



Coon Rapids Youth Hockey Association

Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	December 26, 2022	
Scheduled Time	7:00pm (called to order at 7:10pm)	
Location/Conference #	CRIC Conference room	
Participants	<input checked="" type="checkbox"/> Dave Schmidt, President	<input type="checkbox"/> Jessica Ables, Vice President
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kelly Traynor, Secretary
	<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacey Johnson, Girls Traveling Director
	<input checked="" type="checkbox"/> Scott Brinkhaus, House/Mite Director	<input type="checkbox"/> , Recruiting and Retention
	<input type="checkbox"/> Tim Matsche, Traveling Coaching Director	<input checked="" type="checkbox"/> Jermey Johnson, Player Representative
	<input type="checkbox"/> Deb Pulskamp, Fundraising and Volunteer Coordinator	<input checked="" type="checkbox"/> Jessica Morgan, Communications Coordinator
	<input type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar	<input checked="" type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members Present	13 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	

Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).



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#	Agenda Topic	Board Position	Board Member	Agenda Item0
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	President	Dave Schmidt	
3	Meeting Minutes	President	Dave Schmidt	November 2022
4	President Report	President	Dave Schmidt	Having behavioral issues
5	Treasurer Report	Treasurer	Holly Bachman	<p>Significant Changes- None</p> <p>Revenue Sources- Registration and Miscellaneous donations</p> <p>Employees (new/terminated/resigned)- N/A</p> <p>Process and Controls-N/A</p> <p>Identified Risks- N/A</p> <p>Annual Audit (preparation, status, presentation)- N/A</p> <p>Operating Budget Review-</p> <p>August 2022 Financial Statements*</p>
6	Mite Director Report	Mite Director	Scott Brinkhaus	Mites are behaving well and have good attitudes.
7		Gambling Committee	Sue Erickson Todd Bushy Kelly Traynor	Reviewed and discussed the following: All deposits, game records, game counts/audits, raffles, and financial statements were reviewed for completeness and accuracy. Accounting review of every aspect of the Coon Rapids Youth Hockey Gambling Fund was reviewed and confirmed.
8	Gambling Report	Gambling Manager	Sue Erickson	<p>Significant Changes- N/A</p> <p>Gambling Sources (sources, sites, upcoming events, etc.)</p> <p>Employees (new/terminated/resigned)Donations (amount/to whom)- Kelly Hazelwood terminated</p> <p>Process and Controls- Microphone fixed at Scoops.</p> <p>Identified Risks-</p> <p>Compliance (rules, regulations, star rating) - 4 Star rating</p> <p>Annual Audit (preparation, status, presentation)- Annual Audit Completed.</p>



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				Gambling Financial Review- December 2022 Gambling Activities and Related Expenses* September 2022 Estimated Gambling Activity and
		Vice President	Jessica Ables	Admin Committee- N/A
		Traveling Director	Todd Bushy	Hockey Operations Committee - Issues happening when coaches are not in the locker room. Any game rescheduling has to go through the ice scheduler Brian Alphin. If a kid is suspended questions need to go through the level director and the president.
9	Old Business			Recruiting and Retention
10	New Business			Gambling Donation
11	Good and Welfare			Redefining/adding positions- Tournament, summer programs Director, Mite Equipment Manager, Sponsorship, D10
12	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda- December 2022	Jeremy Johnson	Todd Bushy	No	Yes
2	Meeting Minutes- November 2022	Jeremy Johnson	Todd Bushy	No	Yes
3	Treasurer Report- November 2022 Financial Statements	Kelly Traynor	Jeremy Johnson	No	Yes
4	Gambling Report- November 2022 Gambling Activities and Related Expenses	Todd Bushy	Jeremy Johnson	No	Yes
5	Gambling Report- January 2023 Estimated Gambling Activity	Todd Bushy	Stacey Johnson	No	Yes



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	and Expenses				
6	Gambling Report- November 2021 Gambling Activity Comparison	Todd Bushy	Stacey Johnson	No	Yes
10	New Business- \$10,000 Gambling Donation	Stacey Johnson	Jeremy Johnson	No	Yes
13	Adjournment- December 2022 Board Meeting (9:04pm)	Todd Bushy	Jeremy Johnson		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1		

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



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Balance Sheet
As of November 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	100,081.79
11810 Spire Main Checking Account	166,304.25
Total Bank Accounts	\$266,386.04
Total Current Assets	\$266,386.04
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$266,689.41
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(138,016.28)
Net Revenue	122,882.20
Total Equity	\$266,689.41
TOTAL LIABILITIES AND EQUITY	\$266,689.41