

Board Meeting | November 6th, 2024

Burdick Arena

6:30PM

Present: Jess Brekke, Vanessa McLaughlin, Heather MacDonald, Ashley Leibfreid, Rachel DeVoogdt, Bobbie Mertens, Fields Olson, Nikki Paulson, Mallory Jevning

Absent:

President Fields Olson called meeting to order at 6:34pm

Approval of September Meeting Minutes: Fields motions to approve minutes. Jess seconds motion. Motion carries.

Programs Update: LTS & Advanced

- Advanced Ice - Out of 25 kids, 20 attended the first skate collective. • LTS lessons are going well. Skaters to continue checking in before going on the ice. • Junior coaches have set dates to assist.
- Coach hours – proposal for coaches to get their hours in by the 25th as a goal date. To be submitted as soon as possible. Hours to include open house time, extra parent meetings, etc. Board approves this
- LTS “No class days”: When there are no lessons, does someone monitor the ice? Historically, a parent is to be present at all times to monitor skaters. Mention of having volunteer hours available for such occasions. Mallory to send out a reminder email regarding this.

Registration

- Ensure all LTS memberships are renewed
 - Heather to take on this task
- Ensure all USFSA memberships are renewed – This needs to be completed before the first test session.
 - Vanessa to take on this task
- Ensure all members are registered correctly
 - Heather is monitoring and following up on this. To be sure there are no double registrations and such.
- Discuss any add on invoices to be sent/credits to issue
 - Fields makes a motion to refund Rachel Devoogdt for Ashlyn’s LTS lessons. Nikki seconds motion. Jess to go into Sports Engine and adjust the registration for their family. Changing from a family membership down to an individual with advanced ice.

- Refund for Olson
- Refund issued to Presley Trottier for winning the drawing for free lessons at the open house.

Payment for Advanced Ice - Greybear Feedback

- If the family is still interested in participating in Advanced Ice – Payment plan potentially to be offered - divided into two payments. As of now, there is no room for set weekly lessons with the coaches, however, they would have the opportunity to sign up for the extra lessons with the coaches. They would have access to ice time each morning.
 - Official decision tabled until next meeting.

Weekend Ice/Board Member on Duty

- Board to rotate “duty” of opening the rink for weekend ice.
 - Proposal to add information onto the sign-up genius page to include the name and number of the board member on duty to contact.
 - To add a spot for board members to sign up when they’ll be available. Mallory to speak with Sami regarding this.

Club Communication

- Update email list for members
 - Club email now has a list of updated members. Labeled “24-25 Members” - Advanced Ice only contacts to be set within the club email yet; Mallory to assist. - LTS only contact list;
- Remind App
 - Add an additional “lettering class” into remind
 - Add Mallory as an Admin to the app
 - Upload the log in information for the app onto the google drive
 - Go through and make sure all registered contacts are entered in the app

Clothing Order

- Mallory to set up order forms asap to be sure orders can be completed and received before christmas

Sponsorships

- Historically, we offer 10 commercials during the ice show.
 - Fields motions to approve the purchase of supplies, envelopes, stamp, etc. to send out the sponsorship forms. Heather seconds motion. Motion carries.

Ice Show

- Submit a sanction on USFSA for the exhibition and ice show
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- Fields makes a motion to set theme of the Ice Show: “Broadway.” Vanessa seconds motion. Motion carries.

Fundraisers

- Butterbraids: All club parties did submit appropriate payment
- Mickmans: Nikki to provide trailer – To be placed out at the airport and the order is to be delivered there.
 - Email/Remind letting families know when they are delivered.
- Can we offer lettering/volunteer hours for the Mickman fundraiser? Tentative yet. Board members will reach out to Coach Nicole if help is needed.

Skate-a-Thon

- Current proposed date/time – 3:30pm to 6pm on November 17th.
 - Is this enough time to prepare? Should it be rescheduled?
 - Jess to look into Sports Engine options for payments received during the event - Vanessa to look into other options to accept payments as well.
- Keep the fundraiser club based/registered members due to liability • Sponsor “events” during the skate-a-thon such as a
- Mallory to send out an email notifying of the event – “More info to come” - Mallory to adjust the website calendar. send out an email stating there WILL be lessons Nov 17th
- Proposal for a new date to allow better planning
 - Potential date: February 9th 2025.

Purse Raffle

- Rachel DeVoogdt to head the purse raffle fundraiser
 - 20 designer purses to be purchased, permit to be submitted to the city and Reslocks to print tickets.
 - Historically \$3,000 was placed on the permit for purchasing purses. Reslocks was asked to print 1000 tickets. Jess makes a motion to have the same limits/numbers this year. Fields seconds motion.

Hockey Games

- Discussion had and determined at this time, LRFSC will not be doing Italian sodas for hockey games.

Holiday Showcase

- Date set to December 15th 2024 at 3pm
- Fields to contact Santa to attend the event
 - Jess motions a \$50 gift card as a gift for Santa attending the event. Nikki seconds motion.
- Fields offered to get cookies ordered through the high school for the event. • Mallory to ask the park board about utilizing hot chocolate machine.
- Jess to contact Noah regarding photography.

Volunteer hours & Lettering

- Vanessa to reach out to Nicole for clarification on hours and lettering information

Advanced Ice Pictures

- Scheduled for Nov 17th 2pm-3pm
 - Someone to assist Pete with picture packets, lining up skaters and group photo. Jess is going to reach out to the older skaters to see about them helping.
 - Could this be considered volunteer hours? Jess to ask Nicole
 - Fields makes a motion to make senior banners and Nikki seconds motion.

Next Meeting Date

- December 11th at 6:30pm

Fields motions to adjourn meeting at 8:38pm. Nikki seconds motion.