

Oakdale Athletic Association

Meeting Minutes

January 9, 2013

The regular monthly meeting of the Oakdale Athletic Association Board of Directors was held at 8 PM on January 9, 2013 at Sgt. Pepper's in Oakdale.

Attendees

OAA Board of Directors:

Role	Name	Present	Role	Name	Present
President	Steve Adamsky	Yes	Basketball-GTravel	Frank Tschida	Yes
Vice President	Todd Thoms	Yes	Baseball K-B1	Steve Meyer	No*
Secretary	Mike Barrera	Yes	Baseball B2-3, Minors	Greg Bearth	Yes**
Treasurer	Dan Bushard	Yes	Baseball B Majors	Greg Bearth	**
Communications	# open #		Baseball B Midgets, Seniors	Greg Bearth	**
Flag Football	Eric Delacy	Yes	Baseball BTravel	Todd Klingsporn	No
Football co-directors (1 vote)	Cory Lynch Joe Schara Paul Lockhart	Yes Yes Yes	Lacrosse – Boys	# open #	
Soccer K-2	# open #		Lacrosse – Girls	Laurie Aaronson	Yes (~8:45)
Soccer B3-9	# open #		Fastpitch Softball Travel	Charlie Ring	Yes
Soccer G3-9	Chris Holthe	Yes	Fastpitch Softball Rec	Mike Head	No
Volleyball	# open #		Slowpitch Softball G1-2	Steve Meyer	*
Basketball-Boys	Josen Brawk	Yes	Slowpitch Softball G3-4, 5-6	# open #	
Basketball-Girls	Mark Lindner	Yes (~9 PM)	Slowpitch Softball G7-10, U19	Gary Masterman	Yes

Attendance = 12 of 17 current directors (14/17 later)

Quorum (35% of 17 = 6) Satisfied

Guests: Megan Zeilinger, Dan Peterson

Review Minutes

- The draft December 2012 minutes were reviewed and approved as written.

Motion 2013-001: Approve December 2012 meeting minutes as amended. *[Motion by Lindner, second by Tschida. Passed without objection.]*

Treasurer Report

- Dan Bushard gave a brief overview of the 2012 financials. OAA had a small positive change in overall fund balance for 2012 with proceeds exceeding expenditures by 2.8% (excluding Charitable Gambling operations). Total registrations for 2012 were down slightly (1.8%) vs 2011 to 2456. Financial reports for the different sports programs were distributed to the league directors.

- The work to generate RFP's for uniforms to identify a set of preferred vendors has not happened yet. With the approach of the Spring sports season, Bushard felt that the process would not be complete in time for spring directors to order uniforms. Therefore, it was proposed that implementation of Motion 2012-083 regarding the use of preferred vendors for uniforms should be delayed until the 2013 Fall Season.

Motion 2013-002: Amend Motion 2012-083 to delay the implementation date to the 2013 Fall Season. *[Motion by Ring, second by Thoms. Passed without objection.]*

- OAA is currently a 501c(4) non-profit organization. Work is underway to switch OAA to a 501c(3) organization, which would enable OAA to accept charitable donations. This transition will cost approximately \$2000 even with pro bono legal and accounting work.
- Open balances from the old registration system will be migrated to the new NGIN registration system before completely shutting down the old system. It will probably take about 1 year (a full cycle through all of the sports seasons) to work through all of the open balances. Registration for a new sport season will not be permitted until old balances are cleared.
- Bushard recommended that the scholarship process should be reviewed in light of the switch to the new registration system to see if the current procedure should be modified.

Gambling Report

- Gary Masterman reviewed the Gambling reports, including the November 2012 actuals and the December 2012 estimates. He noted that there will be a change in the timing for paying distributor tax with payment after the fact going forward.

Motion 2013-003: Approve the LG1004 November 2012 Actuals for Gambling. *[Motion by Bushard, second by Bearth. Passed without objection.]*

Motion 2013-004: Approve the LG1004 December 2012 Projected Expenses for Gambling. *[Motion by Bushard, second by Thoms. Passed without objection.]*

- Gary Masterman confirmed with the state that contributions to the lights at Tanner's Lake are an acceptable use of charitable gambling funds. OAA needs to document such contributions with the appropriate form. A \$5000 check, OAA's first installment payment, will be hand-delivered by Cory Lynch to Sue Warren at Oakdale City Hall. OAA is expecting to contribute ~\$10,000 per year until its commitment to support 33% of the project cost is met.
- Todd Thoms is now the second signatory on the Gambling account.
- Masterman announced that the annual physical count of pull tabs and money will occur on January 31, 2013 at 11:30 AM and requested volunteers to do the count. Ring, Bearth, Lynch, Thoms, and Bushard volunteered.

- The Compliance Review is finally complete and closed. However, the Annual Audit is coming in May (expect about a \$5000 expense for the audit).
- Masterman reported that Bar Bingo has been going very well and that the \$1000 cover-all on Thursday nights has been very popular. He has transitioned from the meat raffle to gift cards on Saturdays. Regarding electronic pull-tabs (which were authorized as part of the Vikings Stadium legislation), only about 100 places in the state are using them so far. No one has approached Masterman about pursuing this option, so he has no plans at present to consider implementing electronic pull-tabs.

Open Positions

- Under the updated OAA By-Laws, the Board reviews the position of Charitable Gambling Manager at the January Board Meeting. This Charitable Gambling Manager is a paid position (currently \$700 per month). The Board approved Gary Masterman as Charitable Gambling Manager for 2013.

Motion 2013-005: Appoint Gary Masterman as Charitable Gambling Manager for 2013. *[Motion by Schara, second by Bushard. Passed without objection.]*

- The updated OAA By-Laws created a new officer position: Communication Officer. Per the By-Laws the Communication Officer is an appointed position. The Board appointed Stacey Lockhart as Communications Officer.

Motion 2013-006: Appoint Stacey Lockhart as Communications Officer for 2013. *[Motion by Bearth, second by Masterman. Passed without objection.]*

- The Officers approved Megan Zeilinger as director for the K-2 Soccer program by a vote of 4-0.
- The Officers approved Amy Richie as director for Girls B League and C League Slowpitch Softball by a vote of 4-0.
- The Officers approved Dan Peterson as director for Boys Basketball for the 2013-14 season by a vote of 4-0. Dan will succeed Josen Brawk on May 1, 2013.
- The following director positions remain open: Boys Lacrosse (spring), Boys Soccer 3-9 (fall), and Girls Volleyball (fall).

Web Site and Registration System

- Laurie Aaronson reviewed the process for setting up on-line registration for a sport season. First, the director populates a registration form. NGIN then does the actual set-up of the on-line version, which is reviewed and approved by OAA. NGIN will make any necessary fixes. The registration page for the sport then sits dormant until OAA switches it on. It takes NGIN about 3 weeks to implement a new on-line registration form, so it is preferred to prepare the information in advance.
- There was a brief discussion regarding whether OAA should switch from its current e-mail system to one associated with NGIN. Aaronson will check on the e-mail capability connected to the NGIN system and compare it to the current e-mail system.

- Tracey Murphy (out-going Secretary) will be continuing to assist OAA as it shifts from the old registration system to the NGIN registration system. The Board approved allowing Murphy to permanently retain possession of the old laptop and printer to facilitate this work. This hardware is over 3 years old.

Motion 2013-007: Approve allowing Tracey Murphy to retain possession of the old laptop and printer to support the transition from the old registration system. *[Motion by Masterman, second by Lynch. Passed without objection.]*

Other Business

- Plans from Todd Klingsporn for the Batting Cage at Skyview should be transmitted to Steve Adamsky to continue moving this project forward.
- There was a brief discussion regarding how to handle information requests in cases where parents are divorced. It was suggested that the Board should establish a default policy that information is only provided to the parent who signed up the child. This issue will be discussed further at a future board meeting.

Director Reports

- **Traveling Basketball** – Frank Tschida reported that OAA will be hosting a tournament this year on February 16-17. The 4 girls teams are all having good seasons.
- **Boys Baseball** – Greg Bearth is planning to have registration start on January 15. North St. Paul will be joining the Rookies and Minors leagues this year.
- **Girls A and AA Slowpitch Softball** – Gary Masterman will talk to Laurie Aaronson about getting registration set up.
- **Girls Fastpitch Softball** – Charlie Ring mentioned that any advertising for the spring needs to get organized soon.
- **Girls In-House Basketball** – Mark Lindner received a complaint from a Maplewood coach regarding an “unsportsmanlike” OAA coach. He will follow up.

Adjournment

The meeting ended at about 9:30 PM. A motion to adjourn passed without objection *[Motion 2013-008, by Masterman, second byThoms]*. The next meeting will be at 8:00 PM on Wednesday, February 14, 2013 at Sgt. Pepper’s.

Minutes submitted by: Mike Barrera

Approved by: OAA Board Motion 2013-009

Approved on: February 13, 2013