Pickering Football Club
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Pickering ON
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www.pickeringfc.ca

PICKERING FOOTBALL CLUB

TEAM NAME

PARENT MEETING AGENDA – *DATE*

1. Welcome and Introductions
2. Review Agenda
3. Coach's Corner
   - Team goals and objectives
   - Team and player conduct and discipline, and who will play in case of fines/discipline (eg. Player is responsible for any fines incurred due to discipline)
   - Player responsibilities (e.g. attendance at practices, notifying coach)
   - Season info (League, who we play, home field, etc.)
   - Practice schedule
   - Player playing time
   - **Code of Conduct, Rule of Two, and Club Policy Manual (available online)**
4. Vacation Planning
5. Tournaments schedule
   - Travel arrangements
   - Finances
   - US travel requirements
6. Team Uniforms
7. Insurance Requirements
   - Coaches and Managers cannot drive players
8. In Case of Emergency
   - Medical consent
   - Medical information
   - 911 Parents
9. Finances
   - Review/approval of budget
   - Registration fee and startup funds
   - Payment schedule
   - Fines (Who pays? Individual/team)
   - Disbursement of funds at end of season
   - Team sponsorship
   - Fundraising/select chair of fundraising committee
10. Team Social Activities
    - Suggestions?
    - Volunteers
11. Questions

Parents vote to accept season plan (majority). Parents sign the meeting minutes as documentation that they have agreed to the season plan, budget and to conform to the all Club policies. All teams must send a copy (signed by parents) of meeting minutes, and budget to PFC at admin-comp@pickeringfc.ca