Mueller shared a vision of the future and willingness to support Sports Secretaries in development of a newsletter to inform our membership and get coaches involved in the SDHSCA.

They talked about using the program Canva to support that effort. We will work with the Budget committee in getting this off the ground soon.

5. Discussion and questions related to ideas to get coaches involved, as Advisory Members, Board of Directors and many more roles that support the SDHSCA. Social Media and current methods of communication are needed to be applied and executed as soon as possible. Using Google folders where items can be linked and updated was suggested.
6. Discussion led to what does the SDHSCA do for coaches? We need to focus on the needs of the members in support of the Sports Groups
7. Congratulations was shared by all of Mr. Bill Clements and his schools Volleyball Coaches.
8. A newsletter should include dates of Spring Meeting, Golf Tournament and Hall of Fame Awards banquet dates and time for 2026.
9. Meeting was adjourned at 7:55, Thank you to Mr. Lynn Frederick for hosting the meeting, and for those in attendance made positive contributions in support of the transition of the SDHSCA moving forward.
10. Meeting with Operations Committee will be set up and scheduled by Mr. Bill Clements
11. Meeting with the Budget Committee will be set up and scheduled by Mrs Linda Deboer.
12. Meeting adjourned at 7:55 PM, Sunday Nov. 23, 2025.

NOTES COMPLETED BY KENT VAN OVERSCHELDE, INTERIM SECRETARY 11/23/2025

